Developing a Standard for Work-based Learning

Non-degree Credential Research Network

March 27, 2023
AGENDA / CONTENT

1. Overview of Work-based Learning (WBL)
2. Importance of WBL to Key Stakeholders
3. Creation of a National Standard for WBL
4. Q&A
Overview of Work-Based Learning
Importance of WBL to Key Stakeholders

Military

Industry/Labor

Academia

Government

Developing a Standard for Work-Based Learning
Need for an American National Standard for Work-Based Learning

Why are standards important?
Standards ensure the safety, quality and reliability of products and service

What types of workforce credential standards exist?
- Certificate Programs
- Certification Programs

Who is developing the standard for WBL?
ASTM international using a voluntary consensus with direct involvement with stakeholders

ASTM Standards Development Process

Initiation of Project → Standard Drafting → Review/Comment → Final Voting → Finalize and Publicize

Anticipated Timeline – Feb to Dec 2023
Purpose of a Work-Based Learning National Standard

Provide guidance to:
- Issuers/creators for developing and administering quality work-based learning programs
- Stakeholders for determining the quality of a program

Include criteria for:
- The entity offering the program
- The specific work-based learning program

Establish the foundation:
- For recognition and/or accreditation of a specific entity that
  - Offers work-based learning programs
  - Issues a credential to individuals after successful completion

Developing a Standard for Work-Based Learning
Potential Structure of the WBL National Standard

- Introduction
- Significance and Use
- Scope
- Normative References
- Terms and Definitions
- Structural Requirements

- Policy, Procedures, and Records of the Learning Process
- General Personnel Requirements
- Work-Based Learning Process
- Program Evaluation
- Management System
- Appeals and Complaints
Get Involved!
Subcommittee Roles and Requirements

Join ASTM and sign up for E36 Main Committee and E36.30 Subcommittee
- And any others you have interest in

Provide feedback to help the TG improve the draft
- Ask questions and provide critical feedback while in draft stage (rather than voting negative on a ballot)

Vote!
- There are minimum requirements for ballots returned for the ballots to close and proceed to next steps
Anticipated Timeline

**Draft 1**
- TG outlines by 2/1
- TG expands at writing meeting 2/15-16
- Out for SC Review 3/1
- SC Virtual Meeting 3/31
- SC Feedback Due 4/7

**Draft 2**
- TG refines draft by 4/15
- Send Out for SC Review 4/30
- SC Virtual Meeting mid-May
- SC Feedback due 5/30

**Draft 3 / SC Ballot**
- TG refines draft by 6/15
- Ballot July 1 (30 days)
- TG resolves negative votes, if applicable

**Draft 3 or 4 / Concurrent SC & Main Committee Ballot**
- Ballot 8/15 (30 days)
- TG resolves negative votes, if applicable
- Committee on Standards review, if necessary

**Editorial Process / Concurrent public call for comments**
- ASTM editor finalizes (4-6 weeks)
- Respond to comments, if applicable
- Standard published by 12/31/23
National Standard Development: Status

• ASTM (Main Committee E36 and Subcommittee E36.30) https://www.astm.org/get-involved/technical-committees/committee-e36

• 3/31: A virtual meeting was held to review the first draft

• 4/7: Additional feedback is due
QUESTIONS
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