



**USNC COUNCIL
DRAFT MINUTES**

**Thursday, 15 September 2022
9:00 AM – 4:00 PM (ET)
(Meeting #67)**

**Hosted by FM Approvals
Four Points by Sheraton
1125 Boston-Providence Turnpike
Norwood, MA 02062**

Members Participating

Kevin Lippert, USNC President	UL Standards & Engagement
Sonya Bird, USNC VP – Technical	UL Standards & Engagement
Joan Sterling, USNC VP – Conformity Assessment*	Intertek
Peter Pondillo, USNC VP – Finance	Corning Incorporated
Tony Zertuche, General Secretary	USNC/ANSI
Joe Bhatia*	ANSI
Hae Choe	AAMI
Randy Dollar	Siemens
Tim Duffy	Rockwell Automation
Eric Franca*	FDA
Brent Hartman*	CSA
Veronica Lancaster	CTA
Angus Low	Intel Corp
Alan Manche*	Schneider Electric
Tom McGarry*	TIA
Edward Mikoski*	ECIA
Paul Moliski*	Intertek
Amy Phelps*	NIST
Bob Sherwin	ARESCA
Karen Willis	NEMA

Guests Participating

David Anderson	FM Approvals
Michael Atlass*	Qualcomm
Ethan Biery*	Lutron Electronics
Ron Borowski*	Eaton
Ladan Bulookbashi*	AAMI
Valara Davis	UL Standards & Engagement
Bruce Desmond*	Phoenix Contact
Vince Ferretti	Corning Incorporated
Richard Ferron	FM Approvals
Megan Hayes	NEMA
Kerriane Haresign*	CTA

Scott Kiddle*	ABB
Steve Margis	Underwriters Solutions
Kerry McManama*	Retired
Dave Osborn	Philips
Florence Otieno	TIA
Rui Peng*	FDA
Philip Piqueira	UL Standards & Engagement
Carrie Schmaus*	DoE
Joe Tretler*	ANSI
Ed Van Vooren	ELTEK International Laboratories
Wallie Zoller	Rockwell Automation
Adelana Gladstein	USNC/ANSI
Megan Pahl	USNC/ANSI
Betty Barro*	USNC/ANSI
Mackenzie Connors*	USNC/ANSI

Members Not Participating

Mazen Chmaytelli	Qualcomm
Jennifer Kitchen	GE
Amy Marasco	Microsoft
James Marquedant	FM Approvals

* = *Virtual Participation*

Section 1 – Organizational Matters

1.1 Welcome and Introductions

Mr. Kevin Lippert, USNC Council Chair, called the meeting to order at 9:00AM (EDT). Mr. Lippert thanked the members and guests in the room and online for attending the USNC Council meeting as well as FM Approvals for hosting the September 2022 USNC Management Meetings.

After Mr. Bill Lawrence reviewed logistical information for the facility, the group provided introductions in person and over the phone.

Mr. Lippert provided background on the agenda, specifically on the USNC Council member only session on the ANSI Finance Committee decision on travel funding. Some concerns were expressed by USNC members, and they requested additional clarification as to why the session was only for USNC Council members.

ACTION ITEM #1: ANSI Legal to provide their rationale for allowing the Chair of the USNC Council meeting to determine the agenda regarding the USNC Council member only session.

1.2 Approval of Agenda

1.2.1 Approval of Consent Agenda

Mr. Lippert reviewed the consent agenda, including the USNC Council Minutes from the meeting on 12 May 2022. It was moved and seconded.

**VOTE #2 – To Approve the Minutes (USNC/COUNCIL 838)
from the USNC Council Meeting held on 12 May 2022**

(This motion was approved unanimously)

1.2.2 Approval of Balance of Agenda

Section 2 – Status of Outstanding Action Items

Mr. Tony Zertuche reviewed the outstanding action items from the previous meeting.

It was suggested that additional columns are included in the USNC policy committee resolutions spreadsheet to provide greater details on each item.

ACTION ITEM #2: USNC staff to include additional columns (follow-up date, completion date, and final resolution) on the USNC policy committee resolutions document.

ACTION ITEM #2022 – 5 – 1 – USNC staff to follow up with ANSI Webteam to create an updated General Sponsor graphic, delineating the level of sponsorship for each organization.

Status: Completed

ACTION ITEM #2022 – 5 – 2 – USNC staff to link the USNC management meeting resolutions spreadsheet to the USNC management meeting agendas going forward.

Status: Completed

ACTION ITEM #2022 – 5 – 3 – USNC staff to add USNC policy committee rosters to the USNC website and link the rosters to the USNC management meeting agendas.

Status: Completed

ACTION ITEM #2022 – 5 – 4 – USNC staff to set up USNC VTAGs for the BAC, DAC, and GRAC.

Status: Completed

ACTION ITEM #2022 – 5 – 5 – Follow up with IEC Secretariat regarding previous requests, geographical balance, and any potential future needs for the IEC dashboard. Include as a topic during IEC Officers meeting at the 2022 IEC General Meeting.

