



## INFORMATION PACKAGE FOR WORKSHOP SPONSORS

### U.S.–India Standards and Conformance Cooperation Program (SCCP)

[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

The following guide contains information on possible venues and budget options for organizations sponsoring workshops under the U.S.-India SCCP.

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- 2 [Venue Information](#) List of possible venues in a variety of host cities including facility information, rates, photos, and links to relevant websites:
  - A. [New Delhi](#)
  - B. [Bangalore](#)
  - C. [Chennai](#)
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- 3 [Sample Budget](#) Draft workshop budget including pricing options from first section as well as equipment, photography, etc.  
  
Includes alternatives for each host city (New Delhi, Bangalore, Chennai, Mumbai, Hyderabad)

## TERMS AND CONDITIONS

This section lays out the responsibilities of the contractor (ANSI), the Indian grantee (CII), and the sponsoring organizations (“sponsor”) for carrying out workshops under the U.S.-India SCCP. Also included are the elements of proposed workshops that will be covered by the SCCP grant and those that will be the responsibility of the sponsoring organization. Each sponsor organization will be requested to agree to these terms and conditions in writing prior to approval of a workshop proposal.

### RESPONSIBILITIES OF THE CONTRACTOR (ANSI) AND PROVISIONS OF THE U.S.-INDIA SCCP GRANT

Under the terms of the U.S.-India SCCP grant from USTDA, U.S. private sector organizations will co-sponsor a series of technical workshops with sector-specific focus on issues related to standards and conformance. Accordingly, as contractor for the grant, ANSI will be responsible for assisting sponsors. The grant provides for certain expenses related to carrying out the workshops including:

- Basic fixed expenses for a 1-day workshop event including facility rental, food and refreshments (no alcohol), production of workshop materials, and logistics.
- Up to \$10,000 USD in verifiable expenses.

As contractor, ANSI will assist the sponsor in carrying out the terms of the grant. Specific responsibilities include:

- Collect workshop proposals and submit to the Advisory Panel and CII for review
- Through Indian subcontractor, make local arrangements including venue and equipment rental
- Through Indian subcontractor, assist the sponsor with recruiting appropriate Indian participants and attendees for workshop
- Arrange on-line registration process for workshop attendees
- Produce workshop materials in consultation with sponsor and CII, and make all materials available on [www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp).
- Assist sponsor with U.S. promotion of workshop

### RESPONSIBILITIES OF THE SPONSOR

In addition to the provisions of the U.S.-India SCCP grant, each sponsor will be required to provide a contribution towards the workshop. Specifically, the sponsor’s responsibilities and contributions will include:

- Develop agenda and participant list, including recommendations from ANSI, the Advisory Panel and CII
- Work with ANSI to recruit and invite U.S. participants and to promote workshop domestically
- Work with CII and ANSI’s subcontractor to arrange on-the-ground logistics for workshop and recruit Indian partners and participants
- Work with ANSI to develop workshop materials, including presentations and participant handbooks, as well as promotional materials

- Assist ANSI with collecting data for report of workshop including outcomes, impressions of the participants, and recommendations for the future.
- Travel to and from the venue and lodging for any of the sponsor's staff or partners
- Local transportation while in India for the workshop. (ANSI and its subcontractor will be happy to assist sponsors with making local arrangements.)
- If the workshop proposal includes a cocktail reception or banquet dinner, all expenses and time associated with planning the reception will be the responsibility of the sponsor.
- Sponsor's personnel time involved in planning and carrying out the workshop will be donated, but sponsor will be requested to document all time and expenses for the workshop and provide a detailed record to ANSI upon completion of the workshop.
- Should the sponsor cancel the workshop for any reason after arrangements have been made, the sponsor will be responsible for any non-refundable deposits or expenses which have already been incurred.

## **RESPONSIBILITIES OF THE GRANTEE (CII)**

While the primary tasks of carrying out each workshop will be completed by the sponsor and ANSI, CII will assist with some of the local preparation. Specific responsibilities include:

- Local promotion of workshop in India
- Send invitations and handle responses from Indian participants and attendees
- Work with ANSI to assist sponsor with logistical arrangements while in India for the workshop
- Work with ANSI to assist sponsor with recruiting appropriate Indian participants

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## VENUE INFORMATION

The location of each workshop is largely at the discretion of the sponsoring organization and may depend on a number of factors including target audience, timetable, and availability of participants. This section provides a sample of information gathered by ANSI and CII about venues in five possible host cities. If the sponsoring organization would like to utilize alternative venues or suppliers, they are welcome to do so.

### A. NEW DELHI

New Delhi is India's capital city and seat of government, as well as its second largest metropolitan center. The primary benefit of choosing New Delhi as the host city for a workshop is that the organizers of the workshop will be able to target government representatives for participation, and may have the opportunity to combine meetings with higher-level officials after the technical workshop. Many Indian companies and organizations have offices or headquarters in the capital city, thereby increasing the probability of varied participation in the workshop.

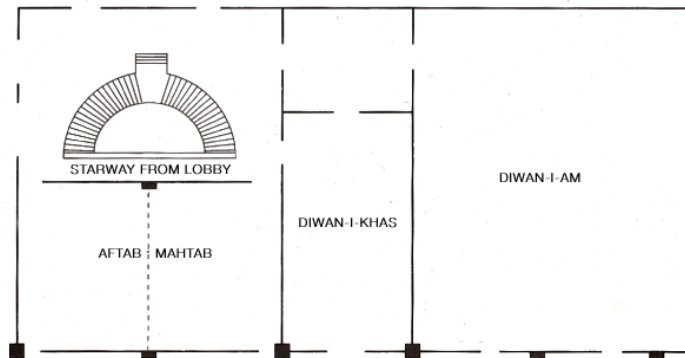
There are numerous hotels and conference facilities located in New Delhi, but the following list includes information on three hotels in which ANSI has had success with previous events.

