



**USNC COUNCIL  
DRAFT MINUTES**

**WebEx  
Thursday, 20 May 2021  
10:00 AM – 2:30 PM (EDT)  
(Meeting #63)**

**Members Participating**

Kevin Lippert, USNC President	Eaton
Steven Rood, USNC VP – Finance	Legrand North America
Sonya Bird, USNC VP – Technical	Underwriters Laboratories
Joan Sterling, USNC VP – Conformity Assessment	Intertek
Tony Zertuche, General Secretary	USNC/ANSI
Joe Bhatia	ANSI
Dan Brake	ARESCA
Randy Dollar	Siemens
Tim Duffy	Rockwell Automation
Eric Franca	FDA
Elisabeth George	Philips
Brent Hartman	CSA
Jennifer Kitchen	GE
Veronica Lancaster	CTA
Angus Low	Rockwell Automation
Alan Manche	Schneider
James Marquedant	FM Approvals
Richard McDermott	ECC Corporation
Tom McGarry	TIA
Edward Mikoski	ECIA
Paul Moliski	Intertek
Amy Phelps	NIST
Peter Pondillo	Corning Incorporated
Karen Willis	NEMA
Jianchao Zeng	FDA

**Guests Participating**

Zekarias Bekele	CSA
Ron Borowski	Eaton
Hae Choe	AAMI
Vincent Ferretti	Corning Incorporated
Elaina Finger	Corning Incorporated
Paul Green	Intel Corp
Megan Hayes	NEMA
Byron Horak	Intertek
Timothy Jeffries	Futurewei Technologies
William Lawrence	FM Approvals
Steve Margis	UL
Evans Massey	ABB
Alec McMillan	Rockwell Automation

Dave Osborn	Philips
Florence Otieno	TIA
Rui Peng	FDA
Andia Persad-Maharaj	CROSQ
Philip Piqueira	Underwriters Laboratories
Nadita Ramachala	CROSQ
Charley Robinson	ISA
Carrie Schmaus	DoE
Bob Sherwin	ARESCA
Joel Solis	NEMA
Fulgence St. Prix	CROSQ
Joe Tretler	ANSI
Matt Williams	AHAM
Jianchao Zeng	FDA
Wallie Zoller	Rockwell Automation
Adelana Gladstein	USNC/ANSI
Megan Pahl	USNC/ANSI

**Members Not Participating**

Mazen Chmaytelli	Qualcomm
Amy Marasco	Microsoft
Himanshu Patni	US DoD

**Section 1 – Organizational Matters**

**1.1 Welcome and Introductions**

Mr. Kevin Lippert, USNC Council Chair, called the meeting to order at 10:00 AM (EDT). He welcomed new USNC Council members, Mr. Eric Franca (FDA) and Mr. Tom McGarry (TIA). Mr. Lippert also welcomed guests from CROSQ and Vietnam as a part of the IEC Country Mentoring Program and invited them to provide introductions.

**1.2 Approval of Agenda**

Mr. Lippert drew attention to the meeting’s draft agenda, USNC/Council 773A. No changes were suggested or comments offered. It was moved, and seconded.

**VOTE #1 – To Approve the Council Agenda (USNC/Council 773A)  
(This motion was approved)**

**1.2.1 Approval of Consent Agenda**

Mr. Lippert reviewed the consent agenda, including the USNC Council Minutes from the virtual meeting on 21 January 2021. It was moved, and seconded.

**VOTE #2 – To Approve the Minutes (USNC/Council 772) from the  
virtual USNC Council Meeting held on 21 January 2021  
(This motion was approved)**

**1.2.2 Approval of Balance of Agenda**

## **Section 2 – Status of Outstanding Action Items**

Mr. Zertuche reviewed the outstanding action items from the previous meeting.