Status: Completed

ACTION ITEM #2022 – 5 – 6 – USNC staff to initiate the USNC Council ballot on Hae Choe's candidacy for USNC VP – Technical via Election Buddy.

Status: Completed

ACTION ITEM #2022 – 5 – 7 – Request that ANSI include EU Standardization Strategy topic for discussion during the ANSI-ESOs meeting in June and the US-German Panel in October.

Status: Completed

This topic was already included as an agenda item for both meetings. The ANSI-ESOs meeting has been postponed to early next year, and that the US-German Panel is now a virtual bilateral meeting that will be held on 19 October 2022.

ACTION ITEM #2022 – 5 – 8 – USNC policy committees to hold a virtual brainstorming session with CROSQ in 2022 to prepare for an in-person workshop in 2023.

Status: Completed

USNC Officers, the Communications Committee Chair, and USNC staff met with CROSQ counterparts in August 2022 to discuss the date, location, and topics to cover during the workshop next year. CROSQ is going to review the workshop draft agenda at their upcoming Council meeting, and will confirm topics soon.

ACTION ITEM #2022 – 5 – 9 – USNC Council to establish a task group comprised of the three USNC policy committees to address the meeting policy for USNC management meetings.

Status: Completed

The task group met and developed recommendations for USNC Council consideration (USNC/COUNCIL 847).

ACTION ITEM #2022 – 5 – 10 – USNC staff to send a call to the YEP Committee members to solicit participation on the USNC standing committees.

Status: Completed

ACTION ITEM #2022 – 5 – 11 – USNC staff to circulate a call to the USNC policy committees for the Nominations Committee Chair role.

Status: Completed

ACTION ITEM #2022 – 5 – 12 – USNC Council to recommend that Nominations Committee nominate Lee Luft (TC 80) for the ANSI Meritorious Service Award.

Status: Completed

ACTION ITEM #2022 – 5 – 13 – USNC staff will circulate a ballot to USNC Council in regards to funding meeting travel up to \$2,500 for the US representative to BAC in 2022.

Status: Completed

ACTION ITEM #2022 – 5 – 14 – USNC staff will circulate a ballot to USNC Council to establish a task force to consider guidance on funding travel requests and budgeting processes. A call will be circulated to USNC Council to establish membership.

Status: Completed

Section 3 – USNC Membership and Officer Positions

Mr. Zertuche reviewed the recent ANSI ExCo resolution on USNC membership and officer positions (USNC/COUNCIL 854). A question was raised about continuing of eligibility to serve in USNC officer roles when the employee changes employment. ANSI Legal was consulted on this issue, which was then sent to the ANSI ExCo for their decision. Note that Mr. Lippert and Mr. Piqueira, ANSI ExCo members, were both excused from that portion of the meeting.

Concerns were expressed about the USNC Statutes not having enough detail regarding the USNC leaders' membership and employment transitions, and that the process should be clarified in the document. The group agreed that the R&P Committee should look into this item.

ACTION ITEM #3: USNC Rules & Procedures Committee to review the USNC Statutes to provide clarification on USNC leaders roles when transitioning of employers.

Secretary's Note: ANSI legal volunteered to provide input, if needed.

Section 4 – USNC Standing Committee Membership

USNC Council reviewed the current USNC standing committee rosters, including the 2022 IEC GM Planning, Communications, Finance, Nominations, Rules and Procedures, and Young and Emerging Professionals Committees. Each standing committee was asked to confirm their membership while considering the balance of representation.

ACTION ITEM #4: USNC Standing Committees to confirm their membership and consider balance of representation.

It was noted that when new policy or standing committee members are voted on by USNC Council through Election Buddy, that the roster for the relevant committee should accompany the candidate's CV for USNC Council's consideration as they vote.

Mr. Lippert encouraged USNC policy committee members to review the [standing committees](#), and to let USNC staff know if you are interested in joining any of these groups.

Section 5 – New European Commission Office in the US

Mr. Ed Mikoski provided overview on the [new European Commission tech regulation office in the San Francisco](#), and expressed concerns. The US-EU Trade and Technology Council (TTC) met in May 2022 and issued a joint statement, which mentions a joint activity on AI (**ATTACHMENT A**). USNC Council members agreed that the USNC should provide input to the US members of the US-EU TTC. Mr. Tretler noted that he, Ms. Mary Saunders, and the ANSI IPAG have all been tracking this TTC activity closely, and that there has been little opportunity for stakeholder engagement.

Mr. Dave Osborn provided an update on the EU Standardization Strategy, reviewing his report and highlighting related documents (**ATTACHMENT B**, **ATTACHMENT C**, **ATTACHMENT D**, and **ATTACHMENT E**). Mr. Osborn emphasized that this is an issue for the US and the USNC as well as a risk to the IEC. The EU standards strategy states that standardization must support EU strategic autonomy and fundamental EU policy objectives, taking account of the European Green Deal, adapting the European single market to the digital age and improving innovation and the competitive position of EU industry – all while respecting EU values. An EU excellence hub on standards has been set up to bring together the standardization expertise, and nominate a Chief Standardization Officer, who will steer this network and ensure Commission oversight on the alignment of standardization activities with EU policy objectives and strategic interests. The Commission is threatening to implement Common Specifications by implementing acts when they are not satisfied with European standards or the base international standard.

