



USNC COUNCIL
PRELIMINARY DRAFT AGENDA

WebEx
Thursday, 2 September 2021
10:00 AM – 2:30 PM (EDT)
(Meeting #64)

Section 1 – Organizational Matters
(Kevin Lippert, USNC President)
(10:00 – 10:05 AM)

1.1 Welcome and Introductions

1.2 Approval of Agenda

1.2.1 Approval of Consent Agenda

Approval of the USNC Council Minutes from the virtual meeting on 20 May 2021

1.2.2 Approval of Balance of Agenda

Section 2 – Status of Outstanding Action Items
(T Zertuche)
(10:05 – 10:15 AM)

ACTION ITEM #2021-5-1 – Peter Pondillo to lead a task group to develop recommended practice and protocol for post-COVID USNC meetings

Status: PENDING

Mr. Pete Pondillo to provide update on task group's efforts.

ACTION ITEM #2021-5-2 – ANSI to seek guidance addressing US participation in IEC Conformity Assessment activity to ensure that it does not violate US economic sanctions program administered by OFAC

Status: ONGOING

ACTION ITEM #2021-5-3 – The USNC Finance Committee to meet soon to review the budgeting process in terms of operational expenses

Status: COMPLETED

ACTION ITEM #2021-5-4 – Megan Hayes to lead a task group to develop a process on how to utilize any potential future operational surplus and prioritize USNC initiatives and programs

Status: PENDING

Ms. Megan Hayes to provide update on task group's efforts.

ACTION ITEM #2021-5-5 – The USNC Nominations Committee to meet soon to review the succession planning matrix, considering the “new” committees forming in the revised IEC Governance (BAC, GRAC, DAC)

Status: COMPLETED

Section 3 – For Information – USNC Policy Committee Ballot Participation

(K Lippert)

(10:15 – 10:25 AM)

Executive Summary

Kevin Lippert will discuss the importance of voting on USNC policy committee ballots and remind members of their responsibility to vote.

Section 4 – For Information – USNC Dashboard Update

(T Zertuche)

(10:25 – 10:30 AM)

Executive Summary

Tony Zertuche will provide an update on the USNC Dashboard.

Section 5 – For Information – Update on IEC Governance Items

(10:30 – 11:00 AM)

5.1 IEC Governance Review

(K Lippert)

Executive Summary

Kevin Lippert will provide an update on the work of the IEC Governance Review Task Force (IGTF).

5.2 IEC Strategic Plan Task Force

(K Lippert)

Executive Summary

Kevin Lippert will provide an update on the work of the IEC Strategic Plan Task Force (SPTF).

5.3 IEC National Committees Secretaries Forum

(T Zertuche)

Executive Summary

Tony Zertuche will discuss the NC Secretary meeting on 7 September and the upcoming Workshop.

Section 6 – For Information – IEC General Meeting

(K Lippert)

(11:00 – 11:30 AM)

6.1 IEC General Meeting

Kevin Lippert will review the IEC General Meeting schedule, discuss USNC participation, and bilateral meetings.

6.2 IEC Elections

C/2351A/DV

6.2.1 Election by Council of the future President of the IEC

- Mr Jo COPS (Belgium)

C/2352A/DV

6.2.2 Election by Council of a third Vice-President of the IEC for a three-year term of office (2022-2024)

- Dr. Kazuhiko TSUTSUMI (Japan)

C/2353/DV

6.2.3 Election of one financial Group A Council Board (CB) member by Council for a three-year term of office (2022-2024)

- Mr. Chenguang GUO (China)

C/2354/DV

6.2.4 Election/re-election by Council of four members of the Council Board (CB) for a three-year term of office (2022-2024)

- Mr. Enrico BUSSOLINI (Italy)
- Mr. Andrew CHOW KHIM KUN (Singapore)
- Mr. Colin CLARK* (Canada)
- Mr. Werner FISCHER* (Austria)

** These candidates will have completed a first term on the CB at end-2021*

C/2355/DV

6.2.5 Appointment by Council of one "Automatically Appointed Member" of the Standardization Management Board (SMB) for a three-year term of office (2022-2024)

- Mr. Dongfang LI (China)

C/2356/DV

6.2.6 Election/re-election by Council of two members of the Standardization Management Board (SMB) for a three-year term of office (2022-2024)

- Mr. Christian GABRIEL* (Austria)
- Mr. Jim MACFIE (Canada)
- Mr. Ali POURAKBAR SAFFAR (Iran)

** This person will have completed his first term on the SMB at the end of 2021*

C/2357/DV

6.2.7 Appointment/re-appointment by Council in Geneva of two "Automatically Appointed Members" of the Conformity Assessment Board (CAB) for a three-year term of office (2022-2024)

- Mr. Xin HAO (China)
- Mr Rajeev VAGDIA* (United Kingdom)

**This person will have completed his first term on the CAB at end-2021*

6.2.8 Election by Council of two members of the Conformity Assessment Board (CAB) for a three-year term of office (2022-2024)

- Mr. Markus AHVENUS (Finland)
- Mr. Gysik CHO (Republic of Korea)

Section 7 – Report from American National Standards Institute (ANSI)
(11:30 – 12:15)

7.1 **ANSI Report**
(J Bhatia)

Executive Summary

Joe Bhatia, President of ANSI, will submit a report on ANSI's activities.