**ACTION ITEM #2021-1-1** – Tony Zertuche to follow up with the Mexican National Committee (MXNC) regarding 1) invitation for CA US representatives to participate in MXNC WG discussions, 2) notifications in ePing system, and 3) invite MXNC to USNC Council

**Status: COMPLETED**

**ACTION ITEM #2021-1-2** – USNC Finance Committee to meet early in 2021 to look at the budget numbers and adjust recommendations. ANSI staff to provide the USNC Finance Committee with timely YTD numbers

**Status: COMPLETED**

**ACTION ITEM #2021-1-3** – USNC staff to circulate call to USNC policy committees to join USNC Mission Statement Task Force

**Status: COMPLETED**

**ACTION ITEM #2021-1-4** – ANSI IT to follow up on the request for USNC Dashboard

**Status: ONGOING**

USNC staff has been working closely with ANSI IT on the dashboard. The group settled on developing a dashboard using Microsoft Power BI. A demo was provided to USNC leadership recently, and they approved of the dashboard to date. The next step is to work with the ANSI Webteam on placement and access on the USNC webpages.

**ACTION ITEM #2021-1-5** – USNC staff to circulate open positions on IEC groups to USNC constituency as they emerge, along with the qualifications needed. USNC Rules and Procedures Committee to look into formalizing the process for US appointments to IEC groups.

**Status: ONGOING**

The USNC Rules and Procedures Committee is currently working on this action item. The next meeting will be held on 15 June.

**ACTION ITEM #2021-1-6** – USNC policy committee members to review the USNC section on the ANSI website and provide any recommendations to USNC staff. USNC staff to include “Hall of Fame” list of award winners and Honorary Life Members on website.

**Status: COMPLETED**

## **Section 3 – Update on IEC Governance Items**

### **3.1 IEC Governance Review**

Mr. Lippert gave an update on the work of the IEC Governance Review Task Force (IGTF). He provided a recap on the IEC Governance Review Task Force timeline of events. In October 2019, then-IEC President Mr. Jim Shannon held a workshop with NC Secretaries, and the group collectively identified governance issues to be addressed in the task force. In January 2020, current-IEC President Dr. Yinbiao Shu formed the IGTF and invited Mr. Lippert to join. Since the task force’s creation, Mr. Lippert has participated in over 30 governance related meetings.

Mr. Lippert highlighted major issues addressed during the TF meetings. These issues include transparency, diversity and conformity assessment added to the Objective; clarifying that Members are the National Committees; better defined roles of General Assembly and Board responsibilities; three new Advisory Committees; and MSB expansion. The new proposed IEC Governance Structure was displayed and reviewed: General Assembly (formerly Council), Board (formerly Council Board), Members Forum (formerly NC Secretaries Forum), and President's Committee (formerly ExCo). The three new groups reporting to the Board include the Business Advisory Committee (BAC), Diversity Advisory Committee (DAC), and Governance Review and Advisory Committee (GRAC). Mr. Lippert reviewed for the new IEC governance from present to January 2022 when the new IEC governance goes into effect.

The IGTF addressed the main concerns that the USNC had. Mr. Lippert is confident that the IEC is taking a positive step forward in terms of governance and transparency, especially in comparison with the current structure. In collaboration with the USNC Nominations Committee, USNC Council will ensure that the US has the right representatives in each of the IEC groups. Mr. Lippert thanked the members of the USNC Presidents Advisory Group for their participation.

### **3.2 IEC Strategic Plan Task Force**

Mr. Lippert provided an update on the work of the IEC Strategic Plan Task Force (SPTF). Mr. Jo Cops serves as the Chair of the SPTF, and reached out to Mr. Lippert to join the group. This group will create a strategic plan that starts using a bottom up approach, which sets this apart from the previous version.

The SPTF has identified the top 2030 themes to ensure the IEC remains relevant long-term. They will have a two-track approach: priorities and plans for the next few years along with a longer-term plan. The group will seek input from stakeholders throughout the IEC community.

Mr. Lippert will continue to update the USNC Council on this group's progress as it is early in the process.

### **3.3 IEC National Committees Secretaries Forum**

Mr. Zertuche discussed the virtual mid-year Forum hosted on 19-20 May 2021 and NC Secretaries efforts. The NC Secretaries have been focused on the IEC Governance Review and Strategic Plan. The next meeting will be held on 22 June and focus on IEC Finances among other topics. Mr. Zertuche will send out a reminder to USNC policy committees for the next two NC Secretaries meetings if individuals are interested in joining as observers.

