



**USNC COUNCIL
PRELIMINARY DRAFT AGENDA**

**Hosted by Telecommunications Industry
Association (TIA)
1320 North Courthouse Road, Suite 200
Arlington, VA 22201**

**Friday, 14 September 2018
9:00 am – 3:00 pm (EDT)
(Meeting #54)**

Dress Code: Business Casual

**Section 1 – Organizational Matters
(John Thompson, USNC President)**

1.1 Welcome, Opening Remarks and Introductions

1.1 Approval of Agenda

USNC/Council 718

1.2.1 Approval of Consent Agenda

USNC/Council 717

**(a) Approval of Minutes of the 3 May 2018 meeting
at Dell Technologies in Round Rock, TX.**

1.2.2 Approval of Balance of Agenda

USNC/Council 718

**Section 2 – Status of Outstanding Action Items
(T Zertuche)**

ACTION ITEM #2017 – 5 – 1 – It was requested that the Rules and Procedures Committee review ANSI's policy on the "one company, one vote" rule and provide a report to Council on how the USNC may address this matter.

Status: Pending

ACTION ITEM #2018 – 5 – 2 – For future Council meetings, the USNC staff will invite all three US MSB members to participate in the USNC Council meetings and provide a report.

Status: Completed

ACTION ITEM #2018 – 5 – 3 – The USNC Finance Committee will review the USNC budget and Conformity Assessment dues in preparation for the 2020 fiscal year to determine if an adjustment to the CA systems' dues is needed.

Status: To be completed in Q1 of 2019

ACTION ITEM #2018 – 5 – 4 – It was requested that Mr. Mike Petosa (ANSI VP - IT) be invited to the September USNC Council meeting to provide an update on the IEC's IT initiatives and how they may be affecting the USNC.

Status: Completed

ACTION ITEM #2011 – 5 – 5 – The USNC staff will distribute promotional materials for the Industry Symposium to Council, TMC and CAPCC so that the members can contact appropriate individuals in their organizations regarding the event.

Status: Completed

ACTION ITEM #2018 – 5 – 6 – The USNC staff will work with the Chairs of the Technical Areas Task Force to schedule a meeting as soon as possible.

Status: Completed

ACTION ITEM #2018 – 5 – 7 – It was requested that Veronica Lancaster's presentation on TC 100 and its use of Technical Areas be redistributed.

Status: Completed

ACTION ITEM #2018 – 5 – 8 – It was suggested that the redline document assigning strategic objectives to certain USNC Standing Committees be distributed, and that a meeting of this task force be scheduled as soon as possible to review next steps.

Status: Pending

ACTION ITEM #2018 – 5 – 9 – The USNC staff will distribute the sponsor-tracking document for the 2022 IEC General Meeting more frequently (at least with each Council agenda).

Status: Completed

ACTION ITEM #2018 – 5 – 10 – It was requested that the USNC staff look into updating the USNC's LinkedIn page for use by the Communications Committee.

Status: Pending

ACTION ITEM #2018 – 5 – 11 – Ms. Elaina Finger will send the USNC Professional Mentoring Materials to Mr. Joe Tretler to discuss and determine next steps regarding the program.

Status: Pending

ACTION ITEM #2018 – 5 – 12 – Mr. Tony Zertuche will contact both CROSQ and Vietnam informing them that the USNC wishes to proceed with mentoring both entities.

Status: Completed

ACTION ITEM #2018 – 5 – 13 – Mr. Tony Zertuche will reach out to the Mexican National Committee, the host of the 2018 FINCA meeting, and inquire as to why the FINCA meeting is being held in October instead of September.

Status: Completed

ACTION ITEM #2018 – 5 – 14 – USNC staff will reach out to the National Committees of China, Germany, the United Kingdom, Japan, and South Korea regarding bilateral meetings during the 82nd IEC General Meeting in Busan, South Korea in October 2018.

Status: Completed

Section 3 – For Information – Industry Symposium Wrap-Up Discussion

(J Thompson)

Executive Summary

The USNC Council will discuss the USNC Industry Symposium hosted on 12 September 2018.

Section 4 – For Action – Update on 82nd IEC General Meeting – Busan, South Korea

(J Thompson)

Executive Summary

John Thompson will review issues and logistics for the upcoming IEC General Meeting in Busan South Korea. (Please note, additional candidates will be announced by the IEC in the near future).

4.1 Meeting Preparations:

- **Tri-National Meeting and Reception**
 - Sunday, 21 October 2018 (with Canada and Mexico)

- **Asia Pacific Reception**
 - Tuesday, 23 October 2018

- **Bilateral Meetings – Agenda Topics**
 - United Kingdom
 - Germany
 - China
 - Japan
 - South Korea

4.2 IEC Elections:

1. Election by Council in Busan for President of the IEC:
 - a. **Dr. Yinbiao Shu** (China)

2. Election/re-election by Council in Busan of four members of the Council Board (CB) for a three-year term of office (2019-2021):
 - a. **Mr. Peter Weng Kwai Leong** (Singapore)*
 - b. **Mr. Carlo Scarlata** (Italy)*

** These persons have completed a first term on the CB at end-2018*

3. Election/re-election by Council in Busan of one financial Group A Council Board (CB) member for a three-year term of office (2019-2021):
 - a. **Mr. Zengde Xu** (China)

4. Election/re-election by Council in Busan of two members of the SMB for a three-year term of office (2019-2021):
 - a. **Mr. Antony Capel*** (Canada)
 - b. **Mr. Alex Baitch** (Australia)

** These persons have completed a first term at the end of 2018.*

5. Election/re-election by Council in Busan of two members of the CAB for a three-year term of office (2019-2021):

- a. **Prof. Byoung Kuk Lee** (Korea)
- b. **Mr. Fredrik Wennersten** (Sweden)

Section 5 – For Information – Report from American National Standards Institute (ANSI)

**5.1 ANSI Report
(J Bhatia)**

Executive Summary

Joe Bhatia, President of ANSI, will submit a report on ANSI’s activities for the 2018 year, which will include updates on the latest issues facing the Institute.

