NemaA

**USNC/Council 932  
26 July 2024**

**USNC COUNCIL**

**PRELIMINARY DRAFT AGENDA**

**Thursday, September 12, 2024**

**9:00 AM – 4:00 PM (ET)**

**(Meeting #73)**

**Hosted by ARESCA**

**256 Farrell Farm Road**

**Norwich, VT 05055**

**Dress Code: Business Casual**

**Section 1 – Organizational Matters**

**(Veronica Lancaster, USNC President)**

**(9:00 – 9:20 AM)**

* 1. **Welcome and Introductions**
  2. **Approval of Agenda**

1.2.1 Approval of USNC Policy & Standing Committee Rosters

1.2.2 Approval of Balance of Agenda

* 1. **Approval of the USNC Council Minutes from the meeting on**

**22 May 2024 held in Milwaukee, WI**

**Section 2 – Status of Outstanding Action Items**

**(A Gladstein)**

**(9:20 – 9:30 AM)**

**ACTION ITEM #2024 – 5 – 1 –** To ensure data accuracy, USNC staff to request that USNC TAG secretaries confirm TAG members’ details on the TAG rosters in the USNC portal and US experts’ roles in IEC EMS. USNC TAG secretaries to add missing information into the USNC portal and flag any erroneous information in IEC EMS for USNC staff.

**Status: In Process**

**ACTION ITEM #2024 – 5 – 2 –** Hold an in-depth review of the IEC NC Dashboard with the USNC policy committees to identify US specific requests for dashboard improvements

**Status: In Process**

**ACTION ITEM #2024 – 5 – 3 –** Pete Pondillo to request a written response from the GRAC on their review of the IF comments to the IEC SRoP

**Status: In Process**

**ACTION ITEM #2024 – 5 – 4 –** USNC staff to draft value proposition talking points for co-locating the June IEC governance meetings; USNC leadership to meet in July (TBD) to develop a proposal (including a value proposition and schedule)

**Status: Completed**

**Section 3 – For Information – New Meeting Structure**

**(V Lancaster)**

**(9:30 – 9:45 AM)**

**Executive Summary**

Veronica Lancaster will provide an overview on the updated USNC Council meeting format.

**Section 4 – For Information – USNC Leadership Items**

**(V Lancaster)**

**(9:45 – 10:00 AM)**

**Executive Summary**  
Veronica Lancaster will provide an overview on the latest USNC leadership discussions.

**Section 5 – For Discussion – Bolstering the USNC’s Strategy**

**(V Lancaster)**

**(10:00 – 11:00 AM)**

**Executive Summary**

Veronica Lancaster will lead a discussion on how the USNC can become more strategic and impactful in its activities throughout the IEC, regional groups, bilateral meetings, developing US positions, and engaging stakeholders.

**Section 6 – For Discussion/Decision – 2025 USNC Budget   
(M Hayes)**

**(11:00 – 11:30 AM)**

**Executive Summary**

Megan Hayes, USNC Finance Committee Vice Chair, will provide an overview of the 2025 USNC

budget for USNC Council approval.

**Section 7 – For Discussion – IEC Governance Items**

**(V Lancaster, C Cramer, S Bird, P Pondillo, M Hayes, A Gladstein)**

**(11:30 AM – 12:30 PM)**

**Executive Summary**  
US representatives will highlight any issues of importance from their written reports for USNC Council discussion. Members are invited to note the reports and raise any questions or concerns.

* IEC Board – Veronica Lancaster
* IEC Market Strategy Board – Chris Cramer
* IEC Business Advisory Committee – Sonya Bird
* IEC Governance Review and Audit Committee – Peter Pondillo
* IEC Diversity Advisory Committee – Megan Hayes
* IEC Forum – Ade Gladstein

***LUNCH***

***(12:30 – 1:30 PM)***

**Section 8 – For Discussion – IEC SMB/USNC TMC & IEC CAB/USNC CAPCC**

**(J Sterling, H Choe)**

**(1:30 – 2:00 PM)**

**Executive Summary**

Joan Sterling, CAPCC Chair, and Hae Choe, TMC Chair, will highlight items from their September 10 & 11 meetings for USNC Council discussion.