## **Section 4 – IEC President Nomination**

Mr. Lippert discussed the nomination of Mr. Jo Cops as the future IEC President. The election for next IEC President will be held at the IEC Council meeting in October. The US learned about the Swedish National Committee's plan to nominate Mr. Cops in March 2021. Mr. Cops has served the IEC well in his role as Treasurer. Mr. Lippert is confident that Mr. Cops will lead the IEC in the right direction going forward into the future, will help the IEC transform, and address the challenges. In

addition to Sweden, the US and Denmark nominated Mr. Cops for this role. Mr. Lippert thanked USNC members for endorsing Mr. Cops' nomination.

Mr. Lippert noted that the IEC Treasurer position is also opening up and solicited USNC Council's thoughts on nominating Mr. Ian Oppermann (Australia) for this role. Mr. Oppermann was a candidate during the last election for Treasurer. While Mr. Cops won that election, the US voted for Mr. Oppermann. Contingent upon alignment and support of the Australian NC, USNC staff will circulate Mr. Oppermann's CV in a call for USNC Council's endorsement to nominate Mr. Oppermann for the IEC Treasurer position.

## **Section 5 – Report from American National Standards Institute (ANSI)**

### **5.1 ANSI Report**

Mr. Joe Bhatia, President of ANSI, provided a presentation and verbal report on recent ANSI activities and initiatives. He highlighted the topics below:

- **ISO Smart Standards and Cooperation with IEC** – Mr. Bhatia shared that ANSI has been at the helm of ISO's effort since the very start through our involvement on the ISO TMB Strategic Advisory Group on Machine Readable Standards. We are now part of a Steering Group of ISO Council members working with ISO staff to develop a project plan for ISO SMART standards. At the first meeting of the Steering Group in April, ANSI advanced several recommendations to reinforce throughout ISO's effort, including continued information sharing and collaboration across the global standardization community. ANSI will continue to foster communication and cooperation on SMART standards and digital transformation activities underway within ISO, IEC, and the U.S. standardization community.
- **Proposed Amendments to Legislation Impacting Standardization** – Mr. Bhatia reported that ANSI has been closely following a proposed amendment to the Endless Frontier Act of 2021 in the Senate regarding "promoting fairness and due process in standards development organizations." Several elements of the amendment raised serious concerns for the private sector-led standards system. Much of the motivation for the proposed amendment stems from concerns about Chinese influence. ANSI's major concern is that the amendment sought to dictate to U.S.-based standards-setting organizations the policies that they should adopt and follow in their governance procedures and activities, as well as in standards development activities. Governance activities include all aspects of how standards organizations conduct themselves, including board operations and membership, and policies and procedures relating to SDO governance overall. The proposed amendment has provided an opportunity for ANSI to engage with Congressional Committee staff and to inform and educate them about the private-sector-led standardization process – and how it provides a robust, responsive, and flexible foundation for U.S. competitiveness and innovation. ANSI remains committed to serving as a resource to the Hill on this issue.

## **5.2 ANSI International Policy Report**

Mr. Joe Tretler, ANSI VP – International Policy, reported on current activities in his department.

The ANSI International Policy Advisory Group (IPAG) will meet virtually on 4 June. IPAG will discuss the following items: update on ANSI's concerns on European Commission policies and HAS Consultants as they negatively impact ISO and IEC standardization; plan for next ANSI-ESO dialogue meeting in early 2022; update from USTR on standards conformance issues that they are working on; update from IPAG-NPAG JTF on conformity assessment; bilateral updates; and a report on the IPAG China TF.

The IPAG China TF is comprised of ~15 members from diverse stakeholder groups. The TF is reviewing China Standards 2035 activity and proposed China National Standards Strategy. The group will focus on definitions of international standards, how they treat social organizations or association standards, guidelines associated with how those entities operate, and the importance of relying on allies around the world in terms of addressing common concerns with respect to China. There are no immediate action items around this strategy, as ANSI has not yet seen it. There is no formal comment period for the policy coming out of China, but ANSI decided to use their relationship to comment and dialogue with China. ANSI has drafted initial comments that will be reviewed by the TF.

