Training on Establishing an Effective WTO TBT Enquiry Point and Notification Authority

Maseru, Lesotho
December 16-18, 2013

Monday, December 16, 2013

8:30 - 9:00 Opening - Ministry of Trade and Industry
Welcome - Southern Africa Trade Hub
Introductions - Diane Thompson and participants

9:00 – 10:30 Module 1: WTO Overview
– Overview of the WTO
– Overview of the TBT Agreement
– Obligations of WTO Members
– WTO Definitions

10:30-10:50 Break

10:50-12:30 Module 2: Roles and Responsibilities
– Responsibilities of the TBT Enquiry Point
– Responsibilities of the Notification Authority

12:30-13:30 Lunch

13:30-15:00 Module 3: Operation of the TBT Enquiry Point
– Information Requests
– Tools and Resources
– Information Products and Services
– Promotion

15:00-15:20 Break

15:20-17:00 Day 1 Exercises

Tuesday, December 17, 2013

8:30-10:10 Module 4: Enquiry Point Management
– Record-keeping
– Reporting
– Staffing
– Procedures
10:10-10:30  Break
10:30-12:30  **Module 5: Notification Authority Operations**
- Notifications
- Comments
- Tools and Resources

12:30-13:30  Lunch
13:30-15:00  **Module 6: Notification Authority Management**
- Record-keeping
- Reporting
- Staffing
- Procedures

15:00-15:20  Break
15:20-17:00  Day 2 Exercises

**Wednesday, December 18, 2013**

8:30-10:10  **Module 7: Information Flows and Relationships**
- The exchange of information and the relationships of the TBT Enquiry Point in Lesotho with stakeholders and other WTO Members
- The exchange of information and the relationships of the Notification Authority in Lesotho with stakeholders and other WTO Members

10:10-10:30  Break
10:30-12:30  Day 3 Exercises
12:30-13:30  Lunch
13:30-15:00  **Module 8: Next Steps**
- Discussion: What needs to be done to have a fully functioning TBT Enquiry Point in Lesotho?
- Discussion: What needs to be done to have a fully functioning Notification Authority in Lesotho?

15:00-15:20  Break
15:20-17:00  Wrap-up and evaluations