



**USNC COUNCIL  
PRELIMINARY DRAFT AGENDA**

**Thursday, 28 September 2023  
9:00 AM – 4:00 PM (ET)  
(Meeting #70)**

**Hosted by CTA  
1919 S. Eads  
Arlington, VA 22202**

**Dress Code: Business Casual**

**Section 1 – Organizational Matters  
(Veronica Lancaster, USNC President)  
(9:00 – 9:20 AM)**

**1.1 Welcome and Introductions**

**1.2 Presentation of the IEC 1906 Awards**

USNC President Veronica Lancaster will present the IEC 1906 Awards to US recipients attending the USNC Council meeting.

**1.3 Approval of Agenda**

1.3.1 Approval of USNC Policy & Standing Committee Rosters

1.3.2 Approval of Balance of Agenda

**1.4 Approval of the USNC Council Minutes from the meeting on  
18 May 2023 held in Corning, NY**

**Section 2 – Status of Outstanding Action Items  
(T Zertuche)  
(9:20 – 9:30 AM)**

**ACTION ITEM #2023 – 5 – 1** – Karen Willis, Sonya Bird, Tim Duffy, and Veronica Lancaster to work with USNC staff on the first revision of the draft USNC blue book.

**Status: Completed**

**ACTION ITEM #2023 – 5 – 2** – USNC VTAG convenors to work with USNC staff to build their VTAG membership.

**Status: Completed**

**ACTION ITEM #2023 – 5 – 3** – USNC staff to survey CROSQ on their reactions from the USNC/CROSQ mentoring partnership including input on outcomes, lessons learned, best practices, etc.

**Status: Completed**

**ACTION ITEM #2023 – 5 – 4** – USNC staff to work with the Egyptian NC GM hosts, hotel venue, and US government contacts to coordinate USNC transportation in Cairo.

**Status: Completed**

**ACTION ITEM #2023 – 5 – 5** – USNC staff, Sonya Bird, and Veronica Lancaster to contact the Egyptian NC in regards to holding a women’s diversity lunch event.

**Status: Completed**

**ACTION ITEM #2023 – 5 – 6** – USNC to propose reformatting the tri-national meeting at the IEC GM with both the Canadian and Mexican NCs. Veronica Lancaster, Sonya Bird, Angus Low to work with USNC staff on the first draft of the agenda.

**Status: In Process**

**ACTION ITEM #2023 – 5 – 7** – USNC staff to inform the Canadian NC that we accept their offer for a mid-year bilateral meeting to be held in Ottawa if scheduling allows.

**Status: Completed**

**ACTION ITEM #2023 – 5 – 8** – USNC staff to circulate a redline version of the updated USNC Rules of Procedure for USNC Council’s approval via ballot.

**Status: In Process**

**Section 3 – For Information – USNC Leadership Report**

**(V Lancaster)**

**(9:30 – 9:45 AM)**

**Executive Summary**

Veronica Lancaster will provide a report from the recent USNC leadership meetings.

**Section 4 – For Information – USNC Advisory Task Group**

**(V Lancaster)**

**(9:45 – 10:00 AM)**

**Executive Summary**

Veronica Lancaster will provide an update on the ANSI Board USNC Advisory Task Group.

**Section 5 – For Information – Update on IEC Governance Items**

**(10:00 – 11:00 AM)**

**5.1 IEC Board  
(V Lancaster)**

**Executive Summary**

Veronica Lancaster will report on the IEC Board meetings in June and August and review the agenda for the upcoming meeting on 24 October in Cairo.

**5.2 IEC Forum  
(T Zertuche)**

**Executive Summary**

Tony Zertuche will report on the latest IEC Forum virtual meetings and review the agenda for the upcoming meeting on 23 October in Cairo.

**5.3 IEC Governance and Audit Committee  
(P Pondillo)**

Peter Pondillo will report on the GRAC's activities.

**5.4 IEC Diversity Advisory Committee  
(M Hayes)**

Megan Hayes will report on the DAC's activities.

**5.5 IEC Business Advisory Committee  
(S Bird)**

**Executive Summary**

Sonya Bird will report on the BAC's activities.