**Section 9 – For Discussion – 2024 IEC General Meeting**

**(V Lancaster)**

**(2:00 – 2:45 PM)**

**9.1 IEC General Meeting**

Veronica Lancaster will lead a discussion on the IEC General Meeting schedule, USNC participation, and bilateral meetings.

**9.2 IEC Elections**

**9.2.1** Election by the General Assembly of the future President of the IEC:

* Mr. James E. Matthews (United States of America)

**9.2.2** Re-election by the General Assembly of one IEC Board (IB) member from Group A countries for a three-year term of office (2025-2027):

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* Mr. Chenguang Guo\* (China)

*\*This candidate will have completed a first term on the IB at the end of 2024.*

**9.2.3** Election/re-election by the General Assembly of four IEC Board (IB) members from non-Group A countries for a three-year term of office (2025-2027)**:**

* Mrs. Farah Al Zarooni (United Arab Emirates)
* Mr. Andrew Chow Khim Kun\* (Singapore)
* Mr. Gabriele Elia (Italy)
* Mr. Håkon Rem (Norway)

*\* This candidate will have completed a first term on the IB at the end of 2024.*

**9.2.4** Election/re-election by the General Assembly of two members of the Business Advisory Committee (BAC) from Group A countries for a three-year term of office (2025-2027):

* Ms. Limei Yu\* (China)
* Mr. Koichi Noda (Japan)

*\*This candidate will have completed a first term on the BAC at the end of 2024.*

**9.2.5** Election by the General Assembly of three members of the Business Advisory Committee (BAC) from non-Group A countries for a three-year term of office (2025-2027):

* Mr. Arian Monem (Austria)
* Mr. Rajneesh Khosla (India)
* Mr. Ivano Visintaner (Italy)

**9.2.6** Election by the General Assembly of one “automatically appointed member” of the Standardization Management Board (SMB) for a three-year term of office (2025-2027):

* Mr. Li Chong (China)

**9.2.7** Re-election by the General Assembly of two members of the Standardization Management Board (SMB) for a three-year term of office (2025-2027):

* Mr. Bernhard Spalt\* (Austria)
* Mr. Ian Verhappen\* (Canada)

*\*The candidates will have completed a preliminary term on the SMB at the end of 2024.*

**9.2.8** Election of two Conformity Assessment Board (CAB) members from Group A countries by the General Assembly for a three-year term of office (2025-2027):

* Mr Lei Qiu\* (China)
* Mr Richard White (United Kingdom)

*\*This candidate’s nomination was received after the deadline.*

**9.2.9** Re-election by the General Assembly of two members of the Conformity Assessment Board (CAB) from non-Group A countries for a three-year term of office (2025-2027):

* Mr. Markus Ahvenus\* (Finland)
* Mr. Gyusik Cho\* (Korea, Rep of)

*\*These persons will have completed a first term on the CAB at the end of 2024.*

**Section 10 – For Information – American National Standards Institute (ANSI) International Policy Report**

**(J Tretler)**

**(2:45 – 2:50 PM)**

**Executive Summary**  
Members are invited to note Joe Tretler’s, ANSI VP – International Policy, report and raise any questions or concerns.

**Section 11 – For Discussion – USNC Standing Committees**

**(E Biery, E Mikoski, C Schmaus, K Willis)**

**(2:50 – 3:30 PM)**

**Executive Summary**  
USNC Standing Committee Chairs will highlight items from their written reports for USNC Council discussion. Members are invited to note the reports and raise any questions or concerns.

* Communications Committee – Ethan Biery
* Nominations Committee – Ed Mikoski
* Young and Emerging Committee – Carrie Schmaus
* Rules and Procedures Committee – Karen Willis

**Section 12 – For Discussion – Regional Organizations**

**(A Gladstein)**

**(3:30 – 3:40 PM)**

**Executive Summary**

Ade Gladstein will highlight any items from her written report for USNC Council discussion regarding USNC participation and ongoing activities in regional groups, including FINCA, APCF, and PASC.

