



**USNC COUNCIL
PRELIMINARY DRAFT AGENDA**

**Hosted by Legrand/Pass & Seymour
4515 Enterprise Drive NW
Concord, NC, 28027**

**Thursday, 17 January 2019
9:00 am – 4:00 pm (EST)
(Meeting #56)**

Dress Code: Business Casual

**Section 1 – Organizational Matters
(Steve Rood, Interim Council Chair)**

1.1 Welcome, Opening Remarks and Introductions

1.1 Approval of Agenda

USNC/Council 724

1.2.1 Approval of Consent Agenda

USNC/Council 723

- (a) Approval of Minutes of the meeting
at TIA in Arlington, VA on 12 September 2018**

1.2.2 Approval of Balance of Agenda

USNC/Council 724

**Section 2 – Status of Outstanding Action Items
(T Zertuche)**

ACTION ITEM (from May 2018) – It was requested that the Rules and Procedures Committee review ANSI’s policy on the “one company, one vote” rule and provide a report to Council on how the USNC may address this matter.

Status: Completed

Secretary's Note: This item will be discussed during the Rules and Procedures Committee update in Section 13.

ACTION ITEM #2018 – 9 – 1 – It was requested that the USNC staff distribute a report with action items from the USNC Industry Symposium held on 12 September 2018 at the Newseum in Washington D.C.

Status: Completed

ACTION ITEM #2018 – 9 – 2 – For those attending the IEC General Meeting in October, USNC Council, TMC and CAPCC members are strongly encouraged to register for the Tri-National Delegation Meeting and Reception on Sunday, 21 October 2018 due to the limited space available at

the event hall.

Status: Completed

ACTION ITEM #2018 – 9 – 3 – It was requested that USNC Council, TMC and CAPCC members submit suggested agenda topics for the bilateral meetings taking place during the IEC General Meeting in October 2018.

Status: Completed

ACTION ITEM #2011 – 9 – 4 – The USNC Finance Committee recommended to the USNC Council that the USNC provide funding, when necessary, for all future US Young Professionals to spend an additional two or three nights at the IEC General Meeting each year. It was requested that the USNC staff draft a proposal and distribute it to the USNC Council for electronic ballot.

Status: Pending

ACTION ITEM #2018 – 9 – 5 – The Strategic Objectives Task Force requested that the following USNC Standing Committees submit their draft implementation plans for the strategic objectives that fall under their purview of the USNC Rules and Procedures Committee, USNC Finance Committee and USNC Young and Emerging Professionals Committee.

Status: Completed

ACTION ITEM #2018 – 9 – 6 – The chair of the USNC 2022 Planning Committee requested that the sponsorship brochure for 2022 be distributed with the summary of the USNC Industry Symposium in order to promote sponsorships for the IEC General Meeting being hosted in the US in 2022.

Status: Pending

ACTION ITEM #2018 – 9 – 7 – USNC staff will work with the hosts of the May 2019 USNC Management Meetings (Rockwell) and the September 2019 Management Meetings (AAMI) to see if either organization has the space and schedule availability to host the USNC TAG Leadership Workshop and IEC Process and Procedures Training session.

Status: Completed

ACTION ITEM #2018 – 9 – 8 – The USNC staff will distribute an updated sponsor list for the 2022 IEC General Meeting more frequently (at least with each Council agenda).

Status: Completed – please see attached USNC Hosted 2022 IEC GM Sponsor List

ACTION ITEM #2018 – 9 – 9 – The USNC Finance Committee will review the USNC budget and Conformity Assessment dues in preparation for the 2020 fiscal year to determine if an adjustment to the CA systems' dues is needed.

Status: Pending, to be completed in Q1 2019

Section 3 – For Information/Action – USNC Presidency **(P Piqueira, T Zertuche)**

Executive Summary

Mr. Zertuche and Mr. Piqueira will update the Council on the nominations and election process for the position of USNC President. The current USNC President, John Thompson, will have retired his position by the time the Council meets in January. A new USNC President is to be elected to fill the current term's vacancy (2019) and serve the next full, three-year term (2020-2022).

Section 4 – For Information – 2018 Year in Review & What’s to Come!
(T Zertuche)

Executive Summary

The USNC General Secretary will report on the USNC's 2018 successful year and will lead a discussion on the future of the NC with an eye to strengthening the USNC’s position both domestically and abroad. He will also discuss the IEC National Committee Secretaries Mid-Year Forum that will be hosted by the USNC in New York in May.

Section 5 – For Information – Report from American National Standards Institute (ANSI)

5.1 ANSI Report
(J Bhatia)

Executive Summary

Joe Bhatia, President of ANSI, will submit a report on ANSI’s activities, which will include updates on the latest issues facing the Institute.

5.2 ANSI International Policy Report
(J Tretler)

Executive Summary

Joe Tretler, ANSI VP – International Policy, will submit his report on current activities going on in his department.

