USNC TECHNICAL MANAGEMENT COMMITTEE
PRELIMINARY DRAFT AGENDA

WebEx
Wednesday, 19 May 2021
10:00 AM – 2:30 PM (EDT)
(Meeting #63)

Section 1 – Organizational Matters
(S Bird – VP – Technical)
(10:00 – 10:10 AM)

1.1 Welcome, Opening Remarks, Introductions

1.2 Approval of the Agenda

1.2.1 Approval of Consent Agenda

Approval of the TMC Minutes from the virtual meeting on 20 January 2021

a) Report on Appointments/Reappointments

b) US Hosted Meetings

1.2.2 Approval of Balance Agenda

Section 2 – Status of Outstanding Action Items
(A Gladstein)
(10:10 – 10:15 AM)

ACTION ITEM #2021 – 1 - 1 – USNC staff to circulate a call for members to join the 1) USNC TAG to SyC Smart Manufacturing, 2) USNC VTAG to SG 12 - Digital Transformation and Systems Approach, and 3) the joint VTAG on Gender Responsive Standards
Status: COMPLETED

ACTION ITEM #2021 – 1 - 2 – USNC staff to set up a meeting with Florence Otieno, Sonya Bird, and Tony Zertuche to discuss the vice chair issue within SyC Smart Cities
Status: COMPLETED

ACTION ITEM #2021 – 1 - 3 – USNC staff to circulate a call for USNC TAG Administrator when the new TC on Robotics is officially established
Status: COMPLETED
**ACTION ITEM #2021 – 1 - 4 –** Sonya Bird and Tony Zertuche to ask SMB Chair Ralph Sporer why CAB is not included as an SMB agenda item for the February meeting  
**Status: COMPLETED**

**Section 3 – For Information – USNC TMC Ballot Participation**  
(S Bird)  
(10:15 – 10:30 AM)

**Executive Summary**  
Sonya Bird will discuss the importance of voting on USNC TMC ballots and remind TMC members of their responsibility to vote.

**Section 4 – For Information – USNC TMC Succession Planning**  
(E George)  
(10:30 – 10:50 AM)

**Executive Summary**  
Elisabeth George will discuss USNC TMC succession planning and provide an overview on the role and responsibilities of the USNC VP – Technical.

**Section 5 – For Information – Frankfurt Agreement/CENELEC Update**  
(D Osborn)  
(10:50 – 11:10 AM)

**Executive Summary**  
Dave Osborn will provide an update on the state of the Frankfurt Agreement and IEC’s relationship with CENELEC.

**Section 6 – For Information – China’s Standardization Activities**  
(J Tretler)  
(11:10 – 11:30 AM)

**Executive Summary**  
Joe Tretler will provide an update on China’s recent standardization activities.

**Section 7 – For Information – IEC Committee Reports**  
(11:30 – 11:50 AM)

**Executive Summary**  
US Representatives to IEC Committees have been invited to provide written reports.

**Section 8 – For Action/Information – IEC SMB Reports**  
(11:50 AM – 12:40 PM)

8.1 **Report of SMB Groups**

**Executive Summary**  
Updates on all other SMB groups in operation:  
- **ahG 88** – Covid induced consequences (T Zertuche)  
- **ahG 89** – Review of standards development process (T Zertuche)
• **ahG 90** – Prioritization of SMB work and performance/success measurement of technical work (S Bird)
• **ahG 91** – IEC Strategic Plan and Operational Plan (T Zertuche)

8.2 **SG 12 – Digital Transformation and Systems Approach**  
(T Zertuche)

**Executive Summary**  
Tony Zertuche will provide an update on SG 12 activities.

8.3 **IEC Directives Maintenance Team and Joint Directives Maintenance Team**  
(T Zertuche)

**Executive Summary**  
Tony Zertuche will review the DMT/JDMT meeting report from the December 2020 remote meetings.

**BREAK**  
*(12:40 – 1:10 PM)*

**Section 9 – For Information/Action – Standardization Management Board (SMB) Issues**  
(1:10 – 1:40 PM)

9.1 **Review of Decisions from SMB Meeting in February 2021**  
(S Bird)

**Executive Summary**  
Sonya Bird will review the important decisions taken at the remote SMB meetings held in February 2021.

9.2 **Overview of Joint TMB/SMB Meeting in March 2021**  
(S Bird)

**Executive Summary**  
Sonya Bird will provide an overview of the remote joint TMB/SMB meeting held in March 2021.

9.3 **Review of Agenda for SMB Meeting in July 2021**  
(S Bird)

**Executive Summary**  
Sonya Bird will review the agenda for the upcoming remote CAG and SMB meeting.

**Section 10 – For Information – USNC Subcommittee on Operating Procedures**  
(B Lawrence)  
(1:40 – 2:00 PM)

**Executive Summary**  
Bill Lawrence will provide an update on the work of the Subcommittee on Operating Procedures.
Section 11 – For Information – Interface with Regional Organizations
(T Zertuche)
(2:00 – 2:15 PM)

Executive Summary
Tony Zertuche will provide an update on the USNC’s regional outreach initiatives:

- **APCF** – The last APCF meeting was held virtually on 12 May 2021.

- **FINCA/COPANT** – USNC to host 2021 FINCA meeting in the fall. The last COPANT meeting was held virtually during the week of 19 April 2021.

- **USNC Country Mentoring** – Continue mentorship activities throughout 2021 with Vietnam and CROSQ.

Section 12 – For Information – Meeting Schedule 2021 and Beyond
(S Bird)
(2:15 – 2:30 PM)

The following future meeting dates will be reviewed:

**2021**

USNC Management Meetings
18 – 20 May 2021
Virtual

SMB Meeting
8 July 2021
Virtual

USNC Management Meetings
31 August – 2 September 2021
FM Approvals – Norwood, MA

85th IEC General Meeting
3 – 7 October 2021
Dubai, United Arab Emirates (UAE)

**2022**

SMB Meeting
15 February 2022
Sydney, Australia

SMB Meeting
14 June 2022
Geneva, Switzerland
86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

Section 13 – Adjournment
Approximately 2:30 PM (EDT)