



**USNC COUNCIL
PRELIMINARY DRAFT AGENDA**

**Thursday, 25 January 2024
9:00 AM – 4:00 PM (PT)
(Meeting #71)**

**Hosted by ANSI
Hilton Union Square
333 O'Farrell St
San Francisco, CA 94102**

Dress Code: Business Casual

**Section 1 – Organizational Matters
(Veronica Lancaster, USNC President)
(9:00 – 9:10 AM)**

- 1.1 Welcome and Introductions**
- 1.2 Approval of Agenda**
 - 1.3.1 Approval of USNC Policy & Standing Committee Rosters
 - 1.3.2 Approval of Balance of Agenda
- 1.3 Approval of the USNC Council Minutes from the meeting on 28 September 2023 held in Arlington, VA**

**Section 2 – Status of Outstanding Action Items
(T Zertuche)
(9:10 – 9:25 AM)**

ACTION ITEM #2023 – 9 – 1 – USNC staff to schedule a virtual meeting with the Canadian National Committee after the 2023 IEC General Meeting to meet the incoming Canadian NC Secretary to address any ongoing issues
Status: Completed

ACTION ITEM #2023 – 9 – 2 – Veronica Lancaster, Sonya Bird, Tim Duffy, Joan Sterling, Pete Pondillo, Steve Margis, and USNC staff to develop harmonized USNC talking points on IEC budget and funding issues
Status: Completed

ACTION ITEM #2023 – 9 – 3 – USNC staff to compile a USNC funding information document for use when travel funding is requested for either IEC officers or USNC officers in extraordinary circumstances.
Status: In Process

ACTION ITEM #2023 – 9 – 4 – USNC Council to establish a TF to develop a formal proposal on the joint ISO-IEC experts event for the USNC Council to consider at their January 2024 meeting. Convenor: Pete Pondillo. Volunteers: Karen Willis, Ed Mikoski, Hae Choe, Sonya Bird, Joan Sterling, Ethan Biery, Angus Low, and Joe Tretler.

Status: In Process

Section 3 – For Information/Discussion – Goodbye 2023 & Welcome 2024

(T Zertuche)

(9:25 – 9:40 AM)

Executive Summary

Mr. Zertuche will lead a discussion on the achievements of 2023.

Section 4 – For Information – USNC Leadership Report

(V Lancaster)

(9:40 – 9:55 AM)

Executive Summary

Veronica Lancaster will provide a report from the recent USNC leadership meetings.

Section 5 – For Information – USNC Advisory Task Group

(V Lancaster)

(9:55 – 10:10 AM)

Executive Summary

Veronica Lancaster will provide an update on the ANSI Board USNC Advisory Task Group.

Section 6 – For Information – IEC Revenue Generation for Digital Transformation

(G Gulla)

(10:10 – 10:30 AM)

Executive Summary

George Gulla invited to provide an update on revenue generation for digital transformation at the IEC.

Section 7 – For Information – Update on IEC Governance Items

(10:30 – 11:15 AM)

**7.1 IEC Board
(V Lancaster)**

Executive Summary

Veronica Lancaster will report on the IEC Board meeting held on 24 October and a review of the agenda for the upcoming meeting on 20-21 February in Geneva.

**7.2 IEC Forum
(T Zertuche)**

Executive Summary

Tony Zertuche will report on the recent IEC Forum meetings.

**7.3 IEC Diversity Advisory Committee
(M Hayes)**

Executive Summary

Megan Hayes will report on the DAC meeting held on 6 December in Geneva.

**7.4 IEC Business Advisory Committee
(S Bird)**

Executive Summary

Sonya Bird will report on the virtual BAC meeting held on 28-29 November.

**7.5 IEC Governance Review and Audit Committee
(P Pondillo)**

Executive Summary

Peter Pondillo will report on the GRAC meeting held on 27-28 November in Geneva.

Section 8 – For Information – USNC Finance Issues

(P Pondillo)

(11:15 – 11:35 AM)

Executive Summary

Peter Pondillo, VP – Finance, will report on the USNC's finances.

Section 9 – Report from American National Standards Institute (ANSI)

(11:35 AM – 12:10 PM)

**9.1 ANSI Report
(J Bhatia)**

Executive Summary

Joe Bhatia, President of ANSI, will report on ANSI's activities.

**9.2 ANSI International Policy Report
(J Tretler)**

Executive Summary

Joe Tretler, ANSI VP – International Policy, will report on current activities in his department.

LUNCH

(12:10 – 1:10 PM)

Section 10 – For Information – IEC SMB / TMC Issues

(H Choe)
(1:10 – 1:25 PM)

Executive Summary

Hae Choe, TMC Chair, will report on the TMC meeting held on 24 January 2024.