Section 6 – For Information – Report from 82nd IEC General Meeting – Busan, South Korea
(T Zertuche)

Executive Summary

Mr. Zertuche will review the USNC’s participation in the IEC General Meeting in Busan South Korea. He will also discuss any concerns with the National Committee of Egypt hosting the IEC General Meeting in 2023.

Section 7 – For Information – IEC CAB / CAPCC Issues
(T Duffy)

Executive Summary

Tim Duffy, CAPCC Chair, will report on the CAPCC meeting held on 15 January 2019.

Section 8 – For Information – IEC SMB / TMC Issues
(S Bird)

Executive Summary

Sonya Bird, TMC Chair, will report on the TMC meeting held on 16 January 2019.

Section 9 – For Information – IEC Market Strategy Board (MSB) Report
(S Colburn, M Regelski, and/or D Talka)

Executive Summary

Current issues being discussed by the IEC MSB will be reviewed.

Section 10 – IEC National Committees Secretaries Forum
(T Zertuche)

Executive Summary

Tony Zertuche will provide a brief review of the National Committees Secretaries Forum at the 2018 IEC General Meeting. He will also discuss the upcoming mid-year Forum being hosted by the USNC in May 2019.

Section 11 – For Information – USNC / IEC Finance Issues
(S Rood)

11.1 USNC Finance Committee Update
(S Rood)

Executive Summary

Steve Rood, VP – Finance, will report on the USNC's finances.

11.2 IEC Finance Committee
(S Rood)

Executive Summary

Steve Rood will report on the IEC Finance Committee.

Section 12 – For Information – Strategic Objectives Implementation Task Force
(P Pondillo)

Executive Summary

Peter Pondillo will provide an update on the work of the Strategic Objectives task force, which is now focusing on creating an implementation plan for the approved strategic objectives.

Section 13 – For Information – USNC Rules and Procedures Committee Report
(A Low)

Executive Summary

Angus Low will provide an update on the work of the Rules and Procedures Committee after their recent meeting focusing on the USNC Rules of Procedure.

Section 14 – For Information – USNC 2022 Planning Committee Update
(S Margis)

Executive Summary

Steve Margis will provide an update on the USNC's plans for the 2022 IEC General Meeting in San Francisco, CA.

Section 15 – For Information/Action – USNC Nominations Committee Report
(K Lippert)

Executive Summary

Kevin Lippert, Nominations Committee Chair, will provide an update on the USNC Nominations Committee.

Section 16 – For Information – USNC Young and Emerging Professionals
(K Szulewski-Francis)

Executive Summary

Kendall Szulewski-Francis will provide a report on the Young and Emerging Professionals Committee.

Section 17 – For Information – USNC Communications Committee
(E Finger)

Executive Summary

Elaina Finger, chair, will provide a report on the activities of the Communications Committee.

Section 18 – For Information – IEC Country Mentoring Program
(T Zertuche)

Executive Summary

Mr. Zertuche will provide an update on the USNC's participation in the Country Mentoring Program.

Section 19 – For Action / Information – Interface with International Organizations
(T Zertuche)

Executive Summary

Mr. Zertuche will review the ongoing activities with the following:

- **PASC** – April 2019 meeting in Wellington, New Zealand
- **APCF** – Report on the Forum with an update on Working Group 1's proposal on succession planning
- **COPANT** – May 2019 meeting in Cartagena, Colombia
- **FINCA** – September 2019 meeting in Lima, Peru (hosted by the Canadian National Committee)

Section 20 – Future Meeting Dates
(S Rood)

Executive Summary

Future meeting dates will be discussed:

2019

CAPCC/TMC/Council
15 – 17 January 2019
Concord, NC (Legrand)

SMB/CAG Meeting
Montreux, Switzerland
18 – 19 February 2019

PASC
8 – 12 April 2019

Auckland, New Zealand

CAPCC/TMC/Council

30 April – 2 May 2019

Milwaukee, WI (Rockwell Automation)

COPANT

6 – 8 May 2019

Cartagena, Colombia

IEC NC Secretaries Forum

13 – 15 May 2019

New York, NY (ANSI Offices)

IEC Council Board Meeting

19 June 2019

Geneva, Switzerland

SMB/CAG Meeting

16 – 17 June 2019

Geneva, Switzerland

IEC/SMB and ISO/TMB Joint Meeting

18 June 2019

Geneva, Switzerland

CAB/CAG Meeting

17 – 18 June 2018

Geneva, Switzerland

CAPCC/TMC/Council

10 – 12 September 2019

Arlington, VA (AAMI)

FINCA

September 2019

Lima, Peru (Canadian NC to host)

83rd IEC General Meeting

21 – 25 October 2019

Shanghai, China

World Standards Week

4 – 8 November 2019

Washington DC

2020

84th IEC General Meeting

Stockholm, Sweden

2021

85th IEC General Meeting

Dubai, United Arab Emirates (UAE)

2022

86th IEC General Meeting
San Francisco, USA

Section 21 – Adjournment

Approximately 4:00 PM (EST)