USNC COUNCIL
PRELIMINARY DRAFT AGENDA

Hosted by Underwriters Laboratories
47173 Benicia Street
Fremont, CA 94538

Thursday, 12 May 2022
9:00 AM – 4:00 PM (PDT)
(Meeting #66)

Dress Code: Business Casual

Section 1 – Organizational Matters
(Kevin Lippert, USNC President)
(9:00 – 9:10 AM)

    1.1   Welcome and Introductions

    1.2   Approval of Agenda

        1.2.1   Approval of Consent Agenda

        Approval of the USNC Council Minutes from the virtual meeting
        on 13 January 2022

        1.2.2   Approval of Balance of Agenda

Section 2 – Status of Outstanding Action Items
(T Zertuche)
(9:10 – 9:30 AM)

ACTION ITEM #2022 – 1 – 1 – USNC staff to notify USNC policy committee members of bilateral meetings via email and request input. USNC staff to distribute meeting minutes from most recent set of bilateral meetings.
Status: Completed

ACTION ITEM #2022 – 1 – 2 – USNC staff to develop a presentation including descriptions, objectives, and SWOT analysis of all regional groups of which the USNC is a member of or participates in.
Status: Completed

ACTION ITEM #2022 – 1 – 3 – Joe Bhatia to share any non-confidential agendas from meetings mentioned during his report.
Status: In Process

ACTION ITEM #2022 – 1 – 4 – George Gulla to distribute any SMART Standardization/Conformity Assessment Task Force agendas and minutes that are not confidential.
Status: Ongoing

ACTION ITEM #2022 – 1 – 5 – Joan Sterling will coordinate with George Gulla about getting conformity assessment input into the task force meetings. Kevin Lippert and George Gulla to propose additional conformity assessment representatives be added to the SMART Standardization/Conformity Assessment Task Force.
Status: In Process

ACTION ITEM #2022 – 1 – 6 – USNC staff to notify Joel Solis that his nomination for USNC Honorary Life Member has been approved by USNC Council.
Status: Completed

ACTION ITEM #2022 – 1 – 7 – USNC Staff to post updated USNC Statutes and USNC Rules of Procedures to ANSI.org.
Status: Completed

ACTION ITEM #2022 – 1 – 8 – Joe Tretler to contact ANSI Legal to ask about shortening the time frame or alternate approval mechanisms for voting on USNC guidance documents and issues that need to be approved by the ANSI Board.
Status: Completed

ACTION ITEM #2022 – 1 – 9 – USNC Rules and Procedures Committee to add USNC VTAG administration procedures to their assignment to draft text for the US appointments process to IEC groups and USNC Leadership positions (standing committees) into the next edition of the USNC Rules of Procedures.
Status: In Process

ACTION ITEM #2022 – 1 – 10 – Steve Margis to schedule the full 2022 Planning Committee meeting as soon as possible.
Status: Completed

ACTION ITEM #2022 – 1 – 11 – Send nominations for the USNC Communications Committee Chair to Megan Pahl (USNC staff)
Status: Completed

Section 3 – For Information – Update on IEC Governance Items
(9:30 – 11:00 AM)

   3.1   New IEC Governance Structure
   (P Metzger and J Cops)

   Executive Summary
   IEC Secretary-General and CEO Philippe Metzger and IEC President Elect and Treasurer Jo Cops will provide an update on the new IEC governance structure, including the new IEC advisory groups.

3.2   IEC Strategic Plan Task Force
(J Cops)

Executive Summary
Jo Cops will provide an update on the work of the IEC Strategic Plan Task Force (SPTF).

3.3   IEC Board
(P Metzger, K Lippert)

Executive Summary
Philippe Metzger and Kevin Lippert will report on the IEC Board meeting held on 24-25 February.

3.4   IEC Forum
(T Zertuche)

Executive Summary
Tony Zertuche will report on the IEC Forum meeting held on 27 January.

3.5   IEC Business Advisory Committee
(K McManama - TBC)

Executive Summary
Kerry McManama will report on the BAC meeting held on 5 – 6 May.

Section 4 – For Information – USNC Vice President–Technical Candidates
(H Choe, A Low)
(11:00 – 11:45 AM)

Executive Summary
USNC VP – Technical candidates Hae Choe and Angus Low will provide statements in support of their candidacy during the USNC Council meeting and answer any questions members may have. Afterwards, the candidates will be asked to leave for the remainder of this portion on the agenda so the USNC Council members can deliberate.