Several USNC Council members expressed concern over the new EU standards strategy, and asked what the US standards strategy will be to counter the EU standards strategy. They agreed that a task force should be formed to develop a strategic plan.

ACTION ITEM #5: USNC policy committees to form a task force to develop a USNC response to the EU standards strategy in coordination with Gordon Gillerman (NIST) and Joe Bhatia. The group will be led by Angus Low; volunteers include Michael Atlass, Dave Osborn, Ed Mikoski, Bob Sherwin, Wallie Zoller, and Sonya Bird.

Mr. Tretler noted that there has been an increasing trend in government led direction in EU. ANSI members have voiced similar concerns, especially regarding a lack of transparency as there has been little opportunity for stakeholder engagement. ANSI is aware of this issue and it is being tracked by IPAG. USNC Council members requested that ANSI staff contact the US entities involved in the US-EU Trade & Technology Council to provide them with updates on the EU standards strategy.

ACTION ITEM #6: ANSI staff to reach out to the involved US entities to provide updates on the US-EU Trade & Technology Council in relation to the EU standards strategy.

Section 6 – Update on IEC Governance Items

6.1 IEC Board

Mr. Lippert reported on the IEC Board meeting held on 16 – 17 June. He highlighted the following decisions from the IB meeting in IB/100/DL:

- 2022/29 – *2022 Lord Kelvin Award* – Mr. Vimal Mahendru was selected by the IB as the Lord Kelvin Award recipient, and Mr. Lippert noted that Mr. Mahendru was the USNC’s candidate.
- 2022/30 – *ISO proposal to create an ISO/IEC Joint Task Force* – The IB agreed to the establishment of a JTF with ISO on ISO/IEC JTC 1.
- 2022/33 – *BAC expert register* – The IB requested that the BAC maintain a register of experts on a permanent basis for topics such as finance, sales, and IT.
- 2022/35 – *SMART Standards & Conformity Assessment* – The IB approved the release of extraordinary funding (CHF 300 000) to support the launch of SMART pilot projects in Q3/2022 and approved the appointment of Mr. Johannes Stein (Germany) as a member of the SMART TF, to replace Ms. Chen (Germany) as of 17 June 2022.

6.2 IEC Forum

Mr. Zertuche reported on the IEC Forum meeting held on 25 May and provided an overview on the upcoming IEC Forum meeting at the General Meeting. The main issues that will be discussed during the IEC Forum session in San Francisco are membership, recruitment, and retention. For additional details, please see the IEC Forum agenda (**ATTACHMENT F**).

6.3 IEC Governance and Audit Committee

Mr. Peter Pondillo reported on GRAC activities. GRAC has only met once so far, and the next proposed meeting will be held in December 2022. He noted that there will be some turnover on the committee. While China and France will continue on GRAC for another term, Mexico and Norway will be cycling off. The Chair role is currently vacant.

A motion was made to have Mr. Pondillo’s name submitted as a candidate for the GRAC Chair position. It was moved and seconded.

VOTE #3 – To formally submit Peter Pondillo's name as a candidate for the GRAC Chair position

(This motion was approved)

6.4 IEC Diversity Advisory Committee

Ms. Megan Hayes reported on DAC activities. The next DAC meetings have been rescheduled to be held virtually on 16 December 2022 and in-person in Geneva on 6 December 2023.

Comments have been received from CAB and SMB on the draft competencies document. Ms. Hayes is working with IEC staff to get DAC on the agendas for the CAB, MSB, and SMB meetings during the 2022 IEC General Meeting on how to address diversity throughout the IEC. Diversity has also been added to the IEC YP Workshop agenda during the GM; Ms. Hayes will provide a presentation to the YPs. Mr. Lippert encouraged Ms. Hayes to speak to the IEC Board regarding diversity issues at the IEC.

USNC Council members agreed that it would be helpful to have diversity information on an IEC dashboard. Ms. Hayes noted that the only solid information they have is on geographic diversity, and that there is not enough information on stakeholder and gender diversity. It was requested that the DAC provide a recommendation to the IEC Board to create a dashboard on diversity. Ms. Hayes will discuss this item with the DAC membership at their upcoming meeting in December 2022.

6.5 IEC Business Advisory Committee

Mr. Kerry McManama reported on the BAC meeting held on 27 July and provided a detailed presentation (USNC/COUNCIL 844). The primary focus of the last BAC meeting was the proposed 2023 IEC budget. BAC agreed to forward the proposed budget in document BAC/42/DC to the IEC Board for approval.

There will be a 3% increase to IEC publications for 2023 based on inflation rates in Switzerland. There was some discussion related to need for a guidance document on the structure for price increases. This will be discussed further during the December BAC meeting. BAC agreed to forward the proposed draft Membership dues in document BAC/43/DC to the IEC Board for approval. It was noted that there will be no increase in dues for 2023 over 2022.