**Section 6 – For Information/Discussion – 2023 IEC General Meeting**

**(V Lancaster)**

**(11:00 – 11:40 AM)**

**6.1 IEC General Meeting**

Veronica Lancaster will review the IEC General Meeting schedule, discuss USNC participation, and bilateral meetings.

**6.2 IEC Elections**

**6.2.1 Candidates for Next IEC President**

**6.2.2 Election by the General Assembly in 2023 of the Chair of the Conformity Assessment Board (CAB) and Vice-President of the IEC for a three-year term of office (2024-2026):**

**GA/125A/DV**

- Mr. Steven Margis (United States of America)

**6.2.3 Election/re-election by the General Assembly in 2023 of five IEC Board (IB) members from non-Group A countries for a three-year term of office (2024-2026):**

**GA/126/DV**

- Mr. Jeongjoon Lee (Republic of Korea)
- Mr. Ian Oppermann\* (Australia)
- Mr. Juan Rosales Salazar\* (Colombia)
- Mr. Pramod Kumar Tiwari (India)

- Mrs. Stina Wallstrom\* (Sweden)

*\* These persons will have completed a first term on the IB at end 2023.*

**6.2.4** Election/re-election by General Assembly of two members of the Business Advisory Committee (BAC) from Group A countries for a three-year term of office (2024-2026):

**GA/127/DV**

- Mr. Eric Laurençon (France)
- Mr. Michael Teigeler (Germany)\*

*\* This person will have completed a first term on the BAC at the end of 2023.*

**6.2.5** Election/re-election by General Assembly of three members of the Business Advisory Committee (BAC) from non-Group A countries for a three-year term of office (2024-2026):

**GA/136A/DV**

- Ms. Maria Skou (Denmark)\*
- Mr. Alewu Cherry Achema (Nigeria)
- Ms. Kyoungjin Chang (Republic of Korea)\*
- Mr. Abdulrahman Alabdulkarim (Saudi Arabia)

*\* These persons will have completed a first term on the BAC at the end of 2023.*

**6.2.6** Election/re-election by the General Assembly of three members of the Standardization Management Board (SMB) for a three-year term of office (2024-2026):

**GA/128/DV**

- Mr. Israel Guratti (Brazil)
- Mr. Rajeev Sharma (India)\*
- Mr. Daehyun Kwon (Republic of Korea)\*
- Mr. Martijn Geertzen (The Netherlands)
- Mr. Saad Alhatem (Saudi Arabia)
- Ms. Beatriz Novel (Spain)

*\* These persons will have completed a first term on the SMB at the end of 2023.*

**6.2.7** Re-election of two Conformity Assessment Board (CAB) members from Group A countries by the General Assembly for a three-year term of office (2024-2026):

**GA/129/DV**

- Mr. Thorsten Arnhold\* (Germany)
- Mr. Hiroshi Takahashi\* (Japan)

*\*These persons will have completed a first term on the CAB at the end of 2023.*

- 6.2.8** Election/re-election by the General Assembly of five members of the Conformity Assessment Board (CAB) from non-Group A countries for a three-year term of office (2024-2026):

**GA/130/DV**

- Mr Peter Lee\* (Australia)
- Mr Calogero Lana (Belgium)
- Mr David Briere (Canada)
- Mr Thijs Van Zanten\* (The Netherlands)
- Mr Georgii Feodoridi\* (Russian Federation)
- Mr Khalid Alnamlah (Saudi Arabia)

*\*These persons will have completed a first term on the CAB at the end of 2023.*

**Section 7 – Report from American National Standards Institute (ANSI)**

**(11:40 AM – 12:10 PM)**

**7.1 ANSI Report  
(J Bhatia)**

**Executive Summary**

Joe Bhatia, President of ANSI, will report on ANSI's activities.

**7.2 ANSI International Policy Report  
(J Tretler)**

**Executive Summary**

Joe Tretler, ANSI VP – International Policy, will report on current activities in his department.

**Section 8 – For Information – USNC Finance Issues**

**(P Pondillo)**

**(12:10 – 12:30 PM)**

**Executive Summary**

Peter Pondillo, VP – Finance, will report on the USNC's finances.

