



**USNC COUNCIL
PRELIMINARY DRAFT AGENDA**

**Wednesday, 22 May 2024
9:00 AM – 4:00 PM (CT)
(Meeting #72)**

**Hosted by Rockwell Automation
1201 S 2nd Street
Milwaukee, WI 53204**

Dress Code: Business Casual

**Section 1 – Organizational Matters
(Veronica Lancaster, USNC President)
(9:00 – 9:10 AM)**

- 1.1 Welcome and Introductions**
- 1.2 Approval of Agenda**
 - 1.3.1 Approval of USNC Policy & Standing Committee Rosters
 - 1.3.2 Approval of Balance of Agenda
- 1.3 Approval of the USNC Council Minutes from the meeting on 25 January 2024 held in San Francisco, CA**

**Section 2 – Status of Outstanding Action Items
(T Zertuche)
(9:10 – 9:30 AM)**

ACTION ITEM #2024 – 1 – 1 – In reference to USNC Council action item 2022/9-10, Pete Pondillo will schedule and lead a follow up meeting of the USNC budget and funding task force session to review funding for non-officer strategic representation. Task force members are Veronica Lancaster, Sonya Bird, Tim Duffy, Joan Sterling, Pete Pondillo, Steve Margis, and USNC staff.

Status: In Process

ACTION ITEM #2024 – 1 – 2 – USNC policy committee chairs and USNC staff to review and update the action items in the resolutions spreadsheet by February 9, 2024.

Status: In Process

ACTION ITEM #2024 – 1 – 3 – USNC staff to circulate a ballot to USNC Council to confirm US DAC candidate. Tony Zertuche to let the German NC know that the US plans to submit a nomination for the open Group A DAC seat.

Status: Completed

ACTION ITEM #2024 – 1 – 4 – USNC Council requests clarification regarding advisory committee chairs and NC representation from the same NC in the IEC SROP. Veronica Lancaster to raise this issue at the IEC Board to clarify if chair roles are international and if additional NC candidates would then represent the NC.

Status: In Process

ACTION ITEM #2024 – 1 – 5 – Based on the input received on virtual versus face-to-face management meeting format, Veronica Lancaster and USNC staff to develop a proposal by March 29, 2024 for a January 2025 virtual meeting format for review, discussion and decision at the May 2024 USNC Council meeting.

Status: In Process

ACTION ITEM #2024 – 1 – 6 – Veronica Lancaster to create a presentation outlining the IEC Dashboard and its functionalities by February 9, 2024 to distribute to the CAPCC, TMC, USNC Council and Leadership.

Status: In Process

ACTION ITEM #2024 – 1 – 7 – USNC staff to circulate a call for candidates for the IEC MSB representative role by February 9, 2024.

Status: Completed

Section 3 – For Information – USNC Leadership Report

(V Lancaster)

(9:30 – 9:50 AM)

Executive Summary

Veronica Lancaster will provide a report from the recent USNC leadership meetings.

Section 4 – For Information – USNC Advisory Task Group

(V Lancaster)

(9:50 – 10:10 AM)

Executive Summary

Veronica Lancaster will provide an update on the ANSI Board USNC Advisory Task Group.

Section 5 – For Information – Update on IEC Governance Items

(10:10 – 11:10 AM)

5.1 IEC Board (V Lancaster)

Executive Summary

Veronica Lancaster will report on the IEC Board meeting held on 20-21 February in Geneva and a review of the agenda for the upcoming meeting on 19-20 June in Singapore.

**5.2 IEC Forum
(A Gladstein)**

Executive Summary

Ade Gladstein will report on the recent IEC Forum activities.

**5.3 IEC Business Advisory Committee
(S Bird)**

Executive Summary

Sonya Bird will report on the virtual BAC meeting held on 14-15 May in Geneva.

**5.4 IEC Diversity Advisory Committee
(M Hayes)**

Executive Summary

Megan Hayes will report on the DAC's latest activities.

**5.5 IEC Governance Review and Audit Committee
(P Pondillo)**

Executive Summary

Peter Pondillo will report on the GRAC meeting held on 13 May in Geneva.

Section 6 – For Information – USNC Finance Issues

**(P Pondillo)
(11:10 – 11:30 AM)**

Executive Summary

Peter Pondillo, VP – Finance, will report on the USNC's finances.

Section 7 – Report from American National Standards Institute (ANSI)

(11:30 AM – 12:00 PM)

**7.1 ANSI Report
(J Bhatia)**

Executive Summary

Joe Bhatia, President of ANSI, will report on ANSI's activities.

**7.2 ANSI International Policy Report
(J Tretler)**

Executive Summary

Joe Tretler, ANSI VP – International Policy, will report on current activities in his department.

LUNCH

(12:00 – 1:00 PM)

Section 8 – For Information – IEC SMB / TMC Issues

(H Choe)

(1:00 – 1:15 PM)

Executive Summary

Hae Choe, TMC Chair, will report on the TMC meeting held on 21 May 2024.

Section 9 – For Information – IEC CAB / CAPCC Issues

(J Sterling)

(1:15 – 1:30 PM)

Executive Summary

Joan Sterling, CAPCC Chair, will report on the CAPCC meeting held on 20 May 2024.

