



**USNC COUNCIL  
PRELIMINARY DRAFT AGENDA**

**Hosted by Dell Technologies  
2300 Greenlawn Blvd  
Building 3  
Round Rock, Texas 78682**

**Thursday, 3 May 2018  
9:00 am – 4:00 pm (CDT)  
(Meeting #53)**

**Dress Code: Business Casual**

**Section 1 – Organizational Matters**

**(9:00 – 9:10 AM)**

**(John Thompson, USNC President)**

**1.1 Welcome, Opening Remarks and Introductions**

**1.1 Approval of Agenda**

**USNC/Council 715**

**1.2.1 Approval of Consent Agenda**

**USNC/Council 714**

**(a) Approval of Minutes of the 25 January 2018  
meeting at UL in RTP, NC.**

**1.2.2 Approval of Balance of Agenda**

**USNC/Council 715**

**Section 2 – Status of Outstanding Action Items**

**(9:10 – 9:20 AM)**

**(T Zertuche)**

**ACTION ITEM #2017 – 9 – 2** – It was recommended that the Rules and Procedures Committee formulate a policy regarding USNC document distribution and comment collection policy for future use.

**Status: Pending**

**ACTION ITEM #2018 – 1 – 1** – It was requested that a folder for USNC rosters be added to the USNC SharePoint site and should include the rosters of all the policy and standing committees, as well as the task forces.

**Status: Completed**

**ACTION ITEM #2018 – 1 – 2** – It was requested that the link to the USNC SharePoint site be distributed as soon as possible.

**Status: Completed**

**ACTION ITEM #2018 – 1 – 3** – It was requested that the USNC staff distribute Mr. Zertuche's report wrapping-up 2017 and highlighting special projects in the pipeline for the USNC and IEC.

**Status: Completed**

**ACTION ITEM #2011 – 1 – 4** – It was requested that the USNC staff distribute the IEC Masterplan draft implementation plan and timeline for review and comment by USNC Council, TMC and CAPCC members.

**Status: Completed**

**ACTION ITEM #2018 – 1 – 5** – It was requested that an industry event Task Force be created to assist with the planning of the USNC Industry Roundtable event in September 2018. The USNC staff should send out a call for volunteers to the Council.

**Status: Completed**

**ACTION ITEM #2018 – 1 – 6** – It was recommended by the TMC that the USNC Council add the MSB as a standing item on the Council agenda to ensure the USNC constituency is up to date on MSB issues and projects.

**Status: Completed**

**ACTION ITEM #2018 – 1 – 7** – It was requested that the USNC staff and 2022 Planning Committee break out the sponsorship funds received versus funds pledged on the 2022 Sponsorship Tracker.

**Status: Completed**

**ACTION ITEM #2018 – 1 – 8** – It was requested that the PlanCo review the possibility of creating another sponsorship tier for foreign companies, and provide recommendations to Council on whether or not the USNC should allow non-US domiciled organizations to sponsor the 2022 IEC GM.

**Status: Pending**

**ACTION ITEM #2018 – 1 – 9** – It was recommended that the USNC Nominations Committee begin to recruit/review possible nominees for the upcoming 2018 awards season for the USNC, ANSI and the IEC.

**Status: Completed**

**ACTION ITEM #2018 – 1 – 10** – Mr. Bhatia volunteered to discuss the USNC's Professional Mentoring Program with ANSI colleagues to better understand ANSI's concerns regarding the program and to determine if there is a pathway forward.

**Status: Pending**

**ACTION ITEM #2018 – 1 – 11** – It was requested that the USNC staff conduct research and develop a proposal (including funding principles) on the possible in-house administration of USTAGs, specifically USTAG to IEC/TC 106. Once this proposal is fully developed, the USNC staff should distribute the document to the USNC Council for its review and approval.

**Status: Pending**

### **Section 3 – For Action – USNC Organization Membership**

**(9:20 – 9:50 AM)**

**(J Thompson)**

### **Executive Summary**

A request was made for the USNC Council to review and perhaps develop rules for Organizational Membership, i.e., what constitutes a separate company/entity.

### **Section 4 – For Discussion/Action - USNC In-House TAG Administration Update**

**(9:50 – 10:20 AM)**

**(T Zertuche)**

### **Executive Summary**

Tony Zertuche will provide a report on the current proposal for USNC in-house TAG administration.

### **Section 5 – For Information – Report from American National Standards Institute (ANSI)**

**(10:20 – 11:00 AM)**

#### **5.1 ANSI Report (J Bhatia)**

- ANSI celebrates 100 years – Washington DC (Union Station), 8 May 2018
- Executive Roundtable Discussion – Washington DC (Reagan International Center), 22 May 2018
- Meetings in China in July

#### **5.2 ANSI International Policy Report (J Tretler)**

- US – German Standards Panel: *Securing Future Technologies – Cybersecurity and other Challenges and Solutions for Smart Manufacturing, Mobility, and Agriculture*
- COPANT – Montego Bay, Jamaica (17 – 19 April 2018)
- CMF Agenda, China topic
- PASC – Okayama City, Japan, 15 – 19 May 2018
- International development workshops

### **Section 6 – For Information – IEC SMB / TMC Issues**

**(11:00 – 11:20 AM)**

**(S Bird)**

### **Executive Summary**

Sonya Bird, TMC Chair, will report on the TMC meeting held on 2 May 2018.

### **Section 7 – For Information – IEC CAB / CAPCC Issues**

**(11:20 – 11:40 AM)**

**(T Duffy)**

**Executive Summary**

Tim Duffy, CAPCC Chair, will report on the CAPCC meeting held on 1 May 2018.

