

# ANSI Head of Delegation (HoD) Report



**Please note: HoDs shall submit this information in the online form [here](#). This word version was generated to help facilitate drafting or reviewing offline.**

All US Heads of Delegations (HoDs) are kindly asked to complete this form following an ISO or IEC committee meeting (TC, SC, PC, JTC, CISPR or SyC). It is expected that this form be completed **within one month** of the committee meeting. ANSI staff will reach out to HoDs regarding any issues raised in the submitted form.

Completing this form helps ANSI publicize the work of ISO and IEC committees, suggest areas for possible new work, and address specific changes and concerns facing our US/TAG members.

Please remember that your HoD report is **not** submitted as a confidential, password protected document. Consider using a more secure form of correspondence to call attention to any sensitive issues.

*The American National Standards Institute (ANSI) is the U.S. member body to ISO and, through the USNC, to the IEC.*

**Questions? Please contact [ISOT@ansi.org](mailto:ISOT@ansi.org) or [USNC@ansi.org](mailto:USNC@ansi.org) for support.**

<b>General Information</b>	
<b>Name of Head of Delegation (HoD):</b>	
<b>Email Address of Head of Delegation (HoD):</b>	
<b>Was the meeting an ISO, IEC or JTC meeting?</b>	
<b>Committee Number and Title:</b>	
<b>Meeting Dates:</b>	
<b>Meeting Location:</b>	
<b>Meeting Type:</b>	
<b>If the meeting was face-to-face, how did you as HoD participate?</b>	

<b>Meeting Observations</b>	
Overall, how well did the U.S. meet its objectives on policy or technical matters at the meeting(s):	
Please feel free to elaborate on the meeting outcomes:	
Please comment on any issues or areas of concern that warrant further discussion with ANSI staff (for example, late document distribution, irregular voting by committee members, decisions impacting U.S. regulatory matters, etc.):	
Were there any specific decisions or developments that the U.S. delegation believes to be noteworthy for publication, publicity and/or development of a future ANSI article?  If yes, please provide information on the publication/publicity/article topic so that the appropriate ANSI staff can reach out to you for further details as needed:	
Generally, did US delegates experience any	

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<p>difficulty obtaining necessary VISAs to attend these meetings?</p> <p>If yes, please provide additional information on any VISA issues:</p>	
<p>Did the U.S. extend an offer to host any future ISO or IEC committee meetings?</p> <p>If yes, please provide additional information on the offer to host future ISO or IEC committee meetings:</p>	
<p>Did the U.S. extend an offer to assume any new TC/SC Secretariat or management positions?</p> <p>If yes, please provide additional information on the offer to assume new leadership positions:</p>	
<p>Did the U.S. put forth/agree to put forth any New Work Items?</p> <p>If yes, please provide additional information on the proposed/potential New Work Items:</p>	