



**USNC COUNCIL
DRAFT MINUTES**

**Hosted by Eaton Corp.
1000 Cherrington Pkwy
Moon, PA 15108**

**Thursday, 8 June 2017
9:00 am – 4:30 pm (EDT)
(Meeting #50)**

Members Participating

John Thompson, USNC President	UL
Tim Duffy, USNC VP – Conformity Assessment	Rockwell Automation
Kevin Lippert, USNC VP – Membership	Eaton Corp.
Steven Rood, USNC VP – Finance	Legrand North America
Phil Piqueira, USNC Past-President	UL
Sonya Bird, USNC VP – Technical†	UL
Tony Zertuche, General Secretary	ANSI
Joe Bhatia, ANSI President and CEO	ANSI
Elisabeth George	Philips
Megan Hayes	NEMA
Jerry FitzPatrick	NIST
Angus Low	Rockwell Automation
Alec McMillan	Rockwell Automation
Alan Manche	Schneider Electric North America
Richard McDermott	ECCC/SignaKey LLC
Edward Mikoski	ECIA
Joan Sterling	Intertek
Jim Matthews*	Corning Incorporated
Paul Moliski	Intertek
Kenneth Rempe	Siemens Industry
Gary Schrempp	Dell
Stephen Sharples	CSA
James Marquedant	FM Approvals
Trudie Williams	DOD
Jianchao Zeng	FDA

Guests Participating

Ethan Biery	Lutron Electronics
Hae Choe	AAMI
John Vanella	ConferenceDirect
Steve Margis	UL
Elaina Finger	Corning
Randy Dollar	Siemens
Alec McMillan	Rockwell Automation
Kenneth Gettman	NEMA

Paul Green
Donald Heirman
Robert Kretschmann
Veronica Lancaster
William Lawrence
Joseph Musso
Florence Otieno
Steve Swanson
Joe Tretler
Kendall Szulewski-Francis

Intel Corp.
Don Heirman Consultants
Rockwell Automation
CTA
FM Approvals
UL
TIA
Corning
ANSI
ANSI

Members Not Participating

Peter Pondillo	Corning
Stephanie Montgomery	TIA
Mark Earley	NFPA
Jennifer Kitchen	GE
Paul Hearty	Sony
Mark Klerer	Qualcomm
John Kulick	Siemens
Joel Solis	NEMA

* = Via Teleconference

† = Part

Section 1 – Organizational Matters

1.1 Welcome, Opening Remarks and Introductions

Mr. John Thompson called the USNC Council meeting to order at 9:00 AM (EDT). Mr. Thompson thanked Mr. Kevin Lippert and Mr. Michael Regelski, from Eaton, for hosting the week's events – he noted they were a great success! Mr. Thompson introduced Mr. Regelski (Eaton, CTO) who welcomed the USNC to Eaton.

1.1.1 Welcome remarks from Michael Regelski, Eaton
CTO – Electrical Sector.

1.2 Approval of Agenda

Mr. John Thompson added two items to the agenda under Section 17 – 17.1, Timeliness of Meeting Report Submission and 17.2, ANSI Meeting Registration System.

VOTE #1 – To Approve the Agenda with Changes (USNC/Council 699A)
(This motion was approved.)

1.2.1 Approval of Consent Agenda

(a) Mr. Thompson drew attention to the Minutes of the 26 January 2017 at UL in Fremont, CA. No comments were offered, it was moved, seconded and

VOTE #2 – To Approve the Minutes from the 26 January, 2017
Meeting at UL in Fremont, CA.
(This motion was approved.)

1.2.2 Approval of Balance of Agenda

Mr. Thompson drew attention to the Balance of Agenda. No comments were suggested and it was considered approved.

Section 2 – Status of Outstanding Action Items

Mr. Zertuche reviewed the only outstanding Action Item from the January 2017 Council meeting:

Action Item #5 – 1/2017 – USNC Staff will distribute the list of organizations that responded to the USNC/ANSI email promotion to encourage Council members to reach out to their networks.

Status: Pending

Mr. Zertuche noted that he would reach out to ANSI's Membership department to complete this Action Item (**ACTION ITEM #1**).

Section 3 – For Information – Presentation on ANSI in China

Mr. Xu Fang, ANSI's representative in China, provided a brief update on the Chinese standards system. He noted that ANSI, with funding provided by USTDA, hosts workshops throughout China covering a wide range of topics, including smart energy application, river and lake restoration, green hospitals, electric vehicles, and environmental technology and pollution control. He strongly encouraged USNC members to sponsor or participate in these workshops, noting that our members decided the topic/themes these workshops cover.

Mr. Xu Fang also noted that China's standard system was undergoing a reform effort. This initiative was a five year plan, beginning in 2015, and focuses on six main measures – establishing a central coordinating mechanism, streamlining and consolidating mandatory standards, optimizing structure for voluntary or “recommended” standards, fostering the development of social organization standards, encouraging development of enterprise standards, and improving the level of internationalization of standards. For more information, please see **ATTACHMENT A**.

