

# Work Programs for Standards



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# UL's Work Program

- UL maintains an updated work program that includes:
  - A list of our active standards projects;
  - the stage the projects are in; and
  - standards published since the previous work program was updated
- The work program assists with meeting several TBT Annex 3 principles:
  - ✓ Transparency
  - ✓ Openness



# Sample Work Program

The UL Standard number

Edition of standard

Status

ISO Stage Code

Target date for publication

UL STANDARDS TECHNICAL WORK PROGRAM (WTO) Last modified on: November 2014

UL STANDARD NO	CURRENT EDITION NO.	AMENDMENT/YEAR	TITLE	TITLE IN FRENCH (if applicable)	STATUS	INTERNATIONAL STANDARD USED AS BASIS	CURRENT STAGE CODE	CURRENT STAGE CODE COMMENCEMENT DATE (yyyy-mm)	PUBLIC COMMENT/COMMITTEE BALLOT DUE DATE (yyyy-mm-dd)	PUBLICATION TARGET DATE (yyyy-mm)	ICS CODE
CAN/UL 96	5th		Lightning Protection Components	Composants de protection contre la foudre	New Edition (draft)		20.00	2013-04		2015-12	91.120.40
CAN/UL 110	1st		Sustainability for Mobile Phones	Durabilité pour téléphones cellulaires	New Edition (draft)		20.00	2013-04		2015-12	33.050.10
CAN/UL 111	1st		Multioilet Assemblies	Multioilet assemblées	New Standard		20.00	2014-05		2015-12	29.1
CAN/UL 300	3rd		Fire Testing of Fire Extinguishing Systems for Protection of Restaurant Cooking Areas	Essais de résistance au feu des systèmes d'extinction d'incendie pour la protection des surfaces de cuisson de restaurant	New Edition (draft)		20.00	2013-04		2015-12	13.220.20
CAN/UL 437	8th		Key Locks	Verrous	New Edition (draft)		20.00	2013-08		2015-12	91.190.13.310
CAN/UL 497B	4th		Protector for Data Communications and Fire Alarm Circuits	Dispositif de protection de circuits de liaisons de données et d'alarme incendie	New Edition (draft)		20.00	2013-04		2015-12	29.120.50
CAN/UL 558	9th		Industrial Trucks, Internal-Combustion Engine-Powered	Chariots de manutention à moteur à combustion interne	New Edition (draft)		20.00	2013-04		2015-12	53.060
CAN/UL 583	10th		Electric-Battery-Powered Industrial Trucks	Chariots de manutention électriques	New Edition (draft)		20.00	2013-04		2015-12	53.060
CAN/UL 606	7th		Burglary Resistant Vault Doors and Modular Panels	Portes et panneaux modulaires de chambre forte anti-effraction.	New Edition (draft)		20.00	2013-08		2015-12	13.310.91.060.50
CAN/UL 600	8th		Emergency Vault Ventilators and Vault Ventilating Ports	Ventilateurs d'urgence et ouvertures de ventilation pour chambre forte	New Edition (draft)		20.00	2013-08		2015-12	13.040.13.310.23.120
CAN/UL 607	15th		Burglary Resistant Safes	Coffres-forts	New Edition (draft)		20.00	2013-08		2015-12	13.310

Title of Standard

If its an adoption

Public Review

ICS Code



# UL Project Stage Codes

## Adapted ISO Guide 69: Harmonized Stage Codes

### Project Stages:

**00** Preliminary Stage

**10** Proposal Stage

**20** Drafting Stage

**30** Preliminary Review (STP Comment) Stage


**40** STP Ballot & Public Comment Stage

**50** Second Level Approval

**60** Publication Stage

**90** Review stage (maintenance)

**99** Withdrawal Stage

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- Each stage has milestones that are documented and tracked by the project manager
  - Evidence is maintained to demonstrate compliance with the ANSI essential requirements and UL's approved procedures



# Project Schedules & Work Plans

5. PROJECT SCHEDULE																																																			
Project Step	Weeks																																																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44							
<b>1.0 Phase 1: Project Initiation (00 Preliminary Stage)</b>																																																			
1.0 Project Start Date	0	0																																																	
1.1 Kickoff Meeting with SCC Staff & Regulatory Officials (ongoing)																																																			
1.2 Approved Work Plan & Project Schedule and Budget																																																			
1.3 Agreed Scope & Objectives																																																			
1.4 Initial list of key stakeholders																																																			
1.5 Publication of Notice of Intent																																																			
Completion of Project Initiation	0																																																		
<b>2.0 Phase 2: Pre-Development Phase (00 Preliminary Stage Continued)</b>																																																			
2.1 Risk Contingency Planning																																																			
2.2 Terms of Reference and Technical Committee Structure complete																																																			
2.3 Technical Committee Formation (Sub-Committee Working Group (TCB))																																																			
2.4 Technical Committee Orientation																																																			
Completion of Pre-Development Phase	0																																																		
<b>3.0 Phase 3: Outline Development Process</b>																																																			
<b>3.1 Proposal Stage (00)</b>																																																			
3.1.1 Evaluation of Existing Material																																																			
3.1.2 Report Summarizing Findings																																																			
Completion of Proposal Stage																																																			
<b>3.2 Preparatory Stage (00)</b>																																																			
3.2.1 Technical Committee Kick-off Meeting & Report																																																			
3.2.2 Task Group Assignment																																																			
3.2.3 Key stakeholder input & Report																																																			
3.2.4 Survey or Questionnaire if needed & Summary Report																																																			
3.2.5 Development of Draft Outline																																																			
Completion of Preparatory Stage																																																			

## Proposed Work Plan

1. Form balanced STP in compliance with ANSI regulations. **Ongoing**
2. Orientation of new STP Members regarding UL processes. **July – Aug 2015**
3. Kick off Meeting (Teleconference) to welcome members, review membership, timelines, scope and work plan for STP. **July or Aug 2015**
4. Review existing standards and make suggested proposals (code issues, etc.). **Aug 2015**
5. Issue draft standard to STP for preliminary review & comment. **Aug 2015**
6. Convene an STP meeting to review comments. **Oct 2015**
7. Revise & finalize draft standard, send for ballot & public review. **Nov 2015**
8. Further steps as required by UL regulations. **Jan 2016**
9. Standard issued. **February – March 2016**



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- Project managers may also develop project schedules and work plans that help guide work and ensure major milestones are tracked and on schedule



THANK YOU

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