

**From:** Jill Thompson <[jthompson@cganet.com](mailto:jthompson@cganet.com)>  
**Sent:** Tuesday, January 18, 2022 1:16 PM  
**To:** Anne Caldas <[acaldas@ansi.org](mailto:acaldas@ansi.org)>  
**Cc:** Jim Thompson <[jthompso@ansi.org](mailto:jthompso@ansi.org)>  
**Subject:** [EXTERNAL] RE: Request to extend deadline for comments on updates to 2019 edition of ANSI International Procedures

Good afternoon, Anne,

Thank you for the extension to submit comments on the updates to the 2019 edition of ANSI International Procedures.

The only suggestion I have is to develop a new A4.2 for the role of the TAG Secretary as a counterpart to the new A4.1. Are the responsibilities of the Secretary the same or different as those for the TAG Administrator as outlined 2.3.3? This should be clarified in Appendix A.

**RESPONSE: Thank you. All of the primary responsibilities of the TAG Administrator (see A3) could be delegated by the TAG Administrator organization to a person called the “Secretary” of the TAG or the term “Secretary” may not be used at all. A new section could reduce the flexibility that the current model gives to those that utilize the TAG model procedures as it would require the creation of a “Secretary” position and the assignment of specific duties to that role. Accordingly, and in favor of retaining flexibility, a new section will not be drafted.**

Thank you in advance for your consideration of this comment.

Kindest regards,

*Jill*



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