**5.2 ANSI International Policy Report
(J Tretler)**

Executive Summary

Joe Tretler, ANSI VP – International policy, will submit his report on current activities going on in his department.

**Section 6 – For Information – IEC SMB / TMC Issues
(S Bird)**

Executive Summary

Sonya Bird, TMC Chair, will be on hand to answer any questions stemming from the TMC meeting held on 13 September 2018.

**Section 7 – For Information – IEC CAB / CAPCC Issues
(T Duffy)**

Executive Summary

Tim Duffy, CAPCC Chair, will be on hand to answer any questions stemming from the CAPCC meeting held on 11 September 2018.

**Section 8 – For Information – IEC Market Strategy Board (MSB) Report
(S Colburn, M Regelski, and/or D Talka)**

Executive Summary

Current issues being discussed by the IEC MSB will be reviewed.

**Section 9 – For Information – USNC / IEC Finance Issues
(S Rood)**

**9.1 USNC Finances Update
(S Rood)**

Executive Summary

Steve Rood, VP – Finance, will report on the USNC's finance to date.

**9.2 IEC Finance Committee
(S Rood)**

Executive Summary

Steve Rood will report on the IEC Finance Committee.

Section 10 – For Information – USNC Technical Areas Task Force
(S Bird and S Rood)

Executive Summary

An update will be provided on the Technical Areas Task Force and the work being done by the group.

Section 11 – For Information – Strategic Objectives Implementation Task Force
(P Pondillo)

Executive Summary

Peter Pondillo will provide an update on the work of the Strategic Objectives task force, which is now focusing on creating an implementation plan for the approved strategic objectives.

Section 12 – For Information – USNC Rules and Procedures Committee Report
(A Low)

Executive Summary

Angus Low will provide an update on the work of the Rules and Procedures Committee after their recent meeting on the revision of the USNC Rules and Procedures.

Section 13 – For Information – USNC 2022 Planning Committee – IEC General Meeting Update
(S Margis)

Executive Summary

Steve Margis will provide an update on the USNC's plan to host the 2022 IEC General Meeting.

Section 14 – For Information/Action – USNC Nominations Committee Report
(K Lippert)

Executive Summary

Kevin Lippert, Nominations Committee Chair, will provide an update on the USNC Nominations Committee.

Section 15 – For Information – USNC Young and Emerging Professionals
(K Szulewski-Francis)

Executive Summary

Kendall Szulewski-Francis will provide a written report on the Young and Emerging Professionals Committee.

Section 16 – For Information – USNC Communications Committee
(E Finger)

Executive Summary

Elaina Finger, chair, will provide a written report on the activities of the Communications Committee.

Section 17 – For Information – USNC in the IEC Country-Mentoring Program
(T Zertuche)

Executive Summary

Mr. Zertuche will answer any questions on the USNC's participation in the IEC's Country Mentoring Program.

Section 18 – For Action / Information – Interface with International Organizations
(T Zertuche)

Executive Summary

Mr. Zertuche will review the ongoing activities with the following:

- **FINCA** – Mexico City, Mexico, 10 – 12 October 2018
- **APCF** – Update on the Forum's upcoming meeting in Busan

Section 19 – Future Meeting Dates
(J Thompson)

Executive Summary

Mr. Thompson will call for hosts for the 2019 USNC Management Meetings and future meeting dates will be discussed.

2018

CAPCC/TMC/Council

CAPCC: 11 September 2018

TMC: 13 September 2018

Council: 14 September 2018

Arlington, VA (TIA)

Industry Event

12 September 2018

Washington D.C.

FINCA Meeting

10 – 12 October 2018

Mexico City, Mexico

World Standards Week

15 – 19 October 2018

Washington D.C.

82nd IEC General Meeting

Busan, Republic of Korea

22 – 26 October 2018

- SMB/CAB Monday, 22 October 2018

- CB Wednesday, 24 October 2018

- Council Friday, 26 October 2018

2019

CAPCC/TMC/Council

January 2019

TBD

IEC SMB

February 2019

Montreux, Switzerland

COPANT

April 2019

Cartagena, Colombia

PASC

May 2019

New Zealand

Asia-Pacific Cooperation Forum (APCF)

May 2019 (in conjunction with PASC)

New Zealand

CAPCC/TMC/Council

May 2019

TBD

IEC Council Board

June 2019

Geneva, Switzerland

IEC SMB

June 2019

Geneva, Switzerland

IEC CAB

June 2019

Geneva, Switzerland

CAPCC/TMC/Council

September 2019

TBD

FINCA

September 2019

TBD

83rd IEC General Meeting

21 – 25 October 2018

Shanghai, China

2020

84th IEC General Meeting
Stockholm, Sweden

2021

85th IEC General Meeting
Dubai, United Arab Emirates (UAE)

2022

86th IEC General Meeting
USA

2023

87th IEC General Meeting
Egypt

Section 20 – Adjournment

Approximately 3:00 PM (EDT)