

**USNC TECHNICAL MANAGEMENT COMMITTEE
PRELIMINARY DRAFT AGENDA**

**Hosted by Corning Incorporated
4200 Corning Place
Charlotte, NC 28216**

**Wednesday, 15 January 2020
9:00 am – 4:00 PM (EST)
(Meeting #59)**

Dress Code: Business Casual

**Section 1 – Organizational Matters
(S Bird – VP – Technical)
(9:00 – 9:10 AM)**

- 1.1 Welcome, Opening Remarks, Introductions**
- 1.2 Approval of the Agenda USNC/TMC 1058**
 - 1.2.1 Approval of Consent Agenda USNC/TMC 1058**
 - Approval of the TMC Minutes from the meeting on USNC/TMC 1057
18 September 2019 at AAMI in Arlington, VA
 - a) Report on Appointments/Reappointments USNC/TMC 1059
 - b) US Hosted Meetings USNC/TMC 1060
 - 1.2.2 Approval of Balance Agenda USNC/TMC 1058**

**Section 2 – Status of Outstanding Action Items
(T Zertuche)
(9:10 – 9:30 AM)**

ACTION ITEM #2019 – 9 - 1 – The USNC staff will distribute new USNC staff handout to Members and include it in the next edition of the USNC Current.

Status: Pending

ACTION ITEM #2019 - 9 - 2 – The USNC staff will create spreadsheet to track votes, action items, and meeting outcomes and distribute to TMC members.

Status: Completed

ACTION ITEM #2019 – 9 - 3 – The USNC staff will circulate the In Some Countries Guidelines document for TMC to review.

Status: Completed

ACTION ITEM #2019 – 9 - 4 – Tony Zertuche will send agreed upon TMC Terms of Reference revisions and comments to the Rules and Procedures Committee for review.

Status: Completed

ACTION ITEM #2019 – 9 -5 – The USNC Officers will address payment for required ISO/IEC guidance documents issue at IEC Officers meeting at the General Meeting in Shanghai.

Status: Pending

ACTION ITEM #2019 – 9 -6 – The USNC staff will send out a call for TAG members and a TAG administrator for the newly-created SyC on Communication Technologies & Architectures.

Status: Completed

ACTION ITEM #2019 – 9 -7 – The USNC staff will circulate current bilateral meeting agenda topics at the 2019 General Meeting in Shanghai to the TMC. Call for additional topics to discuss during bilateral meetings.

Status: Completed

ACTION ITEM #2019 – 9 -8 – The USNC staff will distribute Regulators Symposium Flyer and Agenda to USNC constituency attending the 2019 General Meeting in Shanghai.

Status: Completed

ACTION ITEM #2019 – 9 -9 – Tony Zertuche will share Manyphay Viengkham’s presentations and more information on the System Resource Group with Phil Wennblom who will explore the possibility of identifying a potential nominee for convenorship.

Status: Completed

ACTION ITEM #2019 – 9 -10 – The USNC staff will reach out to SG 13 VTAG officers to gather feedback on their experiences with the pilot project of working with consortia.

Status: Completed

ACTION ITEM #2019 – 9 -11 – The USNC staff will update and distribute the document with a list of all USNC TAG and IEC TC/SC/SyC Leadership Positions, P-Memberships, and SMB Roles to TMC for final review.

Status: Completed

ACTION ITEM #2019 – 9 -12 – USNC staff will begin the validation process for TAG MOPs sending out the request to all TAG officers.

Status: Completed

ACTION ITEM #2019 – 9 -13 – The USNC staff will distribute bullet point highlights from German bilateral meeting in August 2019 to TMC.

Status: Completed

ACTION ITEM #2019 – 9 -14 – The USNC staff will circulate YEP Summit Flyer to the USNC constituency.

Status: Completed

ACTION ITEM #2019 – 9 -15 – Steve Swanson will draft talking points on issues with Frankfurt Agreement to distribute to the TMC before the 2019 General Meeting in Shanghai.

Status: Completed

Section 3 – For Information – TMC Vice-Chair

(S Bird)

(9:30 – 9:50 AM)

Executive Summary

Sonya Bird will provide an update on the TMC Vice-Chair.

Section 4 – For Information – US Representation on International Groups

(S Bird)

(9:50 – 10:10 AM)

Executive Summary

Sonya Bird will discuss US representation on international groups.

Section 5 – For Information – CEN/CENELEC

(S Swanson)

(10:10 – 10:30 AM)

Executive Summary

Steve Swanson will provide an update on CEN/CENELEC.

Section 6 – For Information – IEC Committee Reports

(10:30 – 11:00 AM)

**6.1 Advisory Committee on Environmental Aspects (ACEA)
(Y Chen)**

USNC/TMC 1063

Executive Summary

Youjiang Chen will report on the latest work of ACEA.

**6.2 Advisory Committee on Electromagnetic Compatibility (ACEC) / US Coordinating Committee on EMC
(D Heirman)**

Executive Summary

Don Heirman has been invited to provide a report.

