

ANSI ORGANIZATIONAL MEMBER FORUM (OMF) DRAFT AGENDA

Wednesday, May 6, 2015
10:00 am - 4:00 pm

AAMI
4301 N. Fairfax Drive, Suite 301
Arlington, VA
Teleconference
Toll free: 1-866-469-3239
Conference room: 21408527

1. **Opening of the meeting (welcome and introductions)** (10:00am, 5 min.) – Chair Mary Logan
2. **Approval of Draft Agenda** (10:05am, 5 min.) – Chair Mary Logan
Document OMF N 780
3. **Approval of Draft Report of October 23, 2014 OMF Meeting** (10:10am, 5 min.) – Chair Mary Logan
Document OMF N 779
4. **Incorporation by Reference** - (10:15am - 20 min.) - Patricia Griffin, ANSI Vice-President and General Counsel
Document OMF N xxx

ANSI's IPRPC will meet on May 14 and Patricia Griffin will provide to the OMF an update on this issue.

5. **ANSI Executive Standards Council (ExSC) Activities Update** (10:35am, 20 min.) – Neil Bogatz, Chair ANSI ExSC
Document OMF N xxx

Neil Bogatz will provide to the OMF an update on items of interest that are before the ANSI ExSC in 2015.

6. **Items of Interest from the ANSI Governance Meetings – ANSI Board Meeting (December 2014) Executive Committee (March 2015)** (10:55am, 20 min.) - Chair Mary Logan and Vice-Chair Luann Ochs
Document OMF N xxx

Chair Logan and Vice-Chair Ochs will provide a presentation on items from the ANSI Governance meetings.

7. **Appointment of the OMF Nominating Committee** – (11:25am, 5 min.) – Chair Mary Logan

The following individuals have volunteered to participate on the 2015 Nominating Committee and will be presented to OMF members for approval:

- Mr. Neil Bogatz – (Chair) International Association of Plumbing & Mechanical Officials
- Ms. Claire Ramspeck - American Society of Heating, Refrigerating and Air-Conditioning
- Ms. Susan B. Blaeser – Acoustical Society of America

ACTION: Motion to approve will be requested.

8. **AAMI's New Standards Paradigm** - (11:30am, 20 min.) – Carol Herman, AAMI

AAMI's 2015-2017 Strategic Plan prioritizes the goal of “transforming the standards development process to increase agility, quality, and relevance.” This includes incorporation of supply chain and life-cycle considerations, new tools and processes to accommodate the increasing pace of technology, and utilizing new formats for usability, ease of understanding and use, and delivery of standards. Ms. Herman will present the goal – how it became so important to the organization – and the approach and timeline for completing this significant project.

9. **OMF Lunch + Breakout Session** - (11:50am – 1:20pm, 90 min.) – OMF Members

After the presentation from Ms. Herman, the meeting will break into smaller subgroups to discuss the prepared questions. OMF members will be assigned a group, pick-up lunch, and then discuss in their groups the following topics:

Topics:

1. Much of the time needed to develop a standard is ensuring due process – that everyone has the opportunity to participate, comment, vote, etc. Given today's technology, what should the minimum dataset for “due process” be?
2. Consensus means different things to different people – 51% for this, 67% for that, 75% for something else. Addressing non-responses only adds to the dilemma. Given current technology is it time for a revised or new definition of consensus, and if so, what should it be?
3. As a result of all this great technology available to us, allowing us to work differently, how do we balance consensus with getting work done faster?
4. How can we engage new and younger volunteers? Social media?
5. How can we maintain a culture of creativity in a rule bound environment?

REPORTING BACK AND OPEN DISCUSSION (1:20pm, 70 min.)

The OMF will then come back together and hear reports from each group (about 10-15 minutes per group) followed by an open discussion.

10. **Future Meetings** – (2:30pm, 10 min.) – Chair Mary Logan

10.1. Dates / Location

- 2014 World Standards Week Events – September 28 - October- 2, 2015
 - (OMF – Wednesday, September 30)
- Spring 2015 date/location TBD

10.2. Topics / Issues for Discussion – (2:40pm, 15 min.) – Chair Mary Logan

OMF members will be invited to contribute topics for a future meeting.

11. **Other Business** (2:55pm, 5 min.) – Chair Mary Logan

12. **Adjournment** (3:00pm) – Chair Mary Logan