#### Taj Mahal Hotel

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Hotel Name: The Taj Mahal Hotel  
Address: 1, Mansingh Road  
New Delhi - 110 011  
India.  
T: +91 (11) 23026162  
F: +91 (11) 23026070  
Primary Contact: Ms. Sujata Tej Kuma, Director of Sales  
Taj Hotels  
8608 Stevenson Road, Stevenson, MD 21153  
410-580-9020  
[Sujata.kumar@tajhotels.com](mailto:Sujata.kumar@tajhotels.com)  
Website: <http://www.tajhotels.com/Luxury/THE%20TAJ%20MAHAL%20HOTEL%20NEW%20DELHI/default.htm>

#### Meeting Rooms available:



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Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

**ARRANGEMENTS AND CAPACITY**

Venue	Theatre	Classroom	"U"	Hollow	Casual	Buffet with Seating	Sit-down	Boardroom	Area (Sq Ft)	Area (Sq.Mtr.)	Ceiling Height (in ft)
	Style	Style	Shape	Rectangular			Banquet				
<b>DIWAN-I-AM</b>											
With Buffet	250	140	60	80	400	180			61 x 72		
W/O Buffet	350	175	80	100	500		250		4392	418.28	13.6
<b>DIWAN-I-KHAS</b>											
With Buffet	50	25	30	36	50	35			27 x 54		
W/O Buffet	80	35	40	45	70		50	30	1458	138.85	13.6
<b>AFTAB-MAHTAB</b>											
With Buffet	70	50	40	50	100	70			54 x 36		
W/O Buffet	100	70	50	65	150		80	40	1944	185.14	13.6
<b>VILLA MEDICI</b>											
With Buffet	50	30	25	30	60	40			49 x 25		
W/O Buffet	70	40	30	40	80		50	26	1225	116.67	11
<b>LONGCHAMP</b>											
With Buffet	125	70	35	45	125	120					
W/O Buffet	125	70	35	45	150	120	140	35	2042	194.48	11
<b>NUMBER ONE</b>											
With Buffet	60	40	25	30	100	50		20	475	140	
W/O Buffet	60	40	25	30	100	50	60	20			
<b>FERRACE GARDEN</b>											
With Buffet	-	-	-	-	600	300	-	-	-	-	-
W/O Buffet	-	-	-	-	-	-	-	-	-	-	-
<b>POOL SIDE</b>											
With Buffet	-	-	-	-	1000	200	300	-	-	-	-
W/O Buffet	-	-	-	-	100	300	-	-	-	-	-

**Reception/Banquet Facilities available:**

A selection of six meeting rooms with capacity up to 80 participants seated "U shaped".

Please contact Ms. Sujata Kumar, the U.S. sales rep for tailored quotes and packages.

**Guest Rooms available:**

Please contact Ms. Sujata Kumar, the U.S. sales rep for tailored quotes and packages.

**Equipment Rates:**

Please contact Ms. Sujata Kumar, the U.S. sales rep for tailored quotes and packages.

**Photos**

Photos and virtual tour available at: <http://photowebsusa.com/taj/taj-mahal-newdelhi/index.htm>

**Shangri-La Hotel**

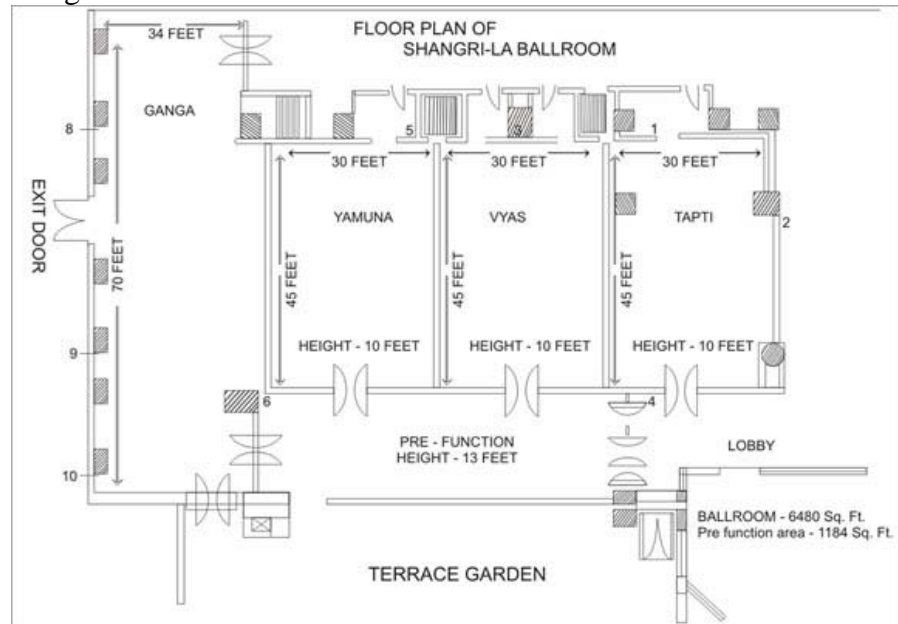
Hotel Name: Shangri-La Hotel, New Delhi  
 Address: 19 Ashoka Road  
 Connaught Place  
 New Delhi 110 001, India  
 T: +91 (11) 4119 1919  
 F: +91 (11) 4119 6126  
 Primary Contact: Shagun Sharma, Sales Manager  
[Shagun.sharma@shangri-la.com](mailto:Shagun.sharma@shangri-la.com)  
 Website: <http://www.shangri-la.com/en/property/newdelhi/shangrila>

Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

*\*\*Detailed quote package is available for the Shangri-La*

**Meeting Rooms available:**

**Ganga Room**



- Hollow Square seating for up to 45 attendees
- Includes use of venue from 9:00 am to 6:00 pm, buffet lunch, and 2 rounds of tea and coffee

Pricing

Hall Rental = 40,000 INR + taxes (approximately \$846.02 USD)  
Refreshments = 1600 INR per person + taxes (approximately \$33.84 USD per person)

**Reception/Banquet Facilities available:**

Ganga Room (see above for floorplan)

- Cocktail Dinner for 45 participants
- Round Table seating
- Includes use of venue from 7:00 pm to midnight and a buffet dinner

Pricing

Hall Rental = 75,000 INR + taxes (approximately \$1586.29 USD)  
Refreshments = 2200 INR per person + taxes (approximately \$46.53 USD per person)

<p><b>Guest Rooms available:</b></p>	<p>Blocks of guest rooms are available, including complimentary buffet breakfast</p> <p><u>Daily Room Rate</u>  Sample block of 45 rooms for 2 nights:  Single Room = 21000 INR/night (approximately \$444.16 USD)  Double Room = 22000 INR/night (approximately \$465.31 USD)  *Note: Rates are exclusive of Luxury Tax and VAT</p> <p>All rooms feature high speed internet access and computer data ports.</p> <p>Final room lists will be due to the hotel one month prior to event date in order to guarantee rates.</p> <p>Full payment of 100% of the quoted price for guest rooms and conference facilities is due prior to the event, usually 60 days prior.</p>
<p><b>Equipment Rates:</b></p>	<p>Rental of the meeting space includes a complimentary microphone with podium, one projection screen (4' x 6'), and complimentary notepads and pencils for participants.</p> <p>All other audiovisual equipment will be charged extra, according to the price list included in the detailed quote package. Sample rates include:</p> <p style="padding-left: 40px;">Data projector: 1500 INR (\$31.73 USD)  Laptop computer: 1000 INR (\$21.15 USD)  Cordless microphone: 500 INR (\$10.58 USD)</p>