Section 4 – Report from American National Standards Institute (ANSI)

4.1 ANSI Report

Mr. Joe Bhatia, President and CEO of ANSI, provided a brief report on related issues that are currently facing the ANSI Federation. The following issues were of note:

- **ISO Secretary General** – Mr. Sergio Mujica, of Chile, was appointed as the new ISO Secretary General, and will begin his term in July 2017. Mr. Mujica and Mr. John Walter, the ISO President-Elect, will address the July 2017 ANSI BoD Executive Committee meeting.
- **Additive Manufacturing** – ANSI, in partnership with America Makes, the National Additive Manufacturing Innovation Institute, published a Standardization Roadmap for Additive Manufacturing (Version 1.0) in February. The roadmap has been downloaded close to 1,100 times from stakeholders all over the world. Plans are underway to launch a “phase 2” of the roadmap in September 2017 to bring in other industry sectors, identify potentially overlooked gaps, and provide an update on progress against the gaps already identified.
- **Drones** – Mr. Bhatia noted that within the last year drones have been a topic of discussion with stakeholders, private and public. On May 19, ANSI held an invitation-only meeting on the coordination of Unmanned Aircraft Systems

(UAS) standardization that drew almost 70 participants from 42 organizations from industry, trade associations, SDOs, federal agencies, academia, and others. There was broad based support among key stakeholders for ANSI to establish an *Unmanned Aircraft Systems Standardization Collaborative (UASSC)* and a formal announcement of the new initiative occurred on May 30.

- **Federal Register Notice on Trade Deficit** – Mr. Bhatia stated that on May 10, ANSI submitted a response to a Federal Register Notice issued by the Department of Commerce (DOC) and the Office of the U.S. Trade Representative (USTR), pursuant to the new Administration's Executive Order requiring all federal agencies to submit reports on countries with significant trade deficits. ANSI's response addressed standard-related market distortions identified in bilateral and global trading, as well as highlighting the Institute's role in facilitating U.S. companies' competitiveness and their access to foreign markets.
- **World Standards Week 2017** – 16 – 20 October in Washington, DC. Mr. Bhatia encouraged USNC and ANSI members to sponsor the event.
- **G20 Follow Up** – Since October 2016, a discussion of the G20's possible role in harmonization or coordination of international standards has occurred. However, the language proposed in the G20 report after the Berlin meeting was not well received in both the U.S. government and private-sector circles. The primary concern was the lead role proposed for the G20 governments. Following a G20 report released in December, ANSI and the U.S. standards community collaborated, including in a long and serious discussion at the USNC Council meeting in January, to develop a strong rebuttal. ANSI zeroed in on responses that strongly advocated for recognition and continuation of the successful private-sector-led, public-sector-supported approach to standardization activities for digitalization, consistent with the U.S. approach, rather than any government-prescribed harmonization or coordination activities. Ultimately, the U.S. government representatives are guardedly optimistic.
- **USNC / IEC Industry Outreach** - New initiative sparked by discussions with IEC President, Jim Shannon, to attract more industry to the USNC and, in turn, the IEC as a whole. While some companies are beginning to reassess the value of active standards participation, it is imperative that new organizations are educated on the importance of the IEC and invited to participate. The USNC/ANSI staff, and ANSI's Membership Dept., will collaborate on these initiatives.

4.2 ANSI International Policy Report

Mr. Joe Tretler, ANSI VP of International Policy, updated the Council on the various initiatives and programs in his department that could have a direct impact on the USNC. Mr. Tretler highlighted the following items:

- **China** – ANSI has been closely monitoring the rollout of the reform of China's standardization system. Mr. Tretler noted that according to Chinese leadership, the goal of the reform is to streamline the system and adjust the roles of the government and private sector to increase effectiveness. In May 2017, the State Council of the People's Republic of China released the second draft of the

revised China Standardization Law and requested public comment by June 14, 2017. ANSI will submit comments in response to this notice. Overall, the law isn't that different from the March 2016 version. Mr. Tretler noted that this draft may affect the timeline but not the process for finalizing the law.

- **Gulf/Middle East Engagement** – Mr. Tretler stated that some of the factors impacting the state of play in the Gulf region including the Gulf Standards Organization (GSO) shifting away from standards developed by US-based organizations in favor of ISO/IEC-only solutions. In order to combat this, the Secretary General of the GCC Standards Organization (GSO) had proposed holding joint workshops with the U.S. when he visited Washington, DC last year. As that idea evolved, it resulted in a workshop that was held just this past April, the “U.S.-Gulf Conference on Good Regulatory Practices and Regulatory Impact Assessment (RIA).” ANSI co-organized the workshop with the GSO and had a very strong U.S. delegation of speakers representing USTR, OMB-OIRA, EPA, ANSI, ACC, ASTM, Intertek, Red Wing, and Proctor & Gamble.
- **Africa Update** – Mr. Tretler noted the ongoing efforts to ensure that ANSI's members and U.S. businesses are not excluded from African markets, including two projects focused on minimizing standards-related barriers to trade. In regards to the USTDA-funded U.S. – Africa Clean Energy Standards Program, ANSI recently organized its third workshop under the program's first phase. This event was held at the end of February in South Africa and focused on standards-related aspects of energy storage. The workshop included 48 participants and provided an excellent opportunity for participating U.S. organizations like UL, NFPA, and NEMA to work directly with the South African public and private sectors. Recent Standards Alliance work in Africa included a three-part Standards Roadshow in Ghana, Cote d'Ivoire, and Senegal that focused on three sectors: water, physical infrastructure, and energy. The three workshops were attended by a total of 150 participants and led to the signing of two MoUs between ASTM International and participating nations of Cote d'Ivoire and Senegal.

Section 5 – 2022 IEC General Meeting City Selection

Representatives from the top three possible host cities (four venues) for the 2022 IEC General meeting presented city proposals. The four venues reviewed were the San Diego Marriott Marquis, the San Francisco Hilton Union Square/Parc 55, San Diego Manchester Grand Hyatt, and the Boston Hynes Center. Mr. John Vanella from ConferenceDirect noted that for both San Diego locations, as well as San Francisco's, ConferenceDirect will only have to