BAC approved to forward the proposed draft Aggregate Outlook, the economic assessment paper, and the strategy mapping in document BAC/44/DC to the IEC Board for review and consideration, and subsequent circulation to the General Assembly. Mr. McManama emphasized that there is a structural deficit which will negatively affect long-term sustainability, and that the IEC Board needs to consider the challenges and options moving forward as it relates to the future development of the IEC. BAC made a formal decision to recommend that the IEC Board hold a fundamental discussion regarding a sustainable new IEC business model for the future.

Section 7 – USNC 2022 Planning Committee Update

Mr. Steve Margis, Chair, provided an update and presentation (**ATTACHMENT G**) on the USNC's plans for the 2022 IEC General Meeting in San Francisco, CA. He thanked all of the 2022 IEC general sponsors, and emphasized that the USNC continues to welcome new general and technical

sponsors to support the GM. Sponsors are currently recognized on the [USNC webpage](#) and [official 2022 IEC GM website](#). The number of TC/SC/SyC meetings, events, participants, and venues were reviewed. Everyone was encouraged to register for the GM as soon as possible, and to book their hotel rooms through the room block. Mr. Margis highlighted the IEC Young Professionals site visit at UC Berkeley and the GM Open Session. He recognized Mr. Jonathan Colby and Ms. Carrie Schmaus for their work on these activities.

Mr. Margis thanked the entire USNC PlanCo leadership team. Mr. Lippert thanked Mr. Margis for his leadership and efforts to make the 2022 IEC GM happen.

USNC Council members whose organizations are General Sponsors asked for additional information regarding their benefits as a sponsor.

ACTION ITEM #7: USNC staff to circulate benefits and logistical information to 2022 IEC GM General Sponsors to assist in identifying sponsor benefits.

USNC Council members requested that the USNC be recognized as a sponsor of the 2022 IEC General Meeting.

ACTION ITEM #8: Tony Zertuche to follow up with ANSI regarding the inclusion of USNC's logo in the General Meeting sponsorship graphic.

Logistical details about what to expect at the GM in San Francisco were requested.

ACTION ITEM #9: USNC staff and PlanCo leadership to hold an informational webinar on the 2022 IEC GM for the USNC constituency.

Section 8 – IEC General Meeting

8.1 IEC General Meeting

Mr. Lippert reviewed the IEC General Meeting schedule. The USNC is working to schedule meetings with the IEC officers, Germany, Italy, France, Japan, and Sweden.

8.2 IEC Elections

Mr. Lippert reviewed the elections that would take place during the 2022 IEC General Meeting:

- The election by the General Assembly in 2022 of the IEC Treasurer for a three-year term of office (2023-2025). Mr. Pierre Selva (France) is running unopposed.
- The election by the General Assembly in 2022 of the Chair of the Standardization Management Board (SMB) and Vice-President of the IEC for a three-year term of office (2023-2025). The candidates are Mr. Vimal Mahendru (India) and Mr. Ali Pourakbar Saffar (Iran).
- The election/re-election by the General Assembly of five IEC Board (IB) members from Group A countries for a three-year term of office (2023-2025).

The candidates are Mr. Kevin Lippert* (United States), Mr. Gilles Nativel* (France), Mr. Naoto Nashida* (Japan), Mr. Jochen Reinschmidt (Germany), and Mr. Scott Steedman (United Kingdom). Mr. Lippert, Mr. Nativel, and Mr. Nashida will have completed their first term at the end of 2022.

- The election by the General Assembly of six "automatically appointed members" of the Standardization Management Board (SMB) for a three-year term of office (2023-2025). The candidates are Mr. Pascal Terrien (France), Mr. Florian Spitteller (Germany), Mr. Simone Germani (Italy), Mr. Masahide Okamoto (Japan), Mr. Oliver Hateley (United Kingdom), and Ms. Hae Choe (United States).
- The election by the General Assembly of three members of the Standardization Management Board (SMB) for a three-year term of office (2023-2025). The candidates are Ms. Clare Hobern (Australia), Mr. Domino Avila (Mexico), and Ms. Bettina Funk (Sweden).
- The election/re-election of two Conformity Assessment Board (CAB) members from Group A countries by the General Assembly for a three-year term of office (2023-2025). The candidates are Marie-Elisabeth D'Ornano (France) and Ms. Joan Sterling* (United States). Ms. Sterling will have completed her first term at the end of 2022.
- The election/re-election by the General Assembly of two members of the Conformity Assessment Board (CAB) for a three-year term of office (2023-2025). The candidates are Mr. Leonardo Machado Rocha* (Brazil) and Mr. Juan Díaz-Mazadiego (Mexico). Mr. Machado Rocha will have completed his first term at the end of 2022.

Section 9 – USNC Finance Issues

The first portion of this agenda item was a USNC Council member-only session; guests and observers were asked to step out of the room and drop off the WebEx.

