

Training on Establishing an Effective WTO TBT Enquiry Point and Notification Authority

Blantyre, Malawi
December 4-6, 2013

Wednesday, December 4, 2013

8:30 - 9:00 Opening - Malawi Bureau of Standards
Welcome - Southern Africa Trade Hub
Introductions - Diane Thompson and participants

9:00 – 10:30 **Module 1: WTO Overview**
– Overview of the WTO
– Overview of the TBT Agreement
– Obligations of WTO Members
– WTO Definitions

10:30-10:50 Break

10:50-12:30 **Module 2: Roles and Responsibilities**
– Responsibilities of the TBT Enquiry Point
– Responsibilities of the Notification Authority

12:30-13:30 Lunch

13:30-15:00 **Module 3: Operation of the TBT Enquiry Point**
– Information Requests
– Tools and Resources
– Information Products and Services
– Promotion

15:00-15:20 Break

15:20-17:00 Day 1 Exercises

Thursday, December 5, 2013

8:30-10:10 **Module 4: Enquiry Point Management**
– Record-keeping
– Reporting
– Staffing
– Procedures

- 10:10-10:30 Break
- 10:30-12:30 **Module 5: Notification Authority Operations**
- Notifications
 - Comments
 - Tools and Resources
- 12:30-13:30 Lunch
- 13:30-15:00 **Module 6: Notification Authority Management**
- Record-keeping
 - Reporting
 - Staffing
 - Procedures
- 15:00-15:20 Break
- 15:20-17:00 Day 2 Exercises

Friday, December 6, 2013

- 8:30-10:10 **Module 7: Information Flows and Relationships**
- The exchange of information and the relationships of the TBT Enquiry Point in Malawi with stakeholders and other WTO Members
 - The exchange of information and the relationships of the Notification Authority in Malawi with stakeholders and other WTO Members
- 10:10-10:30 Break
- 10:30-12:30 Day 3 Exercises
- 12:30-13:30 Lunch
- 13:30-15:00 **Module 8: Next Steps**
- Discussion: What needs to be done to have a fully functioning TBT Enquiry Point in Malawi?
 - Discussion: What needs to be done to have a fully functioning Notification Authority in Malawi?
- 15:00-15:20 Break
- 15:20-17:00 Wrap-up and evaluations