USNC COUNCIL
PRELIMINARY DRAFT AGENDA

Thursday, September 12, 2024
9:00 AM – 4:00 PM (ET)
(Meeting #73)

Hosted by ARESCA
256 Farrell Farm Road
Norwich, VT 05055

Dress Code: Business Casual

Section 1 – Organizational Matters
(Veronica Lancaster, USNC President)
(9:00 – 9:20 AM)

1.1 **Welcome and Introductions**

1.2 **Approval of Agenda**

1.2.1 Approval of USNC Policy & Standing Committee Rosters

1.2.2 Approval of Balance of Agenda

1.3 **Approval of the USNC Council Minutes from the meeting on 22 May 2024 held in Milwaukee, WI**

Section 2 – Status of Outstanding Action Items
(A Gladstein)
(9:20 – 9:30 AM)

ACTION ITEM #2024 – 5 – 1 – To ensure data accuracy, USNC staff to request that USNC TAG secretaries confirm TAG members' details on the TAG rosters in the USNC portal and US experts' roles in IEC EMS. USNC TAG secretaries to add missing information into the USNC portal and flag any erroneous information in IEC EMS for USNC staff.
Status: In Process

ACTION ITEM #2024 – 5 – 2 – Hold an in-depth review of the IEC NC Dashboard with the USNC policy committees to identify US specific requests for dashboard improvements
Status: In Process

ACTION ITEM #2024 – 5 – 3 – Pete Pondillo to request a written response from the GRAC on their review of the IF comments to the IEC SRoP
Status: In Process

ACTION ITEM #2024 – 5 – 4 – USNC staff to draft value proposition talking points for co-locating the June IEC governance meetings; USNC leadership to meet in July (TBD) to develop a proposal (including a value proposition and schedule)
Status: Completed

Section 3 – For Information – New Meeting Structure
(V Lancaster)
(9:30 – 9:45 AM)

Executive Summary
Veronica Lancaster will provide an overview on the updated USNC Council meeting format.

Section 4 – For Information – USNC Leadership Items
(V Lancaster)
(9:45 – 10:00 AM)

Executive Summary
Veronica Lancaster will provide an overview on the latest USNC leadership discussions.

Section 5 – For Discussion – Bolstering the USNC's Strategy
(V Lancaster)
(10:00 – 11:00 AM)

Executive Summary
Veronica Lancaster will lead a discussion on how the USNC can become more strategic and impactful in its activities throughout the IEC, regional groups, bilateral meetings, developing US positions, and engaging stakeholders.

Section 6 – For Discussion/Decision – 2025 USNC Budget
(M Hayes)
(11:00 – 11:30 AM)

Executive Summary
Megan Hayes, USNC Finance Committee Vice Chair, will provide an overview of the 2025 USNC budget for USNC Council approval.

Section 7 – For Discussion – IEC Governance Items
(V Lancaster, C Cramer, S Bird, P Pondillo, M Hayes, A Gladstein)
(11:30 AM – 12:30 PM)

Executive Summary
US representatives will highlight any issues of importance from their written reports for USNC Council discussion. Members are invited to note the reports and raise any questions or concerns.

- IEC Board – Veronica Lancaster
- IEC Market Strategy Board – Chris Cramer
- IEC Business Advisory Committee – Sonya Bird
- IEC Governance Review and Audit Committee – Peter Pondillo
- IEC Diversity Advisory Committee – Megan Hayes
- IEC Forum – Ade Gladstein

LUNCH
(12:30 – 1:30 PM)

Section 8 – For Discussion – IEC SMB/USNC TMC & IEC CAB/USNC CAPCC
(J Sterling, H Choe)
(1:30 – 2:00 PM)

Executive Summary
Joan Sterling, CAPCC Chair, and Hae Choe, TMC Chair, will highlight items from their September 10 & 11 meetings for USNC Council discussion.

Section 9 – For Discussion – 2024 IEC General Meeting
(V Lancaster)
(2:00 – 2:45 PM)

9.1   IEC General Meeting

Veronica Lancaster will lead a discussion on the IEC General Meeting schedule, USNC participation, and bilateral meetings.

9.2   IEC Elections

9.2.1   Election by the General Assembly of the future President of the IEC:

- Mr. James E. Matthews (United States of America)

9.2.2   Re-election by the General Assembly of one IEC Board (IB) member from Group A countries for a three-year term of office (2025-2027):

- Mr. Chenguang Guo* (China)

This candidate will have completed a first term on the IB at the end of 2024.

9.2.3   Election/re-election by the General Assembly of four IEC Board (IB) members from non-Group A countries for a three-year term of office (2025-2027)**:**

- Mrs. Farah Al Zarooni (United Arab Emirates)
- Mr. Andrew Chow Khim Kun* (Singapore)
- Mr. Gabriele Elia (Italy)
- Mr. Håkon Rem (Norway)

* This candidate will have completed a first term on the IB at the end of 2024.

9.2.4 Election/re-election by the General Assembly of two members of the Business Advisory Committee (BAC) from Group A countries for a three-year term of office (2025-2027):

- Ms. Limei Yu* (China)
- Mr. Koichi Noda (Japan)

This candidate will have completed a first term on the BAC at the end of 2024.