The USNC Council voted to support \$2,500 for a non-ANSI staff member to travel to BAC meetings. This unbudgeted item was then sent to the ANSI Board Finance Committee for approval to provide funding for BAC participation. The ANSI Board Finance Committee denied this request and issued the following resolution:

- given that ANSI senior management has been delegated the sole authority to manage and execute financial and budgetary decisions for Institute programs, and
- given that the ANSI staff, in denying the initial travel funding request from the BAC representative, acted in accordance with established budgetary practices and directives, in particular those related to supporting travel of leaders of U.S. technical or policy activities,
- denies the request to allow, on an exception basis, that the 2022 USNC Budget be used to fund meeting travel up to \$2,500 for a non-ANSI staff member to travel to meetings of the IEC Business Advisory Committee (BAC).

The USNC cannot fund or budget travel for USNC members to attend IEC Board, SMB, CAB, MSB, BAC, GRAC, DAC or other policy committee meetings as well as TC/SC/SyC meetings as it is contrary to an ANSI funding decision. The USNC is not prevented from creating a budget line for

“strategic representation and outreach” as was done in the past. While there is flexibility for unanticipated circumstances, these funds are subject to ANSI funding decisions. ANSI management has the sole authority to make exceptional decisions to address unforeseen circumstances and to address strategic needs. These decisions are typically made in collaboration with USNC leadership.

Some USNC Council members expressed concern with the current ANSI funding decision regarding funding member travel. It was recommended that USNC Council form a task group to consider this issue and develop a plan forward.

ACTION ITEM #10: USNC Council to hold a virtual session to address the member travel funding and process issue, create a cohesive proposal, and come to a consensus on how USNC would like to move forward. USNC Finance VP Peter Pondillo to lead this meeting.

After the USNC Council member-only discussion concluded, guests and observers were invited back into the room. Mr. Pondillo provided a report on the 2023 USNC budget (USNC/COUNCIL 855). The YTD numbers, June latest estimate, and draft 2023 USNC budget were reviewed. There will be a 2% increase on TAG Administrator and IEC Secretariat fees in 2023. USNC Premier Membership, TAG participation, and conformity assessment fees were not increased in 2023. The sal/ben number has a projected 5% increase over 2022, and the indirect/overhead number capped at a 5% increase. IEC dues are held at the 2022 number, so there will be no increase in IEC dues in 2023. Mr. Pondillo shared that the USNC FinCo previously reviewed total value of direct costs, and that they agreed to cut direct costs by 20%. There was unanimous consent from the USNC FinCo members in their 2023 USNC budget recommendation to USNC Council. USNC Council members requested a ballot to review and consider the 2023 USNC Budget.

ACTION ITEM #11: USNC staff to circulate a ballot to USNC Council on the 2023 USNC budget.

It was also requested that USNC staff to look into the amount of unused 2022 USNC funds and provide an estimate to the USNC FinCo.

ACTION ITEM #12: USNC staff to provide the estimated amount of unused 2022 USNC funds to the USNC Finance Committee by the end of September.

Section 10 – Report from American National Standards Institute (ANSI)

10.1 ANSI Report

Mr. Joe Bhatia, President of ANSI, reported on ANSI’s activities. He highlighted the topics below:

- **New ANSI COVID policy for meetings** – ANSI recently updated its COVID policy for meetings and conferences hosted by ANSI, ANAB, and Workcred. With the new protocol, meetings are now open to both fully vaccinated individuals, and unvaccinated individuals who agree to obtain and are prepared to show proof of a negative COVID test within three days of the event.
- **Upcoming World Standards Week overview** – ANSI’s World Standards Week will be held on October 10 – 13 in Washington, DC, with a hybrid option for the daytime meetings. The WSW lineup includes a one-day Evolving Standards Landscape Summit; a session on the Advances in Measuring the Impact of Voluntary Consensus Standards on Health and Safety; a celebration of the 2022 ANSI Awards recipients; the 2022 U.S. Celebration of World

Standards Day dinner; the ANSI Annual Business meeting; and the IPAG, NPAG, IPRPAG meetings.

- **US-hosted IEC General Meeting 2022** – Mr. Bhatia thanked the USNC and the Planning Committee for all of their work to bring this significant event together. He emphasized that meeting in the US allows us to promote the opportunities for US businesses to participate in establishing industry standards that lead to greater global access, ultimately helping the US electrotechnical industry compete in the global marketplace. Hosting also demonstrates the USNC’s robust leadership and commitment to international standardization.

