

Evidence-based Regulatory Decision Making: Regulatory Impact Analysis “Training of Trainers” Workshop

May 13 - 17
Livingstone, Zambia

PROGRAMME: Day 1

Time	Activity
08.30 – 9.00	Registration/Documentation
09.00 – 9.30	Opening of the meeting <ul style="list-style-type: none"> • ANSI Opening Remarks • Welcome Remarks by BRRRA Director & CEO • Speech and Official Opening by Guest of Honour - Permanent Secretary, Ministry of Commerce, Trade and Industry
9.30 – 10.30	The role of Regulatory Impact Analysis (RIA) in regulatory decision making Presenter: Nathan Frey, RSS Group <ul style="list-style-type: none"> • How RIA produces optimal policy outcomes • Practical implementation challenges and strategies
10.30 – 11.15	Group Photo and Health Break
11.15 – 12.30	Overview of the BRRRA RIA Handbook for Regulatory Agencies and Public Bodies in Zambia Presenter: David F. Banda - BRRRA Status update on RIA implementation in Zambia <ul style="list-style-type: none"> ○ Presentation by BRRRA on the principal handbook provisions and socialization efforts to date ○ Discussion of principal implementation challenges and capacity building priorities Question and Answers from panel and audience <ul style="list-style-type: none"> ○ Moderated by Nathan Frey/ANSI
12:30-14.00	Lunch Break
14.00 – 16.30	Global Perspectives on RIA Implementation <ul style="list-style-type: none"> • Regulatory Impact Analysis in the United States and promoting good regulatory practices through international fora <ul style="list-style-type: none"> ○ Presentation by Brandon DeBruhl Policy Analyst, OMB-OIRA • Global Trends in RIA Implementation <ul style="list-style-type: none"> ○ Presentation by Kees Jonkheer, Jonkheer Consulting
16.30	End of Day 1

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PROGRAMME: DAY 2

Time	Activity
08.30 – 09.45	Examining RIA Methodologies Presenter: Kees Jonkheer, Jonkheer Consulting <ul style="list-style-type: none"> • Discussion of the core elements of RIA • Detailed discussion of cost-benefit and cost-effectiveness analysis: key consideration for when and how to use these methodologies and what conditions support these methods
09.45 – 10.00	Health Break
10.00 – 11.15	Case Study: U.S. examples of cost-benefit and cost-effectiveness applications Presenter: Brandon DeBruhl, OMB-OIRA <ul style="list-style-type: none"> • Presentation of specific U.S. RIAs employing CBA and CEA • Discussion of why these methodologies were “fit for purpose” for the cases analysed
11:15 – 12.15	Alternatives to Traditional Regulation Presenter: Nathan Frey, RSS Group <ul style="list-style-type: none"> • Information disclosure • Regulatory “nudges” • Performance vs design standards <p style="text-align: center;">Market oriented approaches rather than direct controls</p>
12:15 – 13:15	Lunch Break
13:15 – 15.30	Zambian RIA Implementation Priorities: Examination of Current Regulatory Issues Presenter(s): Zambian regulatory agency representative(s) <ul style="list-style-type: none"> • Presentation of Zambian regulatory case studies (1 CBA example and 1 CEA example) • Discussion of methodological challenges incurred and identification of specific opportunities to improve analyses <ul style="list-style-type: none"> - Sunduzwayo Banda, Review of Cotton Act – Cost Benefit Analysis - Nsama Kwendeni, Repeal of the Food and Drugs Act – Cost Effectiveness Analysis <p style="text-align: center;"><i>Moderated by Nathan Frey, RSS Group and OMB-OIRA representative</i></p>
15:30 – 15.45	Health Break
15:45 – 17.45	Break out Sessions: Reviewing the RIA Case Studies Group exercise <ul style="list-style-type: none"> • Small groups will discuss the application of key RIA concepts to the case studies from the previous session

	<ul style="list-style-type: none"> Groups will provide specific recommendations for improving the RIAs analysed. <p><i>Moderated by Nathan Frey, RSS Group; Brandon DeBruhl, OMB-OIRA; and Kees Jonkheer, Jonkheer Consulting</i></p>
17.45	End of Day 2