**Photos**



Hotel Exterior

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[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)





Banquet Facility



Meeting Room

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[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)





Guest Room

More photos available from the Shangri-La's website at: <http://www.shangri-la.com/en/property/newdelhi/shangrila>

## **Oberoi Hotel**

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Hotel Name: The Oberoi Hotel, New Delhi  
Address: Dr. Zakir Hussain Marg,  
New Delhi – 110003  
India  
T: +91 (11) 2436 3030  
F: +91 (11) 2436 0484

Primary Contact: Ms. Meena Rewari, Sales Manager  
[Meena.Rewari@oberoigroup.com](mailto:Meena.Rewari@oberoigroup.com)  
Mobile: +91 9811888348

Mr. Atul Bhatia, Banquet Sales  
[Atul.Bhatia@oberoihotels.com](mailto:Atul.Bhatia@oberoihotels.com)  
+91 11 2430 4145

Website: <http://www.oberoidelhi.com>

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[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

<b>Meeting Rooms available:</b>	<p>Nilgiri Room</p> <p>-Up to 60 participants (40 seated “Hollow Square”)</p> <p><u>Pricing</u></p> <p>-1800 INR per person + taxes (approximately \$37.10 USD per person + taxes)</p> <p>-Includes usage of the venue from 0900 to 1800, Conference lunch, and tea/coffee</p>
<b>Reception/Banquet Facilities available:</b>	<p>Nilgiri Room</p> <p>-See <a href="http://www.oberoidelhi.com">www.oberoidelhi.com</a> for pictures</p> <p>-Please contact Mr. Atul Bhatia, Banquet Sales for tailored quotes and packages</p>
<b>Guest Rooms available:</b>	<p>-Please contact Ms. Meena Rewari or Mr. Atul Bhatia for specific guest room block rates.</p>
<b>Equipment Rates:</b>	<p>-Please contact Mr. Atul Bhatia for equipment rate list.</p>

## Photos

Photo gallery available at: <http://www.oberoidelhi.com/en-US/Hotel/Gallery-Downloads.aspx>  
 Also, see the hotel’s virtual tour at: <http://photowebasia.com/oberoi/new-delhi/>

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## B. BANGALORE

Bangalore offers workshop organizers the opportunity to reach a heavy concentration of India’s telecommunications, software, and defense industry professionals. Located in the southeastern region of the country, Bangalore is also a major economic hub and India’s fastest growing major city.

### Oberoi Bangalore

Hotel Name: The Oberoi Bangalore  
 Address: 37-39, Mahatma Gandhi Road  
 Bangalore – 560 001  
 India  
 T: +91 (80) 2558 5858  
 F: +91 (80) 2558 5960  
 Primary Contact: Mr. Vijay Ramamoorthy, Sales Manager  
[Vijay.ramamoorthy@oberoihotels.com](mailto:Vijay.ramamoorthy@oberoihotels.com)  
 +91 80 2558 5858 extn. 8145  
 Website: <http://www.oberoibangalore.com>

Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

<b>Meeting Rooms available:</b>	Please contact Mr. Ramamoorthy for detailed floor plans and quote package.
<b>Reception/Banquet Facilities available:</b>	Please contact Mr. Ramamoorthy for detailed floor plans and quote package.
<b>Guest Rooms available:</b>	Please contact Mr. Ramamoorthy for guest room block rates packages.
<b>Equipment Rates:</b>	Please contact Mr. Ramamoorthy for detailed equipment rate list.

## Photos

Photo gallery available at: <http://www.oberoibangalore.com/en-US/Hotel/Gallery-Downloads.aspx>

Also, see the hotel's virtual tour at: <http://www.photowebasia.com/oberoi/bangalore/>

## Taj Residency Hotel

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Hotel Name: The Taj Residency Hotel  
 Address: 41/3, Mahatma Gandhi Road  
 Bangalore 560 001  
 Karnataka  
 India  
 T: +91 (80) 6660 4444  
 F: +91 (80) 6661 4444  
 Primary Contact: Ms. Nidhi Berry, Sales Manager  
[Nidhi.berry@tajhotels.com](mailto:Nidhi.berry@tajhotels.com)  
 +91 80 6660 4250  
 Website: <http://www.tajhotels.com/Business/TAJ%20RESIDENCY,BANGALORE/default.htm>

<b>Meeting Rooms available:</b>	Please contact Ms. Berry for detailed floor plans and quote package.
<b>Reception/Banquet Facilities available:</b>	Please contact Ms. Berry for detailed floor plans and quote package.
<b>Guest Rooms available:</b>	Please contact Ms. Berry for guest room block quotes and packages.

Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

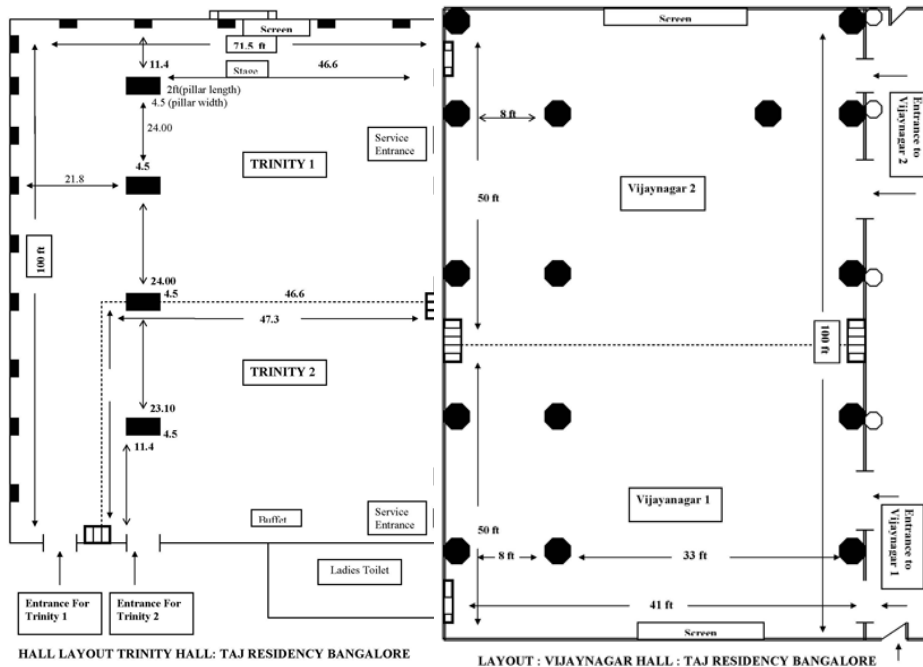
**Equipment Rates:**

Please contact Ms. Berry for equipment rate list.