9.2.5 Election by the General Assembly of three members of the Business Advisory Committee (BAC) from non-Group A countries for a three-year term of office (2025-2027):

- Mr. Arian Monem (Austria)
- Mr. Rajneesh Khosla (India)
- Mr. Ivano Visintaner (Italy)

9.2.6 Election by the General Assembly of one "automatically appointed member" of the Standardization Management Board (SMB) for a three-year term of office (2025-2027):

- Mr. Li Chong (China)

9.2.7 Re-election by the General Assembly of two members of the Standardization Management Board (SMB) for a three-year term of office (2025-2027):

- Mr. Bernhard Spalt* (Austria)
- Mr. Ian Verhappen* (Canada)

The candidates will have completed a preliminary term on the SMB at the end of 2024.

9.2.8 Election of two Conformity Assessment Board (CAB) members from Group A countries by the General Assembly for a three-year term of office (2025-2027):

- Mr Lei Qiu* (China)
- Mr Richard White (United Kingdom)

This candidate's nomination was received after the deadline.

9.2.9 Re-election by the General Assembly of two members of the Conformity Assessment Board (CAB) from non-Group A countries for a three-year term of office (2025-2027):

- Mr. Markus Ahvenus* (Finland)
- Mr. Gyusik Cho* (Korea, Rep of)

These persons will have completed a first term on the CAB at the end of 2024.

Section 10 – For Information – American National Standards Institute (ANSI) International Policy Report
(J Tretler)
(2:45 – 2:50 PM)

Executive Summary
Members are invited to note Joe Tretler's, ANSI VP – International Policy, report and raise any questions or concerns.

Section 11 – For Discussion – USNC Standing Committees
(E Biery, E Mikoski, C Schmaus, K Willis)
(2:50 – 3:30 PM)

Executive Summary
USNC Standing Committee Chairs will highlight items from their written reports for USNC Council discussion. Members are invited to note the reports and raise any questions or concerns.

- Communications Committee – Ethan Biery
- Nominations Committee – Ed Mikoski
- Young and Emerging Committee – Carrie Schmaus
- Rules and Procedures Committee – Karen Willis

Section 12 – For Discussion – Regional Organizations
(A Gladstein)
(3:30 – 3:40 PM)

Executive Summary
Ade Gladstein will highlight any items from her written report for USNC Council discussion regarding USNC participation and ongoing activities in regional groups, including FINCA, APCF, and PASC.

Section 13 – Future Meeting Dates
(V Lancaster)
(3:40 – 3:50 PM)

Executive Summary
Veronica Lancaster will draw attention to important future meeting dates:

2024		
Date	Meeting	Location
Week of 16 September 2024	FINCA Meeting	Lima, Peru
23 – 27 September 2024	IECEx	Brazil
14 - 26 October 2024	NFPA NEC Meetings	TBD
19 - 25 October 2024	88th IEC General Meeting	Edinburgh, UK
21 October 2024	IEC CAB	Edinburgh, UK
21 October 2024	IEC SMB	Edinburgh, UK
21 October 2024	IEC MSB	Edinburgh, UK

22 October 2024	Joint CAB/MSB/SMB Strategic Session	Edinburgh, UK
22 October 2024	IEC Forum	Edinburgh, UK
23 October 2024	IEC Board	Edinburgh, UK
24 October 2024	IEC General Assembly	Edinburgh, UK
19 November 2024	GRAC	Geneva, Switzerland
26 - 27 November 2024	BAC	Virtual
05 December 2024	DAC	Geneva, Switzerland

2025		
Date	Meeting	Location
Week of 9 February 2025	IECEE WGs	Lake Forest
18 - 20 February 2025	IEC Board	Geneva, Switzerland
24 - 26 February 2025	IEC SMB	Mexico City, Mexico
5 March 2025	BAC	Virtual
12 March 2025	IEC Forum	Virtual
7 - 11 April 2025	CASCO Plenary	Berlin, Germany
Week of 14 April 2025	MSB	Nanjing, China
Week of 14 April 2025	COPANT	Cuba
5 – 6 May 2025	GRAC	Geneva, Switzerland
7 - 8 May 2025	BAC	Geneva, Switzerland
10 - 13 June 2025	IEC SMB (including joint SMB/TMB meeting)	Geneva, Switzerland
16 - 17 June 2025 (TBD)	IEC CAB	Geneva, Switzerland
18 - 19 June 2025	IEC Board	Sydney, Australia
Week of 23 June 2025	IECEE CMC	Finland
23 July 2025	BAC	Virtual
19 August 2025	IEC Board	Virtual
15 -19 September 2025	89th IEC General Meeting	New Delhi, India
29 September – 3 October 2025	ISO General Assembly	Kigali, Rwanda
25 - 26 November 2025	BAC	Virtual
3 December 2025	GRAC	Virtual
4 December 2025	DAC	Geneva, Switzerland

2026		
Date	Meeting	Location
3 – 4 March 2026	IEC Board	Geneva, Switzerland
11 March 2026	BAC	Virtual
26 – 27 May 2026	BAC	Geneva, Switzerland
28 – 29 May 2026	GRAC	Geneva, Switzerland
5 August 2026	BAC	Virtual

2 September 2026	IEC Board	Virtual
13 October 2026	GRAC	Virtual
15 – 16 December 2026	BAC	Virtual

<u>Section 14 – Review of Action Items</u>
(A Gladstein)
(3:50 – 4:00 PM)

Executive Summary
Ade Gladstein will review the action items captured during the 12 September USNC Council meeting.

<u>Section 15 – Adjournment</u>
Approximately 4:00 PM (ET)