

- 1) At the beginning of each year that a Chair is appointed or re-appointed the ISO/COPOLCO Secretary shall send out a call for COPOLCO Vice-Chair nominations to all ISO/COPOLCO members. The nomination period shall be nine-months, terminating by the end of September.
- 2) All nominations shall be supported with a curriculum vitae of the nominee and any other useful documentation.
- 3) After the nomination period closes, the COPOLCO Secretary shall forward the candidacies to the newly-appointed (or reappointed) COPOLCO Chair. The COPOLCO Chair-elect (or reappointed Chair) shall forward the name(s) (and the accompanying details) of the Vice-Chair candidates, and his/her recommended Vice-Chair selection, to the COPOLCO Chair's Advisory Group for a 4-week consultation period. In the absence of sustained opposition during that consultation, the appointment becomes effective for 1 January of the following year.
- 4) In cases of potential conflict of interest, CAG members may abstain from the Vice-Chair consultation process
- 5) If a simple majority of the CAG objects or raises concerns about the COPOLCO Chair's recommended Vice-Chair selection, a meeting of the CAG shall be called in an attempt to resolve said concerns.
- 6) Following the CAG meeting, if the majority of the CAG continue to express dissent to the COPOLCO Chair's recommended Vice-Chair selection, the COPOLCO Chair shall appoint a different candidate for the Vice-Chair role.
- 7) The term of the appointed COPOLCO Vice-Chair is two years and shall coincide with the term of the Chair.