Section 5 – For Information – Honoring Don Heirman
(K Lippert)
(11:45 – 12:00 PM)

Executive Summary
Kevin Lippert will provide an update on how the USNC plans to honor Don Heirman through a possible EMC paper competition.

Section 6 – Report from American National Standards Institute (ANSI)
(12:00 – 12:30 PM)

6.1   ANSI Report
(J Bhatia)

Executive Summary

Joe Bhatia, President of ANSI, will submit a report on ANSI's activities.

  6.2 **ANSI International Policy Report**
     (J Tretler)

     Executive Summary
     Joe Tretler, ANSI VP – International Policy, will report on current activities going on in his department.

Section 7 – For Information – USNC Communications Committee
(E Biery)
(12:30 – 12:45 PM)

Executive Summary
Ethan Biery, Chair, will provide a report on the activities of the Communications Committee.

LUNCH
(12:45 – 1:30 PM)

Section 8 – For Information – IEC SMB / TMC Issues
(S Bird)
(1:30 – 1:45 PM)

Executive Summary
Sonya Bird, TMC Chair, will report on the TMC meeting held on 11 May 2022.

Section 9 – For Information – IEC CAB / CAPCC Issues
(J Sterling)
(1:45 – 2:00 PM)

Executive Summary
Joan Sterling, CAPCC Chair, will report on the CAPCC meeting held on 10 May 2022.

Section 10 – For Information – IEC Market Strategy Board (MSB) Report
(C Cramer, M Regelski)
(2:00 – 2:10 PM)

Executive Summary
Current issues being discussed by the IEC MSB will be reviewed.

Section 11 – For Information – USNC Finance Issues
(P Pondillo)
(2:10 – 2:30 PM)

Executive Summary
Peter Pondillo, VP – Finance, will report on the USNC's finances.

Section 12 – For Information – USNC Rules and Procedures Committee Report
(A Low)
(2:30 – 2:45 PM)

Executive Summary
Angus Low will provide an update on the work of the Rules and Procedures Committee.

Section 13 – For Information – USNC 2022 Planning Committee Update
(S Margis)
(2:45 – 3:00 PM)

Executive Summary
Steve Margis will provide an update on the USNC's plans for the 2022 IEC General Meeting in San Francisco, CA.

Section 14 – For Information/Action – USNC Nominations Committee
(3:00 – 3:15 PM)

14.1   **USNC Nominations Committee Report**
(E George)

Executive Summary
Elisabeth George, Nominations Committee Chair, will provide an update on the work of the USNC Nominations Committee.

14.2   **USNC Honorary Life Membership Nomination**

Executive Summary
The USNC Council will consider a USNC Honorary Life Membership nomination for Lee Luft.

Section 15 – For Information – USNC Young and Emerging Professionals
(C Schmaus)
(3:15 – 3:30 PM)

Executive Summary
Carrie Schmaus, Chair of the YEP Committee, will provide a report on the Young and Emerging Professionals Committee.

Section 16 – For Action / Information – Outreach to Regional Organizations
(T Zertuche)
(3:30 – 3:45 PM)

Executive Summary
Tony Zertuche will review the ongoing activities with the following:

- o **APCF/PASC**

- o **FINCA**

- o **COPANT**

Section 17 – Future Meeting Dates
(K Lippert)
(3:45 – 3:55 PM)

Executive Summary
Kevin Lippert will review the following future meeting dates:

2022

IEC Forum Meeting
25 May 2022
Geneva, Switzerland

CAB Meeting
13 June 2022
Geneva, Switzerland

SMB Meeting
14 June 2022
Geneva, Switzerland

IEC Board Meeting
16 June 2022
Geneva, Switzerland

USNC Management Meetings
13-15 September 2022
Norwood, MA

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

BAC Meeting
13 December 2022
Geneva, Switzerland

2023

BAC Meeting
27 April 2023
Geneva, Switzerland

IEC Forum Meeting
10 May 2023
Geneva, Switzerland

IEC Board Meeting
15 June 2023
Geneva, Switzerland

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

Section 18 – Review of Action Items
(T Zertuche)
(3:55 – 4:00 PM)

Executive Summary
Tony Zertuche will review the action items captured during the 12 May USNC Council meeting.

Section 19 – Adjournment
Approximately 4:00 PM (PDT)