Section 11 – For Information – IEC CAB / CAPCC Issues

(J Sterling)
(1:25 – 1:45 PM)

Executive Summary

Joan Sterling, CAPCC Chair, will report on the CAPCC meeting held on 23 January 2024.

Section 12 – For Information – IEC Market Strategy Board (MSB) Report

(C Cramer)
(1:45 – 2:00 PM)

Executive Summary

Current issues being discussed by the IEC MSB will be reviewed.

Section 13 – For Information – USNC Communications Committee

(E Biery)
(2:00 – 2:15 PM)

Executive Summary

Ethan Biery, Chair, will provide a report on the activities of the Communications Committee.

Section 14 – For Information – USNC Young and Emerging Professionals

(C Schmaus)
(2:15 – 2:30 PM)

Executive Summary

Carrie Schmaus, Chair, will provide a report on the Young and Emerging Professionals Committee.

Section 15 – For Information – USNC Rules and Procedures Committee Report

(K Willis)
(2:30 – 2:45 PM)

Executive Summary

Karen Willis, Chair, will provide an update on the work of the Rules and Procedures Committee.

Section 16 – For Information/Action – USNC Nominations Committee Report

(E Mikoski)
(2:45 – 3:00 PM)

Executive Summary

Ed Mikoski, Chair, will provide an update on the work of the USNC Nominations Committee.

Section 17 – For Discussion / Information – Outreach to Regional Organizations
(T Zertuche)
(3:00 – 3:20 PM)

Executive Summary

Tony Zertuche will review the ongoing activities with the following:

- **PASC/APCF**
- **FINCA/COPANT**
- **USNC Country Mentoring – Colombia**

Section 18 – Future Meeting Dates

(V Lancaster)
(3:20 – 3:40 PM)

Executive Summary

Veronica Lancaster will review the following future meeting dates:

2024

IEC Board
20 – 21 February 2024
Geneva, Switzerland

CANENA
21 – 22 February 2024
San Jose, Costa Rica

IEC SMB
26 February – 1 March 2024
Sydney, Australia

BAC
6 March 2024
Virtual

IB TF 7
14 March 2024
Virtual

IEC Forum
15 March 2024
Virtual

USNC/IECEX
4 April 2024
Location TBD

MSB
16 – 17 April 2024
Kyoto, Japan

COPANT
28 April – 2 May 2024
Maceió, Brazil

GRAC
13 May 2024
Geneva, Switzerland

BAC
14 – 15 May 2024
Geneva, Switzerland

USNC Management Meetings
20 – 22 May 2024
Milwaukee, WI (host Rockwell Automation)

IEC CAB
10 – 11 June 2024
Geneva, Switzerland

IEC SMB (including joint SMB/TMB meeting)
11 – 14 June 2024
Geneva, Switzerland

IEC Board
20 June 2024
Singapore

IB TF 7
21 June 2024
Singapore

IEC Forum
28 June 2024
Virtual

BAC
18 July 2024
Virtual

IEC Board
20 August 2024
Virtual

IB TF 7
4 September 2024
Virtual

ISO General Assembly
9 – 13 September 2024
Cartagena, Colombia

USNC Management Meetings
10 – 12 September 2024
Norwich, VT (host Bob Sherwin)

FINCA Meeting
Week of 16 September 2024
Lima, Peru

IECEX
Week of September 23
Brazil

NFPA NEC Meetings
14 – 26 October 2024
Location TBD

88th IEC General Meeting
19 – 25 October 2024
Edinburgh, UK

GRAC
19 November 2024
Geneva, Switzerland

DAC
20 November 2024
Geneva, Switzerland

BAC
26 – 27 November 2024
Virtual

2025

IEC Board
19 – 20 February 2025
Geneva, Switzerland

IEC SMB
TBC February 2025
TBC

BAC
5 March 2025
Virtual

IEC Forum
12 March 2025
Virtual

MSB
TBC April 2025
Nanjing, China

GRAC
20 May 2025
Geneva, Switzerland

BAC
21-22 May 2025
Geneva, Switzerland

IEC SMB (including joint SMB/TMB meeting)
16 – 17 June 2025
Geneva, Switzerland

IEC CAB
16 – 17 June 2025
Geneva, Switzerland

IEC Board
19 June 2025
Geneva, Switzerland

BAC
16 July 2025
Virtual

IEC Board
19 August 2025
Virtual

89th IEC General Meeting
October 2025
TBC

BAC
25 – 26 November 2025
Virtual

GRAC
3 December 2025
Geneva, Switzerland

DAC
4 December 2025
Geneva, Switzerland

Section 19 – Review of Action Items

(T Zertuche)

(3:40 – 3:50 PM)

Executive Summary

Tony Zertuche will review the action items captured during the 25 January USNC Council meeting.

Section 20 – Adjournment

Approximately 4:00 PM (PT)