***LUNCH***

***(12:30 – 1:30 PM)***

**Section 9 – For Information – IEC SMB / TMC Issues**

**(H Choe)**

**(1:30 – 1:45 PM)**

**Executive Summary**

Hae Choe, TMC Chair, will report on the TMC meeting held on 27 September 2023.

**Section 10 – For Information – IEC CAB / CAPCC Issues**

**(J Sterling)**

**(1:45 – 2:00 PM)**

**Executive Summary**

Joan Sterling, CAPCC Chair, will report on the CAPCC meeting held on 26 September 2023.

**Section 11 – For Information – IEC Market Strategy Board (MSB) Report**

**(C Cramer)**

**(2:00 – 2:15 PM)**

**Executive Summary**

Current issues being discussed by the IEC MSB will be reviewed.

**Section 12 – For Information – USNC Communications Committee**

**(E Biery)**

**(2:15 – 2:30 PM)**

**Executive Summary**

Ethan Biery, Chair, will provide a report on the activities of the Communications Committee.

**Section 13 – For Information – USNC Young and Emerging Professionals**

**(C Schmaus)**

**(2:30 – 2:45 PM)**

**Executive Summary**

Carrie Schmaus, Chair, will provide a report on the Young and Emerging Professionals Committee.

**Section 14 – For Information – USNC Rules and Procedures Committee Report**

**(K Willis)**

**(2:45 – 3:00 PM)**

**Executive Summary**

Karen Willis, Chair, will provide an update on the work of the Rules and Procedures Committee.

**Section 15 – For Information – USNC Nominations Committee Report**

**(E Mikoski)**

**(3:00 – 3:15 PM)**

**Executive Summary**

Ed Mikoski, Chair, will provide an update on the work of the USNC Nominations Committee.

**Section 16 – For Discussion / Information – Outreach to Regional Organizations**

**(T Zertuche)**

**(3:15 – 3:35 PM)**

**Executive Summary**

Tony Zertuche will lead a discussion on USNC participation in regional groups, USNC country mentoring, and review the ongoing activities with the following:

- **APCF**
- **FINCA**
- **USNC Country Mentoring – Colombia**

### **Section 17 – Future Meeting Dates**

**(V Lancaster)**

**(3:35 – 3:55 PM)**

#### **Executive Summary**

Veronica Lancaster will review the following future meeting dates:

#### **2023**

ANSI World Standards Week

10 – 12 October 2023

Washington, DC

87<sup>th</sup> IEC General Meeting

22 – 26 October 2023

Cairo, Egypt

JDMT Meeting

27 November – 1 December 2023

Milan, Italy

BAC

28-29 November 2023

Virtual

DAC

6 December 2023

Geneva, Switzerland

#### **2024**

USNC Management Meetings

January 2024

Location TBD

IEC Board

22 February 2024

Virtual

BAC

6 March 2024

Virtual

IB TF 7

14 March 2024

Virtual

IEC Forum  
15 March 2024  
Virtual

MSB  
16 – 17 April 2024  
Kyoto, Japan

GRAC  
13 May 2024  
Geneva, Switzerland

BAC  
14 – 15 May 2024  
Geneva, Switzerland

USNC Management Meetings  
May 2024  
Location TBD

IEC CAB  
10 – 11 June 2024  
Geneva, Switzerland

IEC SMB  
10 – 11 June 2024  
Geneva, Switzerland

IEC Board  
20 June 2024  
Singapore

IB TF 7  
21 June 2024  
Singapore

IEC Forum  
28 June 2024  
Virtual

BAC Meeting  
18 July 2024  
Virtual

IEC Board  
20 August 2024  
Virtual

IB TF 7  
4 September 2024  
Virtual



USNC Management Meetings  
September 2024  
Location TBD

88<sup>th</sup> IEC General Meeting  
21 – 25 October 2024  
Edinburgh, UK

GRAC  
19 November 2024  
Geneva, Switzerland

**Section 18 – Review of Action Items**

**(T Zertuche)**

**(3:55 – 4:00 PM)**

**Executive Summary**

Tony Zertuche will review the action items captured during the 28 September USNC Council meeting.

**Section 19 – Adjournment**

Approximately 4:00 PM (ET)