**Photos**

Capacity Chart & Floor Plan

Area/Seating	TRINITY WHOLE	TRINITY 1	TRINITY 2	VIJAYNAGAR 1	VIJAYNAGAR 2	VIJAYNAGAR WHOLE	RICHMOND	KENSINGTON
Area in Square feet	7650 (102 X 75)	4820 ( 63 X 56)	2520 ( 50 X 41)	2050 ( 50 X 41)	2050 ( 50 X 41)	4100 ( 100 X 41)	629 ( 37 X 17)	629 ( 37 x 17)
Ceiling Height	11.5	11.5	11.5	11.5	11.5	11.5	8.5	8.5
Theatre	700	300	120	75	60	200	35	35
Classroom/Fishbone	220	120	60	60	45	120	24	24
U Shape	75, DOUBLE u- 100	60	40	40	30	70	25	25
Hollow Board room	100	70	40	45	40	80	20	20
Sit Down	200	150	80	50	50	120	20	20
Round table seminar	200	120	50	35	35	100	15	15
Informal	400	250	100	80	80	160	25	25



Floor Plans and Seating Capacity of Meeting Rooms

More photos and virtual tour available at: <http://photowebusa.com/taj/residency-bangalore/index.htm>

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## C. CHENNAI (MADRAS)

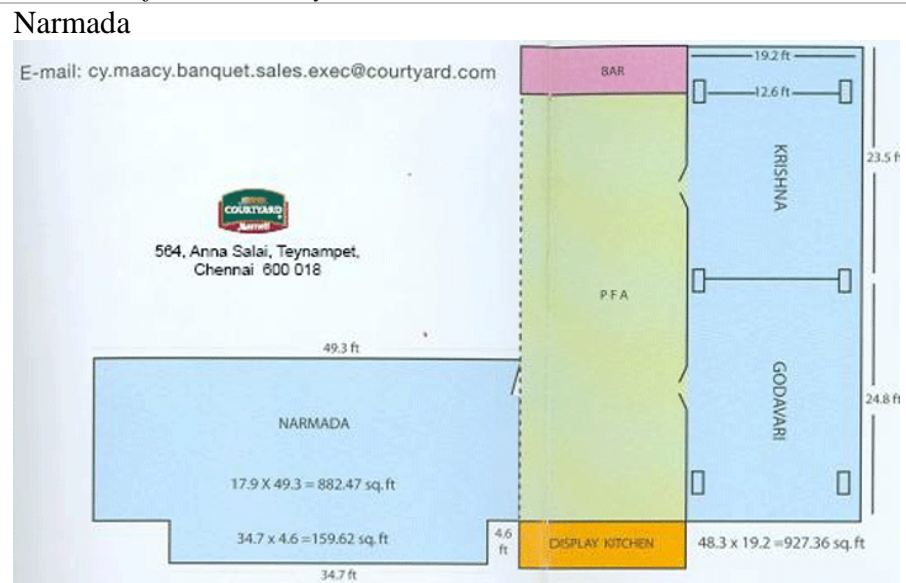
Chennai (formerly named Madras) is India's fourth largest city and is situated on the southeastern coast of the country. Hosting a workshop in Chennai allows organizations the opportunity to target a major cross-section of India's industrial base including the automobile, technology, and healthcare industries. Chennai is also home to a strong number of information technology professionals.

### Courtyard by Marriott Chennai

Hotel Name: Courtyard Chennai Hotel  
Address: 564, Anna Salai  
Chennai, 600018  
India  
T: +91 (44) 6676 4000  
F: +91 (44) 6676 4001  
Primary Contact: Neha Agarwal, Banquet Sales Executive  
[Banquetsales.chennai@courtyard.com](mailto:Banquetsales.chennai@courtyard.com)  
Website: <http://www.marriott.com/hotels/travel/maacy-courtyard-chennai-india/>

*\*Detailed quote package is available for the Courtyard Marriott Chennai*

#### Meeting Rooms available:



-U-shaped seating for 45 participants  
-Includes use of the venue from 9:00 am to 11:00 pm for workshop and dinner following

#### Pricing

All-inclusive pricing per participant, per day  
See below for occupancy rates

Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)



<p><b>Reception/Banquet Facilities available:</b></p>	<p>Narmada (see above for floor plan)</p> <p>-Includes buffet lunch and two tea/coffee breaks          -Buffet dinner following workshop          -All alcohol must be procured separately and subject to corkage charge</p> <p><u>Pricing</u>          Buffet Lunch for 45 persons = 700 INR/person (approximately \$18.48/person including taxes or \$831.63 USD total)          Buffet Dinner for 45 persons = 800 INR/person (approximately \$21.13/person including taxes or \$950.85 USD total)</p>
<p><b>Guest Rooms available:</b></p>	<p>Blocks of guest rooms are available which include buffet breakfast and conference charges</p> <p><u>Pricing</u>          Sample block of 45 rooms for 2 days and nights          Single room = 7500 INR/day + taxes (approximately \$178.45 USD/day)          Double room = 8500 INR/day + taxes (approximately \$202.25 USD/day)</p> <p>Reservations will need to be guaranteed with a rooming list approximately 2 weeks prior to event.</p> <p>Payment will be made in deposits, with full payment due one month prior to event and cancellation charges in effect after that date.</p>
<p><b>Equipment Rates:</b></p>	<p>The conference package includes the following equipment:</p> <ul style="list-style-type: none"> <li>• White board with markers</li> <li>• Flipchart notepad</li> </ul> <p>Audiovisual equipment is available at an additional charge. The full audiovisual list is available in the detailed quote package. Sample rates include:</p> <ul style="list-style-type: none"> <li>• LCD Projector = 3500 INR (\$83.18 USD including tax)</li> <li>• Screen 6’x8’ = 4000 INR (\$95.06 USD including tax)</li> <li>• Internet connection for laptops = 1000 INR/computer (\$23.76 USD/computer including tax)</li> <li>• PA System with 1 cordless microphone = 2050 INR (\$48.72 USD including tax)</li> </ul>