Section 10 – For Information/Action – USNC Nominations Committee Report

(E Mikoski)

(1:30 – 1:45 PM)

Executive Summary

Ed Mikoski, Chair, will provide an update on the work of the USNC Nominations Committee.

Section 11 – For Information – USNC Rules and Procedures Committee Report

(K Willis)

(1:45 – 2:00 PM)

Executive Summary

Karen Willis, Chair, will provide an update on the work of the Rules and Procedures Committee.

Section 12 – For Information – USNC Young and Emerging Professionals

(C Schmaus)

(2:00 – 2:15 PM)

Executive Summary

Carrie Schmaus, Chair, will provide a report on the Young and Emerging Professionals Committee.

Section 13 – For Information – USNC Communications Committee

(E Biery)

(2:15 – 2:30 PM)

Executive Summary

Ethan Biery, Chair, will provide a report on the activities of the Communications Committee.

Section 14 – For Information – IEC Market Strategy Board (MSB) Report

(C Cramer)

(2:30 – 2:45 PM)

Executive Summary

Current issues being discussed by the IEC MSB will be reviewed.

Section 15 – For Discussion / Information – Outreach to Regional Organizations

(T Zertuche)

(2:45 – 3:15 PM)

Executive Summary

Tony Zertuche will review the ongoing activities with the following:

- **PASC/APCF**
- **FINCA/COPANT**
- **USNC Country Mentoring – Colombia**

Section 16 – Future Meeting Dates

(V Lancaster)

(3:15 – 3:30 PM)

Executive Summary

Veronica Lancaster will review the following future meeting dates:

2024		
<u>Date</u>	<u>Meeting</u>	<u>Location</u>
10 - 11 June 2024	IEC CAB	Geneva, Switzerland
12-June-2024	CAB WG 18	Geneva, Switzerland
13-June-2024	CAB WG 19	Geneva, Switzerland
13-June-2024	CAB TF AI	Geneva, Switzerland
11 - 14 June 2024	IEC SMB (Including joint SMB/TMB Meeting)	Geneva, Switzerland
19 – 20 June 2024	IEC Board	Singapore
21-Jun-2024	IB TF 7	Singapore
26 – 27 June 2024	IECEE CMC	Ljubljana, Slovenia
28-Jun-2024	IEC Forum	Virtual
18-Jul-2024	BAC	Virtual
6 – 7 August-2024	USNC/IECEX	@MSHA or R Stahl
20-Aug-2024	IEC Board	Virtual
4-Sep-2024	IB TF 7	Virtual
9-Sept-2024	USNC SCOOP	Norwich, VT
9 - 13 September 2024	ISO General Assembly	Cartagena, Colombia
10 - 12 September 2024	USNC Management Meetings	Norwich, VT (Hosted by Bob Sherwin)
Week of 16 September 2024	FINCA Meeting	Lima, Peru
23 – 27 September 2024	IECEX	Brazil
14 - 26 October 2024	NFPA NEC Meetings	TBD
19 - 25 October 2024	88th IEC General Meeting	Edinburgh, UK
21 October 2024	IEC CAB	Edinburgh, UK
21 October 2024	IEC SMB	Edinburgh, UK
21 October 2024	IEC MSB	Edinburgh, UK

22 October 2024	Joint CAB/MSB/SMB Strategic Session	Edinburgh, UK
22 October 2024	IEC Forum	Edinburgh, UK
23 October 2024	IEC Board	Edinburgh, UK
24 October 2024	IEC General Assembly	Edinburgh, UK
19-Nov-2024	GRAC	Geneva, Switzerland
20-Nov-2024	DAC	Geneva, Switzerland
26 - 27 November 2024	BAC	Virtual

2025		
<u>Date</u>	<u>Meeting</u>	<u>Location</u>
19 - 20 February 2025	IEC Board	Geneva, Switzerland
TBD February 2025	IEC SMB	TBC
5-Mar-2025	BAC	Virtual
12-Mar-2025	IEC Forum	Virtual
TBC March 2025	MSB	Nanjing, China
20-May-2025	GRAC	Geneva, Switzerland
21 - 22 May 2025	BAC	Geneva, Switzerland
16 - 17 June 2025	IEC SMB (including joint SMB/TMB meeting)	Geneva, Switzerland
16 - 17 June 2025	IEC CAB	Geneva, Switzerland
19-Jun-2025	IEC Board	Geneva, Switzerland
16-Jul-2025	BAC	Virtual
19-Aug-2025	IEC Board	Virtual
26 - 30 October 2025	89th IEC General Meeting	Israel
25 - 26 November 2025	BAC	Virtual
3-Dec-2025	GRAC	Geneva, Switzerland
4-Dec-2025	DAC	Geneva, Switzerland

Section 17 – Review of Action Items

(T Zertuche)

(3:30 – 3:45 PM)

Executive Summary

Tony Zertuche will review the action items captured during the 22 May USNC Council meeting.

Section 18 – Adjournment

Approximately 4:00 PM (CT)