The State Administration for Market Regulation (SAMR) updated their certification and accreditation regulation policy. Another revision of this policy is expected to be released in 2021, so the TF will continue to monitor activity. The China National Certification and Accreditation Administration (CNCA) has proposed a meeting with ANSI in 2021 that would include an industry roundtable. The TF is also considering China's influence in standards in emerging technologies and its impact to US interests and national security. More education and advocacy is needed as much of the discourse surrounding this issue is misleading. The TF has an action item to develop key messages to support a more active voice to educate policy makers regarding inaccurate and misleading information on this topic. Mr. Tretler will keep USNC Council apprised of progress on the IPAG China TF.

## **Section 6 – IEC SMB / TMC Issues**

Ms. Sonya Bird, TMC Chair, reported on the TMC meeting held on 19 May 2021. TMC welcomed three new members: Ms. Valara Davis (Underwriters Laboratories), Mr. Vincent Ferretti (Corning), and Dr. Rui Peng (FDA). TMC began discussions on the USNC Mission Statement last fall and raised the issue to USNC Council. During the January USNC Council meeting, there was an action to develop a proposal for a new statement. A task force was formed and developed a revised USNC Mission Statement proposal, which was approved by USNC Council. TMC members were reminded of their obligation to vote on USNC ballots, which led to a discussion on developing an online voting system. Ms. Elisabeth George discussed USNC succession planning efforts, specifically in terms of the USNC VP – Technical position. She provided overview of role and responsibilities. Mr. Dave Osborn provided an update on the state of IEC's relationship with CENELEC, and IEC/ISO's continued issues with the HAS Consultants. CEN/CENELEC also share our concerns. Ms. Bird and Mr. Zertuche raised their concerns with the HAS Consultants at the SMB CAG. ISO, IEC, CEN/CENELEC, and the EU Commission met in May. The US SMB and TMB representatives are

expecting a readout of that meeting soon. Mr. Tretler provided an in-depth update on China. Anyone is welcome to provide input to Mr. Tretler or Ms. Leslie McDermott on Chinese documents. Reports from key IEC groups (Strategic Groups, Systems Committees, and Advisory Committees) were received. The SMB ahGs report was reviewed, which led to a discussion about the new normal and what that may mean for the USNC. TMC recommended that USNC Council creates a TF to develop recommended practice and protocol for post-COVID USNC meetings. USNC Council agreed and formed a TF. Mr. Lippert requested that Mr. Peter Pondillo to lead the TF. Volunteers include Mr. Ed Mikoski, Ms. Megan Hayes, Ms. Elisabeth George, Ms. Amy Phelps, Mr. Steve Margis, Mr. Angus Low, and Ms. Karen Willis (as a backup). Mr. Lippert also asked for additional participation in the TF from USNC young and emerging professionals.

**ACTION ITEM #1:** Peter Pondillo to lead a task group to develop recommended practice and protocol for post-COVID USNC meetings

An update was received on DMT/JDMT discussions. The plan is to hopefully replace the decimal comma with a decimal point for IEC and ISO. Mr. Bill Lawrence provided a report on SCOOP's activities, including an ongoing discussion with INCITS regarding their JTC 1/SC 41 USNC TAG unique operating procedures (UOP). Ms. Bird thanked Mr. Lawrence and Mr. Mikoski for their work to resolve the differences identified in the UOP. They hope to resolve the UOP issue by the September TMC meeting.

For more information, please see **USNC/TMC 1126 – Draft Minutes and Attachments**.