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[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

## Photos



Guest Room



Banquet Hall



Lobby

More photos available from the Marriott's website at: <http://www.marriott.com/hotels/hotel-photos.mi?marshaCode=maacy&pageID=HWHOM>

## Taj Coromandel Hotel

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Hotel Name: Taj Coromandel Hotel, Chennai  
Address: 37, Mahatma Gandhi Road  
Nungambakkam  
Chennai - 600 034  
India  
T: +91 (44) 6600 2827  
F: +91 (44) 6600 2089  
Primary Contact: Ms. Sujata Tej Kuma, Director of Sales  
Taj Hotels  
8608 Stevenson Road, Stevenson, MD 21153

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Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiascp](http://www.StandardsPortal.org/us-indiascp)

410-580-9020

[Sujata.kumar@tajhotels.com](mailto:Sujata.kumar@tajhotels.com)

Website:

<http://www.tajhotels.com/Luxury/Taj%20Coromandel,CHENNAI/>

<b>Meeting Rooms available:</b>	CONFERENCES & BANQUETS								
	ROOM	SEATING CAPACITY					DIMENSIONS		
		Theatre	Classroom	U-shaped	Cocktail	Sit-down	Metres (LxB)	Feet (LxB)	Height (Mtr & Ft)
	BALLROOM	650	250	80	900	240	23.75 x 23.75	78.4 x 75.4	4.36/14.4
	BALLROOM A	250	125	60	300	120	11.88 x 23.75	78.4 x 32.9	4.36/14.4
	BALLROOM B	250	125	60	300	120	11.8 x 23.75	78.4 x 39.2	4.36/14.4
	HASTINGS	50	40	26	60	45	12.12 x 9.08	40 x 30	4.36/14.4
	CLIVE & DUPLEXROOM	150	70	30	150	80	12.72 x 20.93	40 x 70	2.86/9.5
	CLIVEROOM	75	40	30	80	45	12.72 x 10.47	40 x 35	2.86/9.5
	DUPLEXROOM	75	40	30	80	45	12.72 x 10.47	40 x 35	2.86/9.5
	WILLINGDON ROOM	40	25	25	40	35	11 x 7	38 x 24	2.48/8.2
	BOARDROOM	20	12	-	-	20	8.53 x 4.11	28 x 13.6	4.36/14.4
	Please contact Ms. Kumar for information on tailored quotes and packages.								
<b>Reception/Banquet Facilities available:</b>	Please contact Ms. Kumar for information on tailored quotes and packages.								
<b>Guest Rooms available:</b>	Please contact Ms. Kumar for information on tailored quotes and packages.								
<b>Equipment Rates:</b>	Please contact Ms. Kumar for information on tailored quotes and packages.								

## Photos

Photos and virtual tour available at: <http://photowebsusa.com/taj/taj-coromandel/index.htm>

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## D. MUMBAI

Mumbai is India's financial capital and most populous city. Situated on the west coast of the country, Mumbai is also home to the film and television industry. The city is one of the top ten commercial centers and houses numerous important financial institutions and multinational corporations. Organizations hosting a workshop in Mumbai will benefit from the economic significance of the city and plentiful business opportunities.

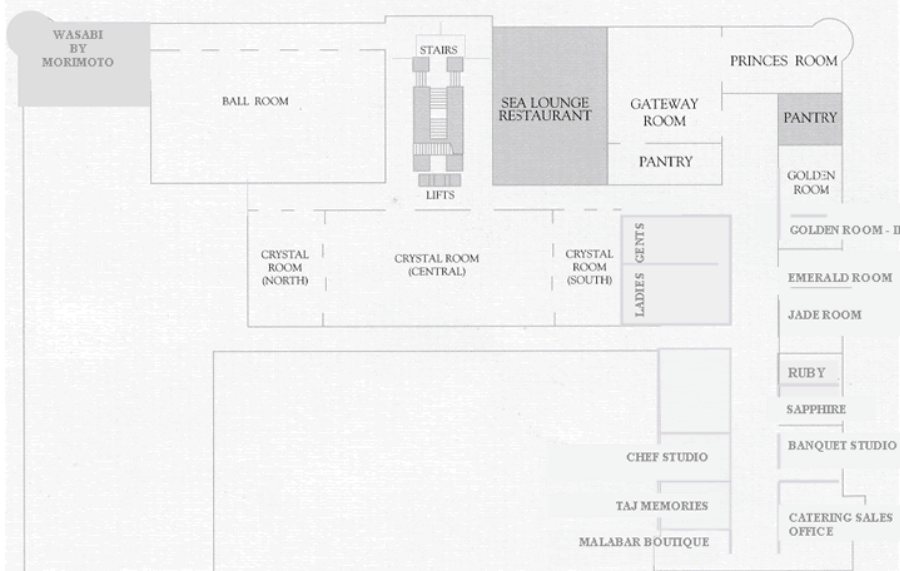
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[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

## Taj Mahal Palace & Tower

Hotel Name: Taj Mahal Palace & Tower, Mumbai  
 Address: Apollo Bunder  
 Mumbai 400 001  
 India  
 T: +91 (22) 6665 3366  
 F: +91 (22) 6665 0323 /24  
 Primary Contact: Hazel Karkada, Sales Executive  
[Hazel.karkada@tajhotels.com](mailto:Hazel.karkada@tajhotels.com)  
 Website: <http://www.tajhotels.com/Palace/The%20Taj%20Mahal%20Palace%20&%20Tower,MUMBAI/default.htm>

*\*Detailed quote package available for the Taj Mahal Palace & Tower*

<p><b>Meeting Rooms available:</b></p>	<p>Crystal South</p>  <p>Dimensions = 48'29', 1392 sqft.</p> <ul style="list-style-type: none"> <li>-Hollow Rectangular seating for up to 45 participants</li> <li>-Includes use of venue between 9:00 am and 6:00 pm, buffet lunch, and two services of tea/coffee</li> </ul> <p><u>Pricing</u>          1400 INR per person per day + taxes (approximately \$36.97 USD/person/day)          X 45 participants = \$1663.74 USD/day</p>
<p><b>Reception/Banquet Facilities available:</b></p>	<p>Request additional quote from hotel.</p> <p>Liquor license and facility rental will be charged extra.</p>

Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

<p><b>Guest Rooms available:</b></p>	<p>Blocks of guest rooms are available which include buffet breakfast at the hotel Coffee Shop.</p> <p><u>Sample Block of 45 guest rooms for 3 nights:</u>          Superior City View = 13500 INR Single/15000 INR Double per night (approximately \$314.08/\$348.98 USD per night)          Deluxe City View = 16500 INR Single/18000 INR Double per night (approximately \$383.88/\$418.78 USD per night)          Luxury Grand City View = 20500 INR Single/22000 INR Double per night (approximately \$476.95/\$511.84 USD per night)</p> <p>Reservations will need to be confirmed with a rooming list and a deposit of 50% of total expected bill at least 30 days prior to event.</p>
<p><b>Equipment Rates:</b></p>	<p>The conference package includes the following equipment:</p> <ul style="list-style-type: none"> <li>• Notepads and pencils for participants</li> <li>• Flip chart board and white board with markers</li> <li>• LCD projector</li> </ul> <p>Other audiovisual and electronic equipment is available at an additional charge. Full A/V list available from the hotel.</p>

**Photos**



Taj Club Room

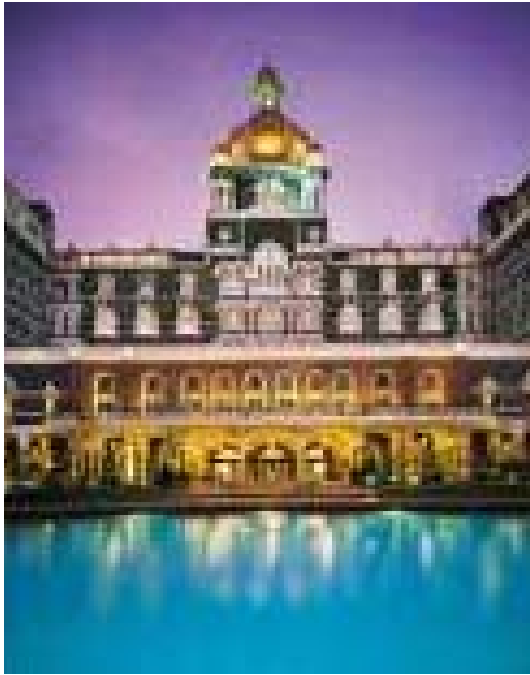


Crystal Room

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Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)





Exterior

More photos available from the hotel's website at:

<http://www.tajhotels.com/Palace/The%20Taj%20Mahal%20Palace%20&%20Tower,MUMBAI/default.htm>

Also, see the virtual tour at: <http://photowebsusa.com/taj/taj-mahal-palace-and-tower/index.htm>

## Taj Lands End

---

Hotel Name: Taj Lands End, Mumbai

Address: Band Stand,  
Bandra (West),  
Mumbai 400 050,  
India

T: +91 (22) 6668 1234

F: +91 (22) 6699 4488

Primary Contact: Hazel Karkada, Sales Executive  
[Hazel.karkada@tajhotels.com](mailto:Hazel.karkada@tajhotels.com)

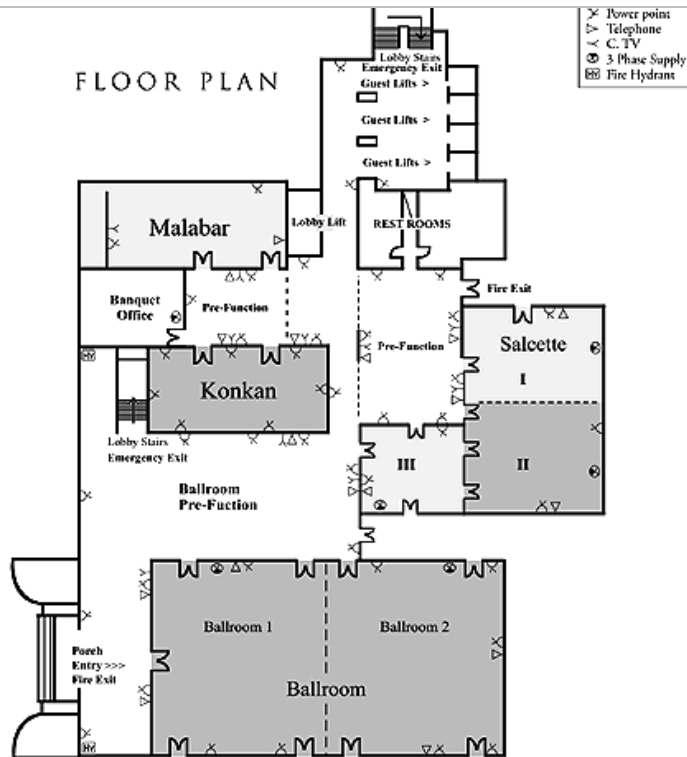
Website: <http://www.tajhotels.com/Luxury/Taj%20Lands%20End,MUMBAI/>

*\*Detailed quote package available for the Taj Lands End*

<b>Meeting Rooms available:</b>	Konkan
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Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiascp](http://www.StandardsPortal.org/us-indiascp)



Dimensions = 27' 11" x 55' 6" x 8' 6", 1554 sqft.

- Hollow Rectangular seating for up to 45 participants
- Includes use of venue between 9:00 am and 6:00 pm, buffet lunch, and two services of tea/coffee

Pricing

1500 INR per person per day + taxes (approximately \$39.61 USD/person/day)  
 X 45 participants = \$1782.58 USD/day

**Reception/Banquet Facilities available:**

Request additional quote from hotel.

Liquor license and facility rental will be charged extra.

**Guest Rooms available:**

Blocks of guest rooms are available which include buffet breakfast at the hotel Coffee Shop.

Sample Block of 45 guest rooms for 3 nights:

Deluxe Sea View = 15000 INR Single/16500 INR Double per night (approximately \$348.98/\$383.88 USD per night)

Reservations will need to be confirmed with a rooming list and a deposit of 50% of total expected bill at least 30 days prior to event.

<b>Equipment Rates:</b>	<p>The conference package includes the following equipment:</p> <ul style="list-style-type: none"><li>• Notepads and pencils for participants</li><li>• Flip chart board and white board with markers</li><li>• LCD projector</li></ul> <p>Other audiovisual and electronic equipment is available at an additional charge. Full A/V list available from the hotel.</p>
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## Photos



Exterior



Deluxe Sea View Room



Meeting Room

More photos and virtual tour available at: <http://photowebsusa.com/taj/taj-lands-end/index.htm>

[top](#)

## E. HYDERABAD

Located in the southern central region of India, Hyderabad is a fast growing city that is quickly becoming another hub for the information technology and biotechnology industries. Many multinational and Fortune 500 corporations have offices in Hyderabad. A recent growth in the number of conferences and events that take place in the city means that organizations planning a workshop there will take advantage of top-notch resources.