10.2 ANSI International Policy Report

Mr. Joe Tretler, ANSI VP – International Policy, reported on current activities in his department. He provided updates on the topics below:

- **Joint ISO/IEC Task Force on Freely Available ISO Standards** – ISO and IEC have agreed to establish a joint task force to review the criteria and process for freely available JTC 1 standards to consider any possible improvements if necessary. ANSI has nominated Mr. Bhatia to be an ISO Council representative on this JTF. ANSI is strongly supportive of reviewing the criteria and process for freely available JTC 1 standards to find any needed improvements to this program.
- **2022 ISO Governance Elections** – The following elections will take place at the ISO General Assembly: ISO President, ISO Vice President (Finance), and ISO Council membership. Additionally, ISO Council voted by correspondence to elect BIS (India) and KATS (South Korea) to serve on the ISO TMB.
- **The 2022 ISO Annual Meetings** – The usual ISO governance meetings (ISO General Assembly, ISO Council, ISO/TMB and ISO DEVCO) will be meeting in Abu Dhabi during the week of 19 September 2022.
- **EC Policies and HAS Consultants** – In early August, the EC informed the CEN/CENELEC Management Center (CCMC) that the new contract with Ernst & Young as the HAS Consultant manager has been signed and the HAS system will be restored in the near term.
- **June 2022 ANSI/ESOs Meeting** – The June 2022 ANSI/ESOs meeting was postponed. This meeting will likely take place in the first half of 2023.
- **October 2022 US/German Standards Panel** – Due to scheduling conflicts, this panel will be rescheduled to the first half of 2023.
- **2022 Korea-US Standards Dialogue and Open Forum** – ANSI and the Korean Agency for Technology and Standards (KATS) successfully co-hosted this year’s US-Korea Standards Forum on 9 August 2022. The Forum was held in hybrid format, with more than 100 participants from the US and Korea joining.
- **ANSI-CNCA Virtual Meeting** – ANSI and CNCA last met on 15 June 2022. 45 participants joined the meeting, including ANSI member executives from companies, industry associations, conformity assessment bodies. They addressed the current status of the development of accreditation and certifications regulations in China, the potential regulatory changes in conformity assessment that may impact foreign businesses in China and products in the Chinese markets, and other issues.

- **US-Taiwan Initiative on 21st Century Trade** – Working with the IPAG, ANSI recently submitted a coordinated response to the Office of the United States Trade Representative’s Request for Comments on the US-Taiwan Initiative on 21st Century Trade.
- **US-Kenya Strategic Trade and Investment Partnership** – On 14 July 2022, the US and Kenya launched the United States-Kenya Strategic Trade and Investment Partnership (STIP). Working with IPAG, ANSI plans to submit a coordinated response ahead of the deadline for comments on 16 September 2022, and welcomes input from ANSI members.
- **Key Upcoming 2022 Meetings** – ANSI ISO Council, ISO General Assembly, ANSI International Policy Advisory Group, US/German Standards Roundtable, and the ISO/IEC Joint Directives Maintenance Team meeting

USNC Council members thanked Mr. Tretler for the extensive report that he provided in advance of the meeting.

Section 11 – IEC SMB / TMC Issues

Ms. Sonya Bird, TMC Chair, reported on the TMC meeting held on 14 September 2022. Ms. Hae Choe will serve as the new Chair of TMC with Mr. Dave Osborn as the Vice Chair beginning in 2023.

TMC recommended that the Nominations Committee reinvigorate the USNC membership campaign to identify key organizations and companies that should be engaged in strategic USNC work. They also recommended that the Nominations Committee consider succession planning across all three USNC groups and IEC leadership positions. USNC Council members agreed with these recommendations.

TMC recommended that the USNC support Mr. Vimal Mahendru in the election for the SMB Chair and IEC Vice President role. They also recommended supporting all six candidates from A-members and three candidates from open positions to serve on the SMB.

The DMT/JDMT representative role will transition from Mr. Tony Zertuche to Ms. Megan Pahl in January 2023. USNC Council members noted this change, and requested that the policy around placing USNC staff on various external groups versus a USNC member be discussed at their next meeting in January.

ACTION ITEM #13: USNC Council to discuss the policy around placing USNC staff on various external groups versus a USNC member during the January 2023 meeting.

TMC recommended that the USNC considers mentoring an African country next year as a part of the IEC Country Mentoring Program. Mr. Zertuche will reach out to the IEC to see if there are any African countries who might be interested in a mentoring partnership. This topic will be added to the January 2023 USNC Council agenda, and USNC staff will provide the members with details on past mentoring partnerships.

ACTION ITEM #14: Hold USNC Country Mentoring discussion during January 2023 meeting. USNC staff to provide background information on past mentoring relationships.

Mr. Lippert thanked Ms. Bird for her work as the USNC VP – Technical and welcomed Ms. Choe into the role next year.

Section 12 – IEC CAB / CAPCC Issues

Mr. Tim Duffy, CAPCC Vice Chair, reported on the CAPCC meeting held on 13 September 2022. Mr. Duffy noted that the ongoing issue on the use of non-ISO/IEC standards, which has been added to the bilateral meeting agendas. CAPCC received a report from Mr. Reinaldo Figueiredo who is working on the CASCO reorganization. Mr. Duffy noted that the USTR is focusing less on Technical Barriers to Trade issues and more on standards. The Global Impact Fund is an IEC Board level decision to take 1% of IEC reserves for the next three years; CAPCC members questioned the sustainability of this decision. CAPCC requested that the Global Impact Fund be added to the agenda for the upcoming meeting between IEC and USNC Officers, and USNC Council agreed. The group reviewed the upcoming CAB meeting agenda and CAB-related elections that will be taking place at the GM. Ms. Sterling is up for her second term as CAB member, and as an A-member, the US has a guaranteed seat. There are also two open non-A CAB seats.