**6.3 Advisory Committee on Electricity Transmission and Distribution (ACTAD)
(I Jovanovic)**

Executive Summary

Ivan Jovanovic has been invited to provide a report.

**6.4 Advisory Committee on Safety (ACOS)
(S Bird)**

**USNC/TMC 1064
ACOS/920/DA**

Executive Summary

Sonya Bird will discuss the ACOS report provided by Tom Blewitt.

**Section 7 – For Action/Information – IEC Committee Reports for Discussion
(11:00 – 11:45 AM)**

**7.1 SMB System Resource Group (SRG)
(S Bird)**

**SMB/6866/QP
USNC/TMC 1062**

Executive Summary

Sonya Bird will discuss the draft updated TOR and the Canadian recommendations on the Systems Resource Group.

**7.2 SMB SG 12 Digital Transformation
(T Zertuche)**

Executive Summary

Tony Zertuche will report on the upcoming meeting of SG 12 to be held in New York on 16-17 March 2020.

7.3 Report of SMB Groups

Executive Summary

Updates on all other SMB groups in operation:

- **ahG 76** – Masterplan Implementation (S Bird)
- **ahG 82** – TC/SC Leadership and Regional Balance (S Bird)
- **ahG 84** – Sustainable Development Goals (S Bird)
- **ahG 85** – IEC Secretariats (T Zertuche) **ahG85/002/DA**
 - SMB/TMB TF - JTC1 (S Bird)
 - SMB/TMB TF – Attracting new participants and diverse stakeholders and modern tools and processes (T Zertuche)

**7.4 IEC Directives Maintenance Team and Joint Directives Maintenance Team
(J Matthews and T Zertuche)**

Executive Summary

Jim Matthews and Tony Zertuche will review the key discussions that took place during DMT/JDMT meeting in December 2019 in Ottawa, Canada. The next DMT/JDMT meeting will be held in conjunction with the SMB meeting in June 2019 in Geneva, Switzerland.

Section 8 – For Information/Action – Standardization Management Board (SMB) Issues
(11:45 AM – 12:30 PM)

- 8.1 **Review of Decisions from SMB Meeting in October 2019**
(S Bird) **SMB/6840/DL**

Executive Summary

Sonya Bird will review the important decisions taken at the CAG and SMB meetings held in Shanghai, China in October 2019.

- 8.2 **Review of Agenda for SMB Meeting in February 2020**
(S Bird) **USNC/TMC 1061**
SMB/6900/DA

Executive Summary

Sonya Bird will review the agenda for the upcoming CAG and SMB meeting in Delhi, India in February 2020.

LUNCH
(12:30 – 1:30 PM)

Section 9 – For Information – Management and Communication Items
(1:30 – 2:15 PM)

- 9.1 **Call for USNC TAG and IEC TC/SC/SyC Leadership Positions, P-Memberships, and SMB Roles**
(A Gladstein)

Executive Summary

Ade Gladstein will give an update on the vacant USNC and IEC positions, as well as opportunities for new IEC P-membership and changes in USNC TAG Administrators.

- 9.2 **USNC Subcommittee on Operating Procedures**
(B Lawrence)

Executive Summary

Bill Lawrence will provide an update on the work of the Subcommittee on USTAG Operating Procedure including the validation of the revised Model Operating Procedures.

Section 10 – For Information – Interface with Regional Organizations
(T Zertuche)
(2:15 – 3:00 PM)

Executive Summary

Tony Zertuche will provide an update on the USNC's regional outreach initiatives:

- **USNC Country Mentoring Program** – Vietnamese NC to observe May Management Meetings; CROSQ Workshop in Jamaica in June 2020
- **APCF/PASC** – Next meeting will be held in Vladivostok, Russia in May 2020
- **FINCA** – USNC to host September 2020 meeting
- **COPANT** – Next meeting will be held in Rio de Janeiro, Brazil in April 2020

Section 11 – For Information – Meeting Schedule 2020 and Beyond

(S Bird)

(3:00 – 3:30 PM)

The following future meeting dates will also be reviewed:

2020

COPANT Meeting
26 – 30 April 2020
Rio de Janeiro, Brazil

USNC Management Meetings
5 – 7 May 2020
Freemont, California (hosted by UL)

APCF Meeting
18 – 22 May 2020
Vladivostok, Russia

USNC/CROSQ Workshop in conjunction with IECEE CMC Meeting
1 – 2 June 2020
Montego Bay, Jamaica

USNC Management Meetings
1 – 3 September 2020
Norwood, Massachusetts (hosted by FM Approvals)

84th IEC General Meeting
5 – 9 October 2020
Stockholm, Sweden

2021

85th IEC General Meeting
17 – 21 October 2021
Dubai, United Arab Emirates (UAE)

2022

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023
87th IEC General Meeting
Egypt

Section 12 – Adjournment
Approximately 4:00 PM (EST)