### Taj Banjara Hotel

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Hotel Name:	Taj Banjara Hyderabad
Address:	Road No. 1 Banjara Hills, Hyderabad - 500 034 India.
	T: +91 (40) 6666 9999 F: +91 (40) 6666 1070
Primary Contact:	Hazel Karkada, Sales Executive <a href="mailto:Hazel.Karkada@tajhotels.com">Hazel.Karkada@tajhotels.com</a>
Website:	<a href="http://www.tajhotels.com/Business/TAJ%20BANJARA,HYDERABAD/default.htm">http://www.tajhotels.com/Business/TAJ%20BANJARA,HYDERABAD/default.htm</a>

*\*Detailed quote package available for the Taj Banjara*

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Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

<p><b>Meeting Rooms available:</b></p>	<p>Anjuman C</p> <p>CONFERENCES &amp; BANQUETS</p> <table border="1" data-bbox="548 201 1409 470"> <thead> <tr> <th rowspan="2">ROOM</th> <th colspan="5">SEATING CAPACITY</th> <th colspan="3">DIMENSIONS</th> </tr> <tr> <th>Theatre</th> <th>Classroom</th> <th>U-shaped</th> <th>Cocktail</th> <th>Sit-down</th> <th>Metres (L x B)</th> <th>Feet (L x B)</th> <th>Height (Mtr &amp; Ft)</th> </tr> </thead> <tbody> <tr> <td>ANJUMAN 'A'</td> <td>30</td> <td>20</td> <td>30</td> <td>35</td> <td>25</td> <td>8.28 x 8.72</td> <td>23.9 x 28.6</td> <td>2.59/8.5</td> </tr> <tr> <td>ANJUMAN 'B'</td> <td>35</td> <td>25</td> <td>35</td> <td>35</td> <td>25</td> <td>7.62 x 8.72</td> <td>25.0 x 28.6</td> <td>2.59/8.5</td> </tr> <tr> <td>ANJUMAN 'C'</td> <td>70</td> <td>35</td> <td>40</td> <td>55</td> <td>40</td> <td>11.92 x 8.72</td> <td>39.1 x 28.6</td> <td>2.59/8.5</td> </tr> <tr> <td>ANJUMAN (Full)</td> <td>250</td> <td>100</td> <td>90</td> <td>325</td> <td>100</td> <td>27.06 x 8.72</td> <td>88.8 x 28.6</td> <td>2.59/8.5</td> </tr> <tr> <td>MEHFIL</td> <td>40</td> <td>25</td> <td>30</td> <td>35</td> <td>30</td> <td>9.75 x 8.11</td> <td>32.0 x 26.6</td> <td>2.59/8.5</td> </tr> <tr> <td>MAJLIS</td> <td>30</td> <td>15</td> <td>24</td> <td>25</td> <td>20</td> <td>6.74 x 8.32</td> <td>22.1 x 27.3</td> <td>2.59/8.5</td> </tr> <tr> <td>POOLSIDE/LAWNS</td> <td>-</td> <td>-</td> <td>-</td> <td>150/800</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table> <p>-Hollow Square seating for up to 45 participants          -Includes use of venue from 9:00 am to 6:00 pm, buffet lunch, and two services of tea/coffee</p> <p><u>Pricing</u>          650 INR per person per day + taxes (approximately \$18.13 USD/person/day)          X 45 participants = \$815.70 USD/day</p>	ROOM	SEATING CAPACITY					DIMENSIONS			Theatre	Classroom	U-shaped	Cocktail	Sit-down	Metres (L x B)	Feet (L x B)	Height (Mtr & Ft)	ANJUMAN 'A'	30	20	30	35	25	8.28 x 8.72	23.9 x 28.6	2.59/8.5	ANJUMAN 'B'	35	25	35	35	25	7.62 x 8.72	25.0 x 28.6	2.59/8.5	ANJUMAN 'C'	70	35	40	55	40	11.92 x 8.72	39.1 x 28.6	2.59/8.5	ANJUMAN (Full)	250	100	90	325	100	27.06 x 8.72	88.8 x 28.6	2.59/8.5	MEHFIL	40	25	30	35	30	9.75 x 8.11	32.0 x 26.6	2.59/8.5	MAJLIS	30	15	24	25	20	6.74 x 8.32	22.1 x 27.3	2.59/8.5	POOLSIDE/LAWNS	-	-	-	150/800	-	-	-	-
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<p><b>Guest Rooms available:</b></p>	<p>Blocks of guest rooms are available which include buffet breakfast at the hotel Coffee Shop</p> <p><u>Sample Block of 45 guest rooms for 3 nights:</u>          Single Room = 7500 INR + taxes (approximately \$166.56 USD/night)          Double Room = 8500 INR + taxes (approximately \$188.77 USD/night)</p> <p>Guest rooms will need to be guaranteed with a rooming list and deposit of 50% of the total expected bill received at least 30 days prior to the event.</p>																																																																																
<p><b>Equipment Rates:</b></p>	<p>The conference package includes the following equipment:</p> <ul style="list-style-type: none"> <li>• Notepads and pencils for participants</li> <li>• Flip chart board and white board with markers</li> <li>• LCD projector</li> </ul> <p>Other audiovisual and electronic equipment is available at an additional charge. Full A/V list available from the hotel.</p>																																																																																

Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)



## Photos



Ball Room



Exterior



Residency Room

## Taj Krishna Hotel

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Hotel Name: Taj Krishna  
Address: Road No. 1  
Banjara Hills,  
Hyderabad - 500 034  
India.  
T: +91 (40) 6629 3501  
F: +91 (40) 6666 1070  
Primary Contact: Mr. Vinod K.B.  
[Koonath.vinod@tajhotels.com](mailto:Koonath.vinod@tajhotels.com)  
Website: <http://www.tajhotels.com/Luxury/Taj%20Krishna,HYDERABAD/default.htm>

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Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

<b>Meeting Rooms available:</b>	Please contact Mr. Vinod for detailed floor plans and tailored quote packages.
<b>Reception/Banquet Facilities available:</b>	Please contact Mr. Vinod for detailed floor plans and tailored quote packages.
<b>Guest Rooms available:</b>	Please contact Mr. Vinod for detailed floor plans and tailored quote packages.
<b>Equipment Rates:</b>	Please contact Mr. Vinod for detailed floor plans and tailored quote packages.

## Photos

Photos and virtual tour available at: <http://www.photowebusa.com/taj/taj-krishna-hyderabad/index.htm>.