Section 13 – IEC Market Strategy Board (MSB) Report

Mr. Chris Cramer, MSB member, provided a written report (USNC/Council 842) on current issues on the IEC MSB. USNC Council members were asked to review the report.

Section 14 – USNC Rules and Procedures Committee Report

Mr. Angus Low stepped down from his role as USNC Rules and Procedures Chair earlier this year. Ms. Karen Willis was recently elected by USNC Council as his replacement. As the new chair, Ms. Willis provided an update on the work of the USNC R&P Committee.

Since the May USNC Council meeting, the R&P Committee has met twice virtually. The committee reviewed and updated the *USNC Policy on Adoption of IEC Standards as American National Standards* and *USNC Policy in Distribution of Free Copies of IEC Standards and Working Documents for use in USNC Standards Development Activities* documents, which will be circulated to USNC Council members for their final review. The R&P Committee reviewed and prioritized the list of documents under their purview and determined which document should be revised next. They also discussed the list of upcoming items for the group to work on.

The R&P Committee's Terms of Reference (ToR) was revised during their last meeting. The updated ToR for each standing committee has been requested. After USNC Council reviews and approves the ToRs, they will be added to USNC Rules of Procedure as an annex.

Section 15 – USNC Nominations Committee Report

Since the May USNC Council meeting, Ms. Elisabeth George stepped down from her role as USNC Nominations Committee Chair. Mr. Ed Mikoski was recently elected by USNC Council as her replacement. As the new chair, Mr. Mikoski provided an update on the work of the USNC Nominations Committee.

Mr. Mikoski noted that Mr. Lippert is finishing his first full term as USNC President and that Ms. Joan Sterling is finishing her first full term as USNC VP –Conformity Assessment. Both individuals expressed interest in serving a second term. The calls for both of these positions closes on Friday, 16 September 2022. He also highlighted that Mr. Michael Atlass (Qualcomm) recently became a TMC member, and that Mr. Ron Borowski's nomination to USNC Council is in process.

The Nominations Committee roster was reviewed. According to the committee's draft terms of reference (ToR), some committee members may be ineligible to continue their participation in the group. The leadership matrix was reviewed.

The next steps for the Nominations Committee are to review all ToRs for term limits and/or group size limits, review the Nominations Committee ToR, and determine the schedule of next round of nomination for awards.

Section 16 – USNC Young and Emerging Professionals

Ms. Carrie Schmaus, Chair of the Young and Emerging Professionals (YEP) Committee, provided a report on the YEP Committee. The YEP Committee last met on July 7. Since the group's previous report to USNC Council in May, the YEP Committee held its official launch of the national YEP program at World Standards Week in DC on May 17.

The YEPs have been working to develop the content for the General Meeting Open Session. Ms. Schmaus and Mr. Jonathan Colby have led efforts to coordinate this panel, which is titled, "Building an active and sustainable IEC community: engaging and supporting inclusive participation in the IEC." The group reviewed the Open Session outline.

The YEP Committee is always welcoming new members. Ms. Schmaus encouraged USNC Council members to put forth individuals from their organizations to join the YEP Committee.

Mr. Lippert thanked Ms. Schmaus for her leadership of the YEP Committee, and Mr. Margis recognized Ms. Schmaus for her work on the GM Open Session.

Section 17 – USNC Communications Committee

Mr. Ethan Biery, Chair, provided a report on the activities of the Communications Committee. Ms. Grace Roh was recently appointed as the Communications Committee Vice Chair. The Communications Committee last met on August 23, and the next meeting will be held in the December/January timeframe.

A program proposal was made to the USNC FinCo to enhance the USNC's training infrastructure. The ANSI Webteam shared that the traffic to the USNC Education & Training webpage is low (less than 250 visitors over the last two years). The Communications Committee will survey the USNC constituency to understand how individuals are utilizing these resources and what additional training resources are desired.

The Professional Mentoring Program wrapped up recently, and an article on the program will be included in the next edition of the *USNC Current*. The Communications Committee is actively recruiting new mentors and protégés for the next cohort.

The USNC TAG Leadership Workshop was held on September 12 ahead of the USNC Management Meetings. The workshop was a success, and was attended by 20 in-person participants and 30 remote participants. There was a lot of interactive engagement throughout the day and some good takeaways from the discussions.

Mr. Biery reviewed the Communications Committee's new task forces, upcoming *USNC Current* themes, and opportunities to volunteer on the committee.

Section 18 – Outreach to Regional Organizations

Mr. Zertuche provided an update on the USNC’s regional outreach initiatives as well as the SWOT analysis for USNC participation in regional groups. Given the time constraints during the USNC Council meeting, this topic will be discussed further in January.

ACTION ITEM #15: Discuss USNC participation in regional groups at January 2023 meeting.

