

United States National Committee of the International Electrotechnical Commission

A Committee of the American National Standards Institute
25 West 43rd St., Fourth Floor New York, NY 10036 • (212) 642-4900

Month XX, 20XX

Name of TAG member
Company/Organization Name
Address
City, State Zipcode

Address reply to:
Name of Chair
Company/Organization of Chair
Address of Chair
City, State Zip of Chair
Phone: Chair's Phone Number
e-mail: Chair's Email

Mr./Ms. Last name,

This letter is your official notice that you have been appointed as a member of the United States Technical Advisory Group (USTAG) for IEC/TCXXX. Your name has been added to the TAG roster and you will receive all USTAG/TCXXX mailings.

The IEC United States National Committee (USNC) will send you an invoice for the participation fee of \$310.00 if applicable.

Information and links related to TCXXX USTAG are included on the following page.

In addition to the above, we have the following contact information for you:

Phone: Phone number of new TAG member
E-mail: email of new TAG member

I thank you for your interest in the work of this committee and we look forward to your active participation.

Sincerely,

Name of TA
USNC Technical Advisor
IEC/TCXXX

cc: Name, TAG Secretary
Name, Deputy Technical Advisor

TCXXX Information and Links

TCXXX USTAG Web page: [Provide a link and information below if there is a webpage](#)

Sign in using the following username and password (*do not enter your own email address*):

Username: XXX

Password: XXX

Documents for TAG review are in the folder **Current Documents for Review**

The following documents are in the **TAG Resources (Reference Material)** folder:

Topic	TAG Web Site Document
Proposal template	XXXX
TAG Comment Form	XXXX
Helpful Information and Links	XXXX
Operating procedures	XXXX

IEC Home page <http://www.iec.ch/>

[IEC TCXXX Dashboard](#)

User name and password are required to download TCXXX documents.

Once you have paid your participation fee, send an email request for a user name and password to ANSI/USNC. Address your request to Kristen Palma, kpalma@ansi.org.

MyNewDocs

If you would like to keep up to date with IEC TCXXX documents as they become available, you may wish to sign up for "MyNewDocs" (<http://www.iec.ch/newdocs/>) and then "MyNewDocs >SETUP". Every Monday you will receive an email listing all recently released documents.

If you wish to subscribe, you will use same user name and password mentioned above under IEC TCXXX Dashboard.

American National Standards Institute standards store:

<http://webstore.ansi.org/ansidocstore/default.asp>.

For ongoing standards work, we may also be able to obtain free electronic copies of TCXXX standards for your use from the US National Committee.