### **Section 7 – IEC CAB / CAPCC Issues**

Ms. Joan Sterling, CAPCC Chair, reported on the CAPCC meeting held on 18 May 2021. CAPCC welcomed one new member: Mr. Eric Franca (FDA). Mr. Paul Moliski reported on ICAC documents. Regarding International Trade Agreements, the Canadian Agreement has finally been implemented on the conformity assessment side. Mexico's NQI Law is still in process, though they are behind on their timeline. Brazil is having a large reorganization of their conformity assessment structure. Ms. Amy Phelps provided an update on ASCA Pilot Program; the Executive Order does include coordination with industry. CAPCC received updates from the CA System. The four MOAs are all expiring this year. IECEE and IECEX are in process of reviewing documents. IECRE had not yet started reviewing their MOA, but will soon. IECQ's MOA will not be renewed with ANSI. A call for new secretariat has gone out in Standards Actions. Ms. Sterling congratulated Mr. Jonathan Colby for the first marine energy certification in IECRE. Iran has applied to participate in IECEX. CAPCC discussed how that could impact the US in how we administer that scheme. Mr. Reinaldo Figueiredo provided an update on CASCO activities, and specifically on the ISO/IEC Directives Part 2 on Clause 33 issue. A report was received from the CAPCC regulatory e-Labeling TF. The draft agenda for the upcoming CAB meeting was reviewed. The MOU that ILAC and IAF has with IEC was discussed as there is a new proposed MOU. The conformity assessment side was successful in getting their most significant items implemented in the IEC Statutes and Rules of Procedure.

A CAPCC member expressed concern about Iran joining the conformity assessment schemes. They proposed that ANSI to submit a request for the Office of Foreign Assets Control (OFAC) to provide guidance regarding participation on the conformity assessment side now that Iran has applied to participate in IECEX. ANSI Legal has already started working on this. They have done some informal inquiries, but have not completed their review yet.

**ACTION ITEM #2:** ANSI to seek guidance addressing US participation in IEC Conformity Assessment activity to ensure that it does not violate US economic sanctions program administered by OFAC

For more information, please see **USNC/CAPCC 308 – Draft Minutes and Attachments.**

### **Section 8 – IEC Market Strategy Board (MSB) Report**

Mr. Scott Colburn provided a report on current issues being discussed by the IEC MSB.

### **Section 9 – USNC Finance Issues**

#### **9.1 USNC Finance Committee Report**

Mr. Steve Rood, VP – Finance, reported on the USNC's finances, which are outlined in his accompanying presentation (**USNC/COUNCIL 786**). Mr. Rood reviewed the 2020 year end results. It was noted that the year end numbers for 2020 were over budget due to IT project expenses. Due to the pandemic, 2020 proved to be an incomparable year for ANSI from a financial perspective. This is primarily due to the travel restrictions, which led to significantly lower operating expenses. Actual revenue was higher than expected since ANSI invoices members in the fall, which means that most 2020 membership fees were already paid before the pandemic hit. Due to the overage in 2020, \$80K will be allocated back towards the USNC. It is at the USNC Council's discretion to recommend how the allocated funds should be utilized. Mr. Rood reviewed the 2021 budget and the March latest estimate. He also highlighted the improvement made in dues collection efforts.

The next USNC FinCo meeting will be held in June 2021. A few USNC Council members expressed concern regarding the budgeting process and the indirect/overhead expenses. These items will be addressed at the upcoming USNC FinCo meeting.

**ACTION ITEM #3:** The USNC Finance Committee to meet soon to review the budgeting process in terms of operational expenses

Mr. Rood reiterated his appreciation to serve as the Chair of the Finance Committee and reminded everyone that on 9 April a call for the USNC VP – Finance position was circulated with a deadline of 11 June.

#### **9.2 New USNC Finance Committee Proposal Task Group**

Mr. Lippert introduced and discussed new proposal from the Finance Committee. Based on the allocated \$80K overage funds from 2020, USNC Officers came up with three short term priorities for possible funds allocation in 2021: 1) 2022 IEC General Meeting; 2) online voting platform; and 3) young and emerging professionals activities. Mr. Lippert asked that Ms. Megan Hayes lead a task group to develop a process on how to utilize surplus funds and prioritize USNC initiatives and programs.

**ACTION ITEM #4:** Megan Hayes to lead a task group to develop a process on how to utilize any potential future operational surplus and prioritize USNC initiatives and programs



Mr. Lippert made a motion for USNC Council to approve the allocation of the 2020-21 overage funds towards the 2022 IEC General Meeting, an online voting system, and YEP activities. It was moved, and seconded.