**Section 8 – For Information – IEC Market Strategy Board (MSB) Report**

**(11:40 AM – Noon)**

**Executive Summary**

Current issues being discussed by the IEC MSB will be reviewed.

**Section 9 – For Information – USNC / IEC Finance Issues**

**(12:00 – 12:30 PM)**

**(S Rood)**

**9.1 USNC Finances Update  
(S Rood)**

**Executive Summary**

Steve Rood, VP – Finance, will report on the USNC's finance to date. A discussion will also take place on the structure and content of USNC financial reporting.

**9.2 IEC Finance Committee  
(S Rood)**

**Executive Summary**

Steve Rood will report on the IEC Finance Committee.

**LUNCH**

**12:30 – 1:00 PM**

**Section 10 – For Information – IEC/USNC Industry Event and Task Force**

**(1:00 – 1:15 PM)**

**(T Zertuche)**

**Executive Summary**

Tony Zertuche will provide an update on the plans for the industry forum to be held on 12 September 2018 in Washington D.C.

**Section 11 – For Information – USNC Technical Areas Task Force**

**(1:15 – 1:30 PM)**

**(S Bird and S Rood)**

**Executive Summary**

An update will be provided on the Technical Areas Task Force.

**Section 12 – For Information – Strategic Objectives Implementation Task Force**

**(1:30 – 1:45 PM)**

**(P Pondillo)**

**Executive Summary**

Peter Pondillo will provide an update on the work of the Strategic Objectives task force, which is now focusing on creating an implementation plan for the approved strategic objectives.

**Section 13 – For Action – USNC Rules and Procedures Committee Report**

**(1:45 – 2:00 PM)**

**(T Zertuche)**

**Executive Summary**

Tony Zertuche will provide an update on the work of the Rules and Procedures Committee, including the search for a new chair.

**Section 14 – For Information – USNC 2022 Planning Committee – IEC General Meeting**

**Update**

**(2:00 – 2:15 PM)**

**(S Margis)**

**Executive Summary**

Steve Margis will provide an update on the USNC's plan to host the 2022 IEC General Meeting.

**Section 15 – For Information – USNC Nominations Committee Report**

**(2:15 – 2:30 PM)**

**(K Lippert)**

**Executive Summary**

Kevin Lippert, Nominations Committee Chair, will provide an update on the USNC Nominations Committee.

**Section 16 – For Information – USNC Young and Emerging Professionals Committee**

**(2:30 – 2:45 PM)**

**(K Szulewski-Francis)**

**Executive Summary**

Kendall Szulewski-Francis will provide an update on the Young and Emerging Professionals Committee.

**Section 17 – For Information – USNC Communications and Continuing Education Committee**

**(2:45 – 3:00 PM)**

**(E Finger)**

**Executive Summary**

Elaina Finger, C&CEC chair, will report on the activities of the Communications and Continuing Education Committee.

**Section 18 – For Information – USNC in the IEC Mentoring Program**

**(3:00 – 3:20 PM)**

**(T Zertuche)**

**Executive Summary**

Mr. Zertuche will report on the USNC's participation in the IEC's Country Mentoring Program.

**Section 19 – For Action / Information – Interface with International Organizations**

**(3:20 – 3:40 PM)**

**(T Zertuche)**

## **Executive Summary**

Mr. Zertuche will provide an update on the USNC's regional outreach initiatives:

- **FINCA** – Mexico City, Mexico, 10 – 12 October 2018
- **APCF** – Update on the new Forum with an eye to their first meeting to be held in conjunction with the PASC meetings in Japan.
- **IEC 2018 GM Bilateral Meetings** – Who, What, When?

## **Section 20 – Future Meeting Dates**

**(3:40 – 3:55 PM)**

**(J Thompson)**

## **Executive Summary**

Mr. Thompson will call for hosts for the 2019 USNC Management Meetings and future meeting dates will be discussed.

### **2018**

*CAG & SMB Meeting*  
February 12 – 13 2018  
Vienna, Austria

*COPANT Meetings*  
April 17 – 19 2018  
Montego Bay, Jamaica

*CAPCC/TMC/Council*  
May 1 – 3 2018  
Tuesday, Wednesday, Thursday  
Round Rock, TX (Dell)

*PASC/APCF Meetings*  
May 15 – 17 2018  
Okayama City, Japan

*CAG & SMB Meeting*  
June 11 – 12 2018  
Geneva, Switzerland

*CAG & CAB Meeting*  
June 10 – 11 2018  
Geneva, Switzerland

*IEC Council Board*  
June 13 2018  
Geneva, Switzerland

*CAPCC/TMC/Council*

CAPCC: 11 September 2018  
TMC: 13 September 2018  
Council: 14 September 2018  
Arlington, VA (TIA)

*Industry Event*  
12 September 2018  
Washington D.C.

*FINCA Meeting*  
September 26 – 28 2018  
Mexico City, Mexico

*82nd IEC General Meeting*  
*Busan, Republic of Korea*  
22 – 26 October 2018  
- SMB/CAB Monday, 22 October 2018  
- CB Wednesday, 24 October 2018  
- Council Friday, 26 October 2018

**2019**

*83rd IEC General Meeting*  
Shanghai, China

**2020**

*84th IEC General Meeting*  
Stockholm, Sweden

**2021**

*85th IEC General Meeting*  
Dubai, United Arab Emirates (UAE)

**2022**

*86th IEC General Meeting*  
USA

**2023**

*87th IEC General Meeting*  
Egypt

**Section 21 – Adjournment**

Approximately 4:00 PM (CDT)