7.2 **ANSI International Policy Report**
(J Tretler)

Executive Summary

Joe Tretler, ANSI VP – International Policy, will report on current activities in his department.

Section 8 – For Information – IEC SMB / TMC Issues
(S Bird)
(12:15 – 12:25 PM)

Executive Summary

Sonya Bird, TMC Chair, will report on the TMC meeting held on 1 September 2021.

Section 9 – For Information – IEC CAB / CAPCC Issues
(J Sterling)
(12:25 – 12:35 PM)

Executive Summary

Joan Sterling, CAPCC Chair, will report on the CAPCC meeting held on 31 August 2021.

BREAK
(12:35 – 1:00 PM)

Section 10 – For Information – IEC Market Strategy Board (MSB) Report
(S Colburn)
(1:00 – 1:10 PM)

Executive Summary

Scott Colburn will review current issues being discussed by the IEC MSB.

Section 11 – For Information – USNC Finance Issues

(S Rood)

(1:10 – 1:20 PM)

Executive Summary

Steve Rood, VP – Finance, will report on the USNC's finances. Updates will be provided on the proposals for operational surplus funds:

- Online voting system
- YEP programs
- 2022 IEC General Meeting

Section 12 – For Information – USNC Rules and Procedures Committee Report

(A Low)

(1:20 – 1:30 PM)

Executive Summary

Angus Low, Chair, will provide an update on the work of the Rules and Procedures Committee.

Section 13 – For Information – USNC 2022 Planning Committee Update

(S Margis)

(1:30 – 1:40 PM)

Executive Summary

Steve Margis, Chair, will provide an update on the USNC's plans for the 2022 IEC General Meeting in San Francisco, CA.

Section 14 – For Information/Action – USNC Nominations Committee Report

(E George)

(1:40 – 1:50 PM)

Executive Summary

Elisabeth George, Chair, will provide an update on the work of the USNC Nominations Committee.

Section 15 – For Information – USNC Young and Emerging Professionals

(C Schmaus)

(1:50 – 2:00 PM)

Executive Summary

Carrie Schmaus, Chair, will provide a report on the Young and Emerging Professionals Committee.

Section 16 – For Information – USNC Communications Committee

(E Finger)

(2:00 – 2:10 PM)

Executive Summary

Elaina Finger, Chair, will provide a report on the activities of the Communications Committee.

Section 17 – For Action / Information – Outreach to Other Organizations

(T Zertuche)

(2:10 – 2:15 PM)

Executive Summary

Mr. Zertuche will review the ongoing activities with the following:

- **APCF** – The last APCF meeting was held virtually on 12 May 2021. The next APCF meeting will be held during the IEC General Meeting in October.
- **FINCA/COPANT** – USNC to host 2021 FINCA meeting virtually on 9 September 2021. Looking for a new Chair and Secretary for FINCA. The next COPANT meeting will be held in Barbados in April 2022 (dates TBD).
- **USNC Country Mentoring** – Continue mentorship activities throughout 2021 with Vietnam and CROSQ.
- **PASC** – The next PASC meeting will be held in May 2022 (dates and location is TBD).

Section 18 – Future Meeting Dates

(K Lippert)

(2:15 – 2:25 PM)

Executive Summary

Mr. Lippert will confirm meeting dates and locations for all USNC management meetings and review all other dates for the USNC.

2021

FINCA Meeting
9 September 2021
Virtual

SMB/TMB Meeting
24 August 2021
Virtual

85th IEC General Meeting
3 – 7 October 2021
Dubai, United Arab Emirates (UAE)

2022

SMB Meeting
21-22 February 2022
Switzerland

CAB Meeting
13 June 2021
Geneva, Switzerland

SMB Meeting
14 June 2022
Geneva, Switzerland

Council Board Meeting
16 June 2022
Geneva, Switzerland

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

Section 19 – Review of Action Items **(A Gladstein)** **(2:25 – 2:30 PM)**

Executive Summary

Ade Gladstein will review the action items captured during the 2 September USNC Council meeting.

Section 20 – Adjournment Approximately 2:30 PM (EDT)