**VOTE #3 – To Approve allocating the 2020-21 overage funds towards the 2022 IEC General Meeting, an online voting system, and YEP activities  
(This motion was approved)**

### **Section 10 – USNC Rules and Procedures Committee Report**

Mr. Angus Low, Chair, provided an update on the work of the USNC Rules and Procedures Committee. The R&P Committee last met on 7 May to discuss USNC appointments to IEC groups. The process will be included in the Rules of Procedure (RoP) to formalize the nominations and appointments of US positions to IEC groups. Once the new wording is added to the RoP, the Statutes and RoP drafts will be circulated to USNC Council for final approval. The next R&P Committee meeting is scheduled for 15 June.

### **Section 11 – USNC 2022 Planning Committee Update**

Mr. Steve Margis, Chair, provided an update on the USNC's plans for the 2022 IEC General Meeting in San Francisco, CA. Mr. Margis thanked the General Sponsors, and encouraged additional sponsors. Funding for the 2022 IEC GM is on track. The PlanCo is working to raise additional funds to accommodate 2,000 attendees. The first round of official invitations to technical committees will be sent in the coming weeks. The Committee is developing the 2022 IEC GM host video concept, which will be released in October at the 2021 IEC GM. Additionally, the PlanCo is working with the Communications Committee to include articles on the GM in all editions of the *USNC Current* between now and the 2022 IEC GM. A site visit to the venue is pending, and a decision around this will be made soon.

### **Section 12 – USNC Nominations Committee Report**

Ms. Elisabeth George, Chair, provided an update on the work of the USNC Nominations Committee. The Committee met four times over the last 14 months. The last meeting focused on three items: ANSI and IEC awards; reviewing nominees to USNC policy and standing committees; and succession planning process for USNC and IEC leadership positions. Regarding succession planning, the Committee is focused on the USNC VP – Finance role as Mr. Rood's tenure ends in December 2021. Initial discussions on the USNC VP – Technical position were held during the TMC meeting since Ms. Bird's final term ends in December 2022. The Committee plans to meet soon to continue the discussions on succession planning for USNC and IEC positions.

**ACTION ITEM #5:** The USNC Nominations Committee to meet soon to review the succession planning matrix, considering the “new” committees forming in the revised IEC Governance (BAC, GRAC, DAC)

Ms. George reviewed the list of 2020-2021 ANSI Award recipients from USNC. USNC Council members congratulated award winners on their achievement.

### **Section 13 – USNC Young and Emerging Professionals**

Ms. Carrie Schmaus, Chair, provided a report on the Young and Emerging Professionals (YEP) Committee. The YEP Committee tentatively plans to officially launch the National YEP Program in

conjunction with ANSI World Standards Week to debut the program and set the tone for 2022. At the 2022 IEC General Meeting, the YEP Committee would like to host an international YP roundtable. The purpose of the event would be to continue to build the program and strengthen relationships with international colleagues. The 2021 IEC YP Workshop will be held in conjunction with the IEC General Meeting in Dubai, and take place in a hybrid format. The USNC is able to select four participants this year to participate. Ms. Schmaus emphasized that the YEP Committee is currently welcoming new members and encouraged USNC Council to have their young and emerging colleagues participate.

#### **Section 14 – USNC Communications Committee**

Ms. Elaina Finger, Chair, provided a report on the activities of the Communications Committee. The USNC Mentoring Program Pilot closes in June 2021. Given the success of the program, the USNC Communications Committee recommended that the USNC Mentoring Program be formally adopted going forward. Ms. Finger made a motion for USNC Council to officially adopt the USNC Mentoring Program. It was moved, and seconded.

#### **VOTE #4 – To Approve the USNC Mentoring Program (This motion was approved)**

The IEC Effective Participation Course will be offered later this year prior to the IEC General Meeting. The task force expanded to include revision of the USNC Constituent Training Modules. Many updates were made to the modules and webinar. A separate conformity assessment module has been suggested. The USNC TAG Leadership Workshop survey was circulated to USNC TAG officers. 54 responses were received, and the majority of respondents requested the workshop be held in January 2022 in conjunction with the USNC Management Meeting schedule. Due to the addition of this workshop, the January 2022 USNC Management Meeting week may need to be extended to four days. The next *USNC Current* edition is scheduled for publication in June, and will focus on the transition of standards development. Other *USNC Current* themes include robotics and robotic safety, and standards and infrastructure.