**Section 13 – Future Meeting Dates**

**(V Lancaster)**

**(3:40 – 3:50 PM)**

**Executive Summary**

Veronica Lancaster will draw attention to important future meeting dates:

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| **2024** |  |  |
| Date | Meeting | Location |
| Week of 16 September 2024 | FINCA Meeting | Lima, Peru |
| 23 – 27 September 2024 | IECEx | Brazil |
| 14 - 26 October 2024 | NFPA NEC Meetings | TBD |
| 19 - 25 October 2024 | 88th IEC General Meeting | Edinburgh, UK |
| 21 October 2024 | IEC CAB | Edinburgh, UK |
| 21 October 2024 | IEC SMB | Edinburgh, UK |
| 21 October 2024 | IEC MSB | Edinburgh, UK |
| 22 October 2024 | Joint CAB/MSB/SMB Strategic Session | Edinburgh, UK |
| 22 October 2024 | IEC Forum | Edinburgh, UK |
| 23 October 2024 | IEC Board | Edinburgh, UK |
| 24 October 2024 | IEC General Assembly | Edinburgh, UK |
| 19 November 2024 | GRAC | Geneva, Switzerland |
| 26 - 27 November 2024 | BAC | Virtual |
| 05 December 2024 | DAC | Geneva, Switzerland |
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| **2025** |  |  |
| Date | Meeting | Location |
| Week of 9 February 2025 | IECEE WGs | Lake Forest |
| 18 - 20 February 2025 | IEC Board | Geneva, Switzerland |
| 24 - 26 February 2025 | IEC SMB | Mexico City, Mexico |
| 5 March 2025 | BAC | Virtual |
| 12 March 2025 | IEC Forum | Virtual |
| 7 - 11 April 2025 | CASCO Plenary | Berlin, Germany |
| Week of 14 April 2025 | MSB | Nanjing, China |
| Week of 14 April 2025 | COPANT | Cuba |
| 5 – 6 May 2025 | GRAC | Geneva, Switzerland |
| 7 - 8 May 2025 | BAC | Geneva, Switzerland |
| 10 - 13 June 2025 | IEC SMB (including joint SMB/TMB meeting) | Geneva, Switzerland |
| 16 - 17 June 2025 (TBD) | IEC CAB | Geneva, Switzerland |
| 18 - 19 June 2025 | IEC Board | Sydney, Australia |
| Week of 23 June 2025 | IECEE CMC | Finland |
| 23 July 2025 | BAC | Virtual |
| 19 August 2025 | IEC Board | Virtual |
| 15 -19 September 2025 | 89th IEC General Meeting | New Delhi, India |
| 29 September – 3 October 2025 | ISO General Assembly | Kigali, Rwanda |
| 25 - 26 November 2025 | BAC | Virtual |
| 3 December 2025 | GRAC | Virtual |
| 4 December 2025 | DAC | Geneva, Switzerland |

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| **2026** |  |  |
| Date | Meeting | Location |
| 3 – 4 March 2026 | IEC Board | Geneva, Switzerland |
| 11 March 2026 | BAC | Virtual |
| 26 – 27 May 2026 | BAC | Geneva, Switzerland |
| 28 – 29 May 2026 | GRAC | Geneva, Switzerland |
| 5 August 2026 | BAC | Virtual |
| 2 September 2026 | IEC Board | Virtual |
| 13 October 2026 | GRAC | Virtual |
| 15 – 16 December 2026 | BAC | Virtual |

**Section 14 – Review of Action Items**

**(A Gladstein)**

**(3:50 – 4:00 PM)**

**Executive Summary**

Ade Gladstein will review the action items captured during the 12 September USNC Council meeting.

**Section 15 – Adjournment**

Approximately 4:00 PM (ET)