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PROGRAMME: DAY 3

Time	Activity
09.00 – 9.45	<p>Presentation of World Bank public consultation project Presenter: David Simon Banda - BRR</p> <ul style="list-style-type: none"> Discussion of project objectives Discussion of USAID Standards Alliance Project and relationship to the workshop
9.45 – 10.30	<p>Designing Effective RIA Public Consultation Mechanisms Presenter: Nathan Frey, RSS Group</p> <ul style="list-style-type: none"> Why is public consultation important for RIA implementation? Practical tools and implementation strategies for consultation processes Key considerations for government-wide public consultation policies
10.30 – 11.15	Health Break
11.15 – 12.30	<p>Data Collection Techniques for RIA Presenter: Brandon DeBruhl, OIRA</p> <ul style="list-style-type: none"> Survey Design Basics Contingent valuation surveys (willingness to pay) Revealed preference surveys Treatment of confidential business information
12.30-13.30	Lunch Break
13.30 – 15.30	<p>Designing RIA Public Consultation Strategies Group exercise</p> <ul style="list-style-type: none"> Groups will conduct a stakeholder mapping exercise for selected Zambian RIA cases Groups will develop specific questions to pose to stakeholders to illicit desired information to inform RIA methodologies Question and Answers from panel and audience <p><i>Moderated by Nathan Frey/ANSI/Panel</i></p>
15.30 – 16.00	Recap of Public Consultation & RIA Concepts

	Presenter: Kees Jonkheer, Jonkheer Consulting <ul style="list-style-type: none"> • Presentation of RIA consultation case studies (Nigeria, Netherlands) • Discussion of key takeaways regarding public consultation and data collection for RIA
16:00 – 16.30	Presentation of RIA Training Certificates
16:30 – 17:00	End of Day 3

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PROGRAMME: DAY 4

Time	Activity
09.00 – 9.30	Group Activity Orientation Presenter: Nathan Frey, RSS Group <ul style="list-style-type: none"> • Discussion of project objectives • Discussion of USAID Standards Alliance Project and relationship to the workshop
9.30 – 12.00	Putting it all Together: Applying the BRRR RIA Handbook methodologies Group exercise <ul style="list-style-type: none"> • Participants will analyse (new) Zambian regulatory case studies and develop RIA outlines for each, including public consultation plans • Outlines will serve as planning mechanisms to apply to eventual RIA elaboration for the cases analysed <p style="text-align: right;"><i>Moderated by Nathan Frey, RSS Group</i></p>
12.00 – 13.00	Health Break
13:00 – 15.00	Presentation of RIA outlines developed in previous session <ul style="list-style-type: none"> • Participants from group exercise session will present their RIA outlines to the larger group • Moderated discussion of key takeaways and suggestions <p style="text-align: right;">Moderated by the Panel</p>
15.00 – 16.30	Techniques in Delivering RIA Technical Support Presenter: Kees Jonkheer, Jonkheer Consulting <ul style="list-style-type: none"> • Discussion of available resources for RIA trainings: RIA guidelines developed in other countries • How to use RIA guidelines and handbooks effectively • Utilizing the BRRR handbook to reach a broader audience

	<i>Moderated by Nathan Frey, RSS Group</i>
16.30 – 17.00	Health Break/End of Day 4

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PROGRAMME: DAY 5

Time	Activity
09.00 – 10.00	Global Perspectives on RIA Implementation Recap Presenter: Linda Bodén, Trade Policy Adviser, National Trade Board of Sweden <ul style="list-style-type: none"> RIA, Good Regulatory Practices and the impact of international trade and investment Techniques for Engaging Adult Learners Presenter: Dr. Roy A. Swift, WorkCred <ul style="list-style-type: none"> General training strategies and methods for use in the Zambian context
10.00 – 11.00	Tools for delivering RIA training in RIA Presenter: Kees Jonkheer, Jonkheer Consulting <ul style="list-style-type: none"> Role of policy institutions as coordination points for government wide RIA implementation Six key factors for successful RIA capacity building RIA capacity building techniques for the Zambian context
11.00 – 11.15	Health Break
11.15 – 12:00	Orientation for Afternoon Session Simulations Presenter: Nathan Frey, RSS Group <ul style="list-style-type: none"> Overview of purpose and scope of afternoon training simulation
12:00-13.00	Lunch Break
13.00 – 15.30	Simulation: Applying Training Concepts Group exercise <ul style="list-style-type: none"> Participants will employ the training concepts learned in the program to deliver simulated trainings to their peers on selected topics

	<ul style="list-style-type: none"> • Training facilitators will provide coaching and suggestions during the simulation to ensure delivery of key concepts
15.30 – 15.45	Health Break
15:45 – 16.30	<p>Recapping the Train the Trainer Event Presenter: Panel (Nathan Frey, Kees Jonkheer)</p> <ul style="list-style-type: none"> • Discussion of key takeaways and capacity building needs/considerations for future trainings
16:30 – 17.00	Presentation of Training Certificates/ End of Day 5