## Taj Deccan Hotel

---

Hotel Name: Taj Deccan Hotel  
 Address: Road No. 1  
 Banjara Hills,  
 Hyderabad - 500 034  
 India.  
 T: +91 (40) 6652 3939  
 F: +91 (40) 6666 1070  
 Primary Contact: Ms. Shilpa Gokhale, Sales Manager  
[Shilpa.gokhale@tajhotels.com](mailto:Shilpa.gokhale@tajhotels.com)  
 Website: <http://www.tajhotels.com/Business/Taj%20Deccan,HYDERABAD/default.htm>

<b>Meeting Rooms available:</b>	Please contact Ms. Gokhale for detailed floor plans and tailored quote packages.
<b>Reception/Banquet Facilities available:</b>	Please contact Ms. Gokhale for detailed floor plans and tailored quote packages.
<b>Guest Rooms available:</b>	Please contact Ms. Gokhale for detailed floor plans and tailored quote packages.
<b>Equipment Rates:</b>	Please contact Ms. Gokhale for detailed floor plans and tailored quote packages.

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Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

## Photos

Photos may be available by contacting Ms. Shilpa Gokhale ([Shilpa.gokhale@tajhotels.com](mailto:Shilpa.gokhale@tajhotels.com))

## Hyderabad Marriott (Viceroy Hotel)

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Hotel Name: Hyderabad Marriott Hotel  
Address: Tank Bund Road, Opposite. Hussain Sagar Lake  
Hyderabad, 500080  
India  
T: +91 (40) 2752 2999  
F: +91 (40) 2752 2888

Primary Contact: Ms. Diana Pillai, Director of Sales & Marketing  
[Diana.pillai@marriott-hotels.com](mailto:Diana.pillai@marriott-hotels.com)  
+91 40 2752 2100

Website: <http://www.marriott.com/hotels/travel/hydmc-hyderabad-marriott-hotel/>

<b>Meeting Rooms available:</b>	Please contact Ms. Pillai for detailed floor plans and tailored quote packages.
<b>Reception/Banquet Facilities available:</b>	Please contact Ms. Pillai for detailed floor plans and tailored quote packages.
<b>Guest Rooms available:</b>	Please contact Ms. Pillai for detailed floor plans and tailored quote packages.
<b>Equipment Rates:</b>	Please contact Ms. Pillai for detailed floor plans and tailored quote packages.

## Photos



Guest Room

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Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)



Exterior



Meeting Room



Lobby

*More photos available from the Marriott's website at: <http://www.marriott.com/hotels/hotel-photos.mi?marshaCode=hydmc&pageID=HWHOM>*

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## SAMPLE BUDGET

The sample workshop budget provided below are intended to serve as a general guide, and are subject to change according to the timetable, host city, and location of each workshop.

\*At time of preparation, exchange rate is \$1.00 USD = 47.28 INR

\*All travel is round-trip from Washington, DC, economy class

### **Sample Budget for Workshop in New Delhi**

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US Expert Travel for Workshop	\$8,516
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Sponsor Staff Travel for 2 persons (2RT to New Delhi @ \$2,800)	5,600
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Sponsor Staff Per Diem (2 persons for 3 days @\$486/day)	2,916
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<b>Fixed Expenses</b>	<b>\$5,630</b>
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Venue Rental (Conference)	\$ 846
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Food and Beverage (Conference, 45 participants)	1,568
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Printing of Workshop Books	805
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Workshop Materials (folders, pens, etc.)	805
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Audio Visual Equipment	125
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Postage and Other Outreach Costs	495
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Taxes and Fees	986
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<b>TOTAL:</b>	<b>\$14,146</b>
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<b>Other Expenses – Room Charge per person</b>	<b>\$1,101</b>
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Single Room for 2 nights @ \$444/night	\$888
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Taxes	213
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<b>Other Expenses – Evening Reception (45 participants)</b>	<b>\$3,679</b>
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Venue Rental (Evening Reception/Dinner)	1,586
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Food and Beverage (Evening Reception/Dinner, 45 participants)	2,093
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### **Sample Budget for Workshop in Chennai**

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US Expert Travel for Workshop	\$6,638
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Sponsor Staff Travel for 2 persons (2RT to Chennai @ \$2,320)	4,640
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Sponsor Staff Per Diem (2 persons for 3 days @\$333/day)	1,998
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Please contact Leslie McDermott at [lmcdermott@ansi.org](mailto:lmcdermott@ansi.org) with any additional questions.  
[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)

<u>Fixed Expenses</u>	<u>\$12,077</u>
Conference and Room charge (45 participants)	\$8,030
Food and Beverage (Conference, 45 participants)	831
Printing of Workshop Books	805
Workshop Materials (folders, pens, etc.)	805
Audio Visual Equipment	125
Postage and Other Outreach Costs	495
Taxes and Fees	986
<b>TOTAL:</b>	<b>\$18,715</b>

Other Expenses – Evening Reception (45 participants) \$950

Food and Beverage (Evening Reception/Dinner, 45 participants)	950
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**Sample Budget for Workshop in Mumbai**

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US Expert Travel for Workshop \$6,870

Sponsor Staff Travel for 2 persons (2RT to Mumbai @ \$1,890)	3,780
Sponsor Staff Per Diem (2 persons for 3 days @\$515/day)	3,090

Fixed Expenses \$4,916

Venue Rental (Conference)	\$1,700
Printing of Workshop Books	805
Workshop Materials (folders, pens, etc.)	805
Audio Visual Equipment	125
Postage and Other Outreach Costs	495
Taxes and Fees	986

**TOTAL:** **\$11,786**

Other Expenses – Room Charge per person \$696

Single Room for 2 nights @ \$317/night	\$634
Taxes	62

**Sample Budget for Workshop in Hyderabad**

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US Expert Travel for Workshop \$6,802

Sponsor Staff Travel for 2 persons (2RT to Hyderabad @ \$2,240)	4,480
Sponsor Staff Per Diem (2 persons for 3 days @\$387/day)	2,322

Fixed Expenses \$4,031

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[www.StandardsPortal.org/us-indiasccp](http://www.StandardsPortal.org/us-indiasccp)



Venue Rental (Conference)	\$815
Printing of Workshop Books	805
Workshop Materials (folders, pens, etc.)	805
Audio Visual Equipment	125
Postage and Other Outreach Costs	495
Taxes and Fees	986

**TOTAL:** **\$10,833**

Other Expenses – Room Charge per person \$348

Single Room for 2 nights @ \$158/night	\$317
Taxes	31

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