#### **Section 15 – Outreach to Other Organizations**

Mr. Zertuche provided an update on the USNC's regional outreach initiatives.

- **APCF**

The last APCF meeting was held virtually on 12 May 2021. During the last meeting, APCF discussed the IEC Governance Review Task Force (IGTF), Strategic Plan Task Force (SPTF), consequences of COVID-19, NC Secretary Forum, New IEC/TC 129, and the upcoming IEC elections. APCF to make recommendation on clarifying the definition of APCF region in Terms of Reference (ToR). APCF region in ToR will include countries covering the Pacific Rim; those outside of Pacific Rim are welcome to apply to APCF for review. The group also discussed observers' attendance at the APCF meeting. Allowing observers to attend meetings has not been an issue to date, so Chair and Vice Chair will continue to make decisions on observers on a case-by-case basis. All APCF members were encouraged to submit inputs to IGTF and SPTF.

- **FINCA/COPANT**

The USNC will host the next FINCA meeting, which will likely be held 8 – 10 September 2021. The FINCA Secretary circulated a survey to FINCA members to gauge if they could travel to the meeting if held in-person in the US.

The last COPANT meeting was held virtually during the week of 19 April 2021. 143 delegates participated to discuss the impact of COVID-19, support for COPANT members in ISO and IEC leadership positions, and the new COPANT leaders.

- **USNC Country Mentoring** – Continue mentorship activities throughout 2021 with Vietnam and CROSQ.

Mentorship activities with CROSQ and Vietnam will continue throughout 2021. Mr. Zertuche thanked colleagues in attendance from CROSQ and Vietnam for joining the May USNC policy committee meetings.

### **Section 16 – Future Meeting Dates**

The following future meeting dates were reviewed:

#### **2021**

CAB Meeting  
15 June 2021  
Virtual

Council Board Meeting  
17 & 21 June 2021  
Virtual

SMB Meeting  
8 July 2021  
Virtual

USNC Management Meetings  
31 August – 2 September 2021  
FM Approvals – Norwood, MA

This meeting is still on track to be hosted by FM Approvals in person. If this changes, the USNC office will inform the USNC policy committee members immediately. If an organization would like to host a set of USNC Management Meetings in 2022, please contact Mr. Zertuche.

85<sup>th</sup> IEC General Meeting  
3 – 7 October 2021  
Dubai, United Arab Emirates (UAE)

## 2022

CAB Meeting  
13 June 2021  
Geneva, Switzerland

SMB Meeting  
14 June 2022  
Geneva, Switzerland

Council Board Meeting  
16 June 2022  
Geneva, Switzerland

86<sup>th</sup> IEC General Meeting  
31 October – 4 November 2022  
San Francisco, USA

## 2023

87<sup>th</sup> IEC General Meeting  
22 – 26 October 2023  
Sharm-el Sheik, Egypt

### **Section 17 – Review of Action Items**

- **ACTION ITEM #1:** Peter Pondillo to lead a task group to develop recommended practice and protocol for post-COVID USNC meetings
- **ACTION ITEM #2:** ANSI to seek guidance addressing US participation in IEC Conformity Assessment activity to ensure that it does not violate US economic sanctions program administered by OFAC
- **ACTION ITEM #3:** The USNC Finance Committee to meet soon to review the budgeting process in terms of operational expenses
- **ACTION ITEM #4:** Megan Hayes to lead a task group to develop a process on how to utilize any potential future operational surplus and prioritize USNC initiatives and programs
- **ACTION ITEM #5:** The USNC Nominations Committee to meet soon to review the succession planning matrix, considering the “new” committees forming in the revised IEC Governance (BAC, GRAC, DAC)

### **Section 18 – Adjournment**

Mr. Lippert thanked USNC staff for their support of the virtual Management Meetings and thanked everyone who participated, especially colleagues from CROSQ and Vietnam.

Mr. Bill Lawrence made a motion for USNC Council to approve Mr. Evans Massey as a USNC Honorary Life Member candidate. It was moved, and seconded.

**VOTE #5 – To Approve Evans Massey’s nomination for  
USNC Honorary Life Member  
(This motion was approved)**

Mr. Lippert adjourned the meeting at 2:41PM (EDT).