



**USNC TECHNICAL MANAGEMENT COMMITTEE  
PRELIMINARY DRAFT AGENDA**

**WebEx  
Wednesday, 19 May 2021  
10:00 AM – 2:30 PM (EDT)  
(Meeting #63)**

**Section 1 – Organizational Matters**

**(S Bird – VP – Technical)**

**(10:00 – 10:10 AM)**

**1.1 Welcome, Opening Remarks, Introductions**

**1.2 Approval of the Agenda**

**1.2.1 Approval of Consent Agenda**

Approval of the TMC Minutes from the virtual meeting  
on 20 January 2021

- a) Report on Appointments/Reappointments
- b) US Hosted Meetings

**1.2.2 Approval of Balance Agenda**

**Section 2 – Status of Outstanding Action Items**

**(A Gladstein)**

**(10:10 – 10:15 AM)**

**ACTION ITEM #2021 – 1 - 1** – USNC staff to circulate a call for members to join the 1) USNC TAG to SyC Smart Manufacturing, 2) USNC VTAG to SG 12 - Digital Transformation and Systems Approach, and 3) the joint VTAG on Gender Responsive Standards

**Status: COMPLETED**

**ACTION ITEM #2021 – 1 - 2** – USNC staff to set up a meeting with Florence Otieno, Sonya Bird, and Tony Zertuche to discuss the vice chair issue within SyC Smart Cities

**Status: COMPLETED**

**ACTION ITEM #2021 – 1 - 3** – USNC staff to circulate a call for USNC TAG Administrator when the new TC on Robotics is officially established

**Status: COMPLETED**

**ACTION ITEM #2021 – 1 - 4** – Sonya Bird and Tony Zertuche to ask SMB Chair Ralph Sporer why CAB is not included as an SMB agenda item for the February meeting  
**Status: COMPLETED**

**Section 3 – For Information – USNC TMC Ballot Participation**  
**(S Bird)**  
**(10:15 – 10:30 AM)**

**Executive Summary**

Sonya Bird will discuss the importance of voting on USNC TMC ballots and remind TMC members of their responsibility to vote.

**Section 4 – For Information – USNC TMC Succession Planning**  
**(E George)**  
**(10:30 – 10:50 AM)**

**Executive Summary**

Elisabeth George will discuss USNC TMC succession planning and provide an overview on the role and responsibilities of the USNC VP – Technical.

**Section 5 – For Information – Frankfurt Agreement/CENELEC Update**  
**(D Osborn)**  
**(10:50 – 11:10 AM)**

**Executive Summary**

Dave Osborn will provide an update on the state of the Frankfurt Agreement and IEC's relationship with CENELEC.

**Section 6 – For Information – China's Standardization Activities**  
**(J Tretler)**  
**(11:10 – 11:30 AM)**

**Executive Summary**

Joe Tretler will provide an update on China's recent standardization activities.

**Section 7 – For Information – IEC Committee Reports**  
**(11:30 – 11:50 AM)**

**Executive Summary**

US Representatives to IEC Committees have been invited to provide written reports.

**Section 8 – For Action/Information – IEC SMB Reports**  
**(11:50 AM – 12:40 PM)**

**8.1 Report of SMB Groups**

**Executive Summary**

Updates on all other SMB groups in operation:

- **ahG 88** – Covid induced consequences (T Zertuche)
- **ahG 89** – Review of standards development process (T Zertuche)

- **ahG 90** – Prioritization of SMB work and performance/success measurement of technical work (S Bird)
- **ahG 91** – IEC Strategic Plan and Operational Plan (T Zertuche)

**8.2 SG 12 – Digital Transformation and Systems Approach**  
(T Zertuche)

**Executive Summary**

Tony Zertuche will provide an update on SG 12 activities.

**8.3 IEC Directives Maintenance Team and Joint Directives Maintenance Team**  
(T Zertuche)

**Executive Summary**

Tony Zertuche will review the DMT/JDMT meeting report from the December 2020 remote meetings.

***BREAK***  
***(12:40 – 1:10 PM)***

**Section 9 – For Information/Action – Standardization Management Board (SMB) Issues**  
**(1:10 – 1:40 PM)**

**9.1 Review of Decisions from SMB Meeting in February 2021**  
(S Bird)

**Executive Summary**

Sonya Bird will review the important decisions taken at the remote SMB meetings held in February 2021.

**9.2 Overview of Joint TMB/SMB Meeting in March 2021**  
(S Bird)

**Executive Summary**

Sonya Bird will provide an overview of the remote joint TMB/SMB meeting held in March 2021.

**9.3 Review of Agenda for SMB Meeting in July 2021**  
(S Bird)

**Executive Summary**

Sonya Bird will review the agenda for the upcoming remote CAG and SMB meeting.

**Section 10 – For Information – USNC Subcommittee on Operating Procedures**  
**(B Lawrence)**  
**(1:40 – 2:00 PM)**

**Executive Summary**

Bill Lawrence will provide an update on the work of the Subcommittee on Operating Procedures.

## **Section 11 – For Information – Interface with Regional Organizations**

**(T Zertuche)**

**(2:00 – 2:15 PM)**

### **Executive Summary**

Tony Zertuche will provide an update on the USNC's regional outreach initiatives:

- **APCF** – The last APCF meeting was held virtually on 12 May 2021.
- **FINCA/COPANT** – USNC to host 2021 FINCA meeting in the fall. The last COPANT meeting was held virtually during the week of 19 April 2021.
- **USNC Country Mentoring** – Continue mentorship activities throughout 2021 with Vietnam and CROSQ.

## **Section 12 – For Information – Meeting Schedule 2021 and Beyond**

**(S Bird)**

**(2:15 – 2:30 PM)**

The following future meeting dates will be reviewed:

### **2021**

USNC Management Meetings

18 – 20 May 2021

Virtual

SMB Meeting

8 July 2021

Virtual

USNC Management Meetings

31 August – 2 September 2021

FM Approvals – Norwood, MA

85<sup>th</sup> IEC General Meeting

3 – 7 October 2021

Dubai, United Arab Emirates (UAE)

### **2022**

SMB Meeting

15 February 2022

Sydney, Australia

SMB Meeting

14 June 2022

Geneva, Switzerland

86<sup>th</sup> IEC General Meeting  
31 October – 4 November 2022  
San Francisco, USA

**2023**

87<sup>th</sup> IEC General Meeting  
22 – 26 October 2023  
Sharm-el Sheik, Egypt

**Section 13 – Adjournment**  
Approximately 2:30 PM (EDT)