



**USNC COUNCIL
PRELIMINARY DRAFT AGENDA**

**WebEx
Thursday, 20 May 2021
10:00 AM – 2:30 PM (EDT)
(Meeting #63)**

**Section 1 – Organizational Matters
(Kevin Lippert, USNC President)
(10:00 – 10:05 AM)**

1.1 Welcome and Introductions

1.2 Approval of Agenda

1.2.1 Approval of Consent Agenda

Approval of the Council Minutes from the virtual meeting on 21 January 2021

1.2.2 Approval of Balance of Agenda

**Section 2 – Status of Outstanding Action Items
(T Zertuche)
(10:05 – 10:15 AM)**

ACTION ITEM #2021-1-1 – Tony Zertuche to follow up with the Mexican National Committee (MXNC) regarding 1) invitation for CA US representatives to participate in MXNC WG discussions, 2) notifications in ePing system, and 3) invite MXNC to USNC Council
Status: COMPLETED

ACTION ITEM #2021-1-2 – USNC Finance Committee to meet early in 2021 to look at the budget numbers and adjust recommendations. ANSI staff to provide the USNC Finance Committee with timely YTD numbers
Status: PENDING

ACTION ITEM #2021-1-3 – USNC staff to circulate call to USNC policy committees to join USNC Mission Statement Task Force
Status: COMPLETED

ACTION ITEM #2021-1-4 – ANSI IT to follow up on the request for USNC Dashboard
Status: ONGOING

ACTION ITEM #2021-1-5 – USNC staff to circulate open positions on IEC groups to USNC constituency as they emerge, along with the qualifications needed. USNC Rules and Procedures Committee to look into formalizing the process for US appointments to IEC groups.
Status: ONGOING

ACTION ITEM #2021-1-6 – USNC policy committee members to review the USNC section on the ANSI website and provide any recommendations to USNC staff. USNC staff to include “Hall of Fame” list of award winners and Honorary Life Members on website.

Status: PENDING

Section 3 – For Information – Update on IEC Governance Items

(10:15 – 11:00 AM)

**3.1 IEC Governance Review
(K Lippert)**

Executive Summary

Kevin Lippert will provide an update on the work of the IEC Governance Review Task Force (IGTF).

**3.2 IEC Strategic Plan Task Force
(K Lippert)**

Executive Summary

Kevin Lippert will provide an update on the work of the IEC Strategic Plan Task Force (SPTF).

**3.3 IEC National Committees Secretaries Forum
(T Zertuche)**

Executive Summary

Tony Zertuche will discuss the virtual mid-year Forum hosted on 19-20 May 2021.

Section 4 – For Information – IEC President Nomination

(K Lippert)

(11:00 – 11:15AM)

Executive Summary

Kevin Lippert will discuss the Swedish National Committee’s nomination of Jo Cops as the future IEC President.

Section 5 – Report from American National Standards Institute (ANSI)

(11:15 – 12:00 Noon)

**5.1 ANSI Report
(J Bhatia)**

Executive Summary

Joe Bhatia, President of ANSI, will submit a report on ANSI’s activities.

**5.2 ANSI International Policy Report
(J Tretler)**

Executive Summary

Joe Tretler, ANSI VP – International Policy, will report on current activities in his department.

Section 6 – For Information – IEC SMB / TMC Issues

(S Bird)

(12:00 – 12:10 PM)

Executive Summary

Sonya Bird, TMC Chair, will report on the TMC meeting held on 19 May 2021.

Section 7 – For Information – IEC CAB / CAPCC Issues

(J Sterling)

(12:10 – 12:20 PM)

Executive Summary

Joan Sterling, CAPCC Chair, will report on the CAPCC meeting held on 18 May 2021.

BREAK

(12:20 – 12:50 PM)

Section 8 – For Information – IEC Market Strategy Board (MSB) Report

(S Colburn)

(12:50 – 1:00 PM)

Executive Summary

Scott Colburn will review current issues being discussed by the IEC MSB.

Section 9 – For Information – USNC Finance Issues

(S Rood)

(1:00 – 1:20 PM)

Executive Summary

Steve Rood, VP – Finance, will report on the USNC's finances.

Section 10 – For Information – USNC Rules and Procedures Committee Report

(A Low)

(1:20 – 1:30 PM)

Executive Summary

Angus Low, Chair, will provide an update on the work of the Rules and Procedures Committee.

Section 11 – For Information – USNC 2022 Planning Committee Update

(S Margis)

(1:30 – 1:40 PM)

Executive Summary

Steve Margis, Chair, will provide an update on the USNC's plans for the 2022 IEC General Meeting in San Francisco, CA.

Section 12 – For Information/Action – USNC Nominations Committee Report

(E George)

(1:40 – 1:50 PM)

Executive Summary

Elisabeth George, Chair, will provide an update on the work of the USNC Nominations Committee.

Section 13 – For Information – USNC Young and Emerging Professionals

(C Schmaus)

(1:50 – 2:00 PM)

Executive Summary

Carrie Schmaus, Chair, will provide a report on the Young and Emerging Professionals Committee.

Section 14 – For Information – USNC Communications Committee

(E Finger)

(2:00 – 2:10 PM)

Executive Summary

Elaina Finger, Chair, will provide a report on the activities of the Communications Committee.

Section 15 – For Action / Information – Outreach to Other Organizations

(T Zertuche)

(2:10 – 2:20 PM)

Executive Summary

Mr. Zertuche will review the ongoing activities with the following:

- **APCF** – The last APCF meeting was held virtually on 12 May 2021.
- **FINCA/COPANT** – USNC to host 2021 FINCA meeting in the fall. The last COPANT meeting was held virtually during the week of 19 April 2021.
- **USNC Country Mentoring** – Continue mentorship activities throughout 2021 with Vietnam and CROSQ.

Section 16 – Future Meeting Dates

(K Lippert)

(2:20 – 2:30 PM)

Executive Summary

Mr. Lippert will confirm meeting dates and locations for all USNC management meetings and review all other dates for the USNC.

2021

USNC Management Meetings

18 – 20 May 2021

Virtual

CAB Meeting
15 June 2021
Virtual

Council Board Meeting
17 & 21 June 2021
Virtual

SMB Meeting
8 July 2021
Virtual

USNC Management Meetings
31 August – 2 September 2021
FM Approvals – Norwood, MA

85th IEC General Meeting
3 – 7 October 2021
Dubai, United Arab Emirates (UAE)

2022

CAB Meeting
13 June 2021
Geneva, Switzerland

SMB Meeting
14 June 2022
Geneva, Switzerland

Council Board Meeting
16 June 2022
Geneva, Switzerland

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

Section 17 – Adjournment
Approximately 2:30 PM (EDT)