- **APCF/PASC** – No decision has been made on when and where the next PASC meeting will be held.
 - **FINCA** – The next FINCA meeting will be held virtually on September 29. Mexico is the Secretariat and Colombia is the Chair.
 - **COPANT** – The next COPANT meeting will be held April 24 – 28, 2023 in Barbados. There is a COPANT Focal Group on IEC, led by Luis Ivan Rodriguez from Mexico. This group is a way to socialize what IEC is doing with COPANT members.
- USNC Country Mentoring** – A proposal came from the USNC TAG Leadership Workshop for TMC to recommend to USNC Council to mentor an African country. Mr. Zertuche will reach out to the IEC to see what IEC Country Mentoring Program opportunities are available.

Section 19 – Future Meeting Dates

The following future meeting dates were reviewed.

The January 2023 USNC Management Meetings will be held from January 24 – 26 in Miami, hosted at the American Welding Society’s facilities. May 16 – 18 and September 26 – 28 are tentative dates for the other two USNC Management Meetings in 2023. USNC Council members requested that the USNC policy committees are surveyed for their availability in May and September.

ACTION ITEM #16: USNC staff to circulate a survey to policy committee members regarding May and September 2023 management meeting dates.

2022

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

BAC Meeting
13 December 2022
Geneva, Switzerland

DAC Meeting
16 December 2022
Virtual

2023

USNC Management Meetings
24 – 26 January 2023
Miami, FL (American Welding Society)

BAC Meeting
8 March 2023
Virtual

GRAC Meeting
26 April 2023
Geneva, Switzerland

BAC Meeting
27 April 2023
Geneva, Switzerland

IEC Forum Meeting
10 May 2023
Geneva, Switzerland

USNC Management Meetings
16 – 18 May 2023
Location TBD

IEC Board Meeting
15 June 2023
Geneva, Switzerland

BAC Meeting
6 July 2023
Virtual

USNC Management Meetings
26 – 28 September 2023
Location TBD

87th IEC General Meeting
22 – 26 October 2023
Sharm el-Sheikh, Egypt

BAC Meeting
29 November 2023
Geneva, Switzerland

DAC Meeting
6 December 2023
Geneva, Switzerland

Section 20 – Review of Action Items

Ms. Gladstein reviewed the action items captured during the 15 September USNC Council meeting.

- **ACTION ITEM #1:** ANSI Legal to provide their rationale for allowing the Chair of the USNC Council meeting to determine the agenda regarding the USNC Council member only session.

- **ACTION ITEM #2:** USNC staff to include additional columns (follow-up date, completion date, and final resolution) on the USNC policy committee resolutions document.
- **ACTION ITEM #3:** USNC Rules & Procedures Committee to review the USNC Statutes to provide clarification on USNC leaders roles when transitioning of employers.
- **ACTION ITEM #4:** USNC Standing Committees to confirm their membership and consider balance of representation.
- **ACTION ITEM #5:** USNC policy committees to form a task force to develop a USNC response to the EU standards strategy in coordination with Gordon Gillerman (NIST) and Joe Bhatia. The group will be led by Angus Low; volunteers include Michael Atlass, Dave Osborn, Ed Mikoski, Bob Sherwin, Wallie Zoller, and Sonya Bird.
- **ACTION ITEM #6:** ANSI staff to reach out to the involved US entities to provide updates on the US-EU Trade & Technology Council in relation to the EU standards strategy.
- **ACTION ITEM #7:** USNC staff to circulate benefits and logistical information to 2022 IEC GM General Sponsors to assist in identifying sponsor benefits.
- **ACTION ITEM #8:** Tony Zertuche to follow up with ANSI regarding the inclusion of USNC's logo in the General Meeting sponsorship graphic.
- **ACTION ITEM #9:** USNC staff and PlanCo leadership to hold an informational webinar on the 2022 IEC GM for the USNC constituency.
- **ACTION ITEM #10:** USNC Council to hold a virtual session to address the member travel funding and process issue, create a cohesive proposal, and come to a consensus on how USNC would like to move forward. USNC Finance VP Peter Pondillo to lead this meeting.
- **ACTION ITEM #11:** USNC staff to circulate a ballot to USNC Council on the 2023 USNC budget.
- **ACTION ITEM #12:** USNC staff to provide the estimated amount of unused 2022 USNC funds to the USNC Finance Committee by the end of September.
- **ACTION ITEM #13:** USNC Council to discuss the policy around placing USNC staff on various external groups versus a USNC member during the January 2023 meeting.
- **ACTION ITEM #14:** Hold USNC Country Mentoring discussion during January 2023 meeting. USNC staff to provide background information on past mentoring relationships.
- **ACTION ITEM #15:** Discuss USNC participation in regional groups at January 2023 meeting.
- **ACTION ITEM #16:** USNC staff to circulate a survey to policy committee members regarding May and September 2023 management meeting dates.

Section 21 – Adjournment

Mr. Lippert thanked the meeting host and everyone who participated. He adjourned the meeting at 4:00PM (PDT).