

USNC TAG ADMINISTRATOR APPLICATION

We, _____ (name of organization that is incorporated, registered, or otherwise recognized as a legal entity* in the US), hereby apply for USNC TAG Administration for IEC TC, SC, or SyC _____, in accordance with the *USNC Statutes* and *USNC TAG Model Operating Procedures* for US Participation in the international standards activities of the International Electrotechnical Commission (IEC).

We, _____ (name of organization) agree to serve as Administrator of the USNC TAG for a minimum of 4 years, and hereby agree to perform the duties listed in the *USNC Statutes* and *USNC TAG Model Operating Procedures*.

These duties include, but are not limited to, the following:

- Membership in ANSI (and payment of all relevant fees),
- Provide adequate resources (financial and personnel) to administer the TAG and appoint/support a TAG Secretary,
- Follow all applicable USNC and IEC policies and procedures.
- Comply with the requirements associated with USNC oversight and supervision of the activities of all parties serving as TAG Administrators in accordance with the *USNC Statutes* and the *USNC TAG Model Operating Procedures*.
- Notify the USNC at least 6 months prior to withdrawing as TAG Administrator.

For more information regarding a TAG Administrator's responsibilities, please see the USNC Model Operating Procedures for USNC TAGs by clicking [here](#).

1. Title of Technical Advisory Group

Note: *If you are applying for administration of a USNC TAG to an IEC TC and one or more of its SCs, please list all SCs for which you are applying. If no SCs are listed, it will be assumed that you are requesting approval only for the USNC TAG to the TC.*

USNC TAG to IEC TC, SC, SyC;
ISO/IEC JTC 1/SC

_____ (Number)

_____ (Title)

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_____ (Title)

**Legal Entity: an applicant for a USNC TAG Administrator (and an ANSI-accredited USNC TAG Administrator to an ISO/IEC activity), must be a legal entity, accept all legal and financial responsibility for the administration of the USNC TAG(s) it serves and maintain adequate resources, including insurance, to cover any expenses or liabilities that may arise from this role.*

2. **Scope of the IEC TC, SC, SvC** (if one or more SCs under a TC are to be covered under the TAG, provide the scope of the SC(s) also) (attach separate sheet if necessary)

3. **USNC TAG Administrator Contact***

Full Name: _____

Email: _____

Phone: _____

Address: _____

**Please note, the USNC TAG Administrator Contact may be different than the appointed TAG Secretary.*

4. **USNC TAG Administrator Fees**

If selected to serve as USNC TAG administrator, we (circle one)

INTEND

DO NOT INTEND

to charge USNC TAG members an administrative fee in order to participate. Additional comments (if applicable):

5. **Justification Statement**

Provide a brief justification for why your organization should serve in the USNC TAG Administrator role.

**Please note that if more than one application is submitted for the same TAG Administrator role, USNC staff will notify each organization. The organizations will be given an opportunity to discuss a path forward on the TAG Administratorship. If the organizations cannot come to an agreement, then it will go out as a ballot to TMC.*

Conflict of Interest

The Conflict of Interest provisions contained in Section 7 of the USNC Statutes apply to the review of every application for USNC TAG Administratorship and every set of revised procedures submitted for accreditation.

Signed: _____

(Authorized Representative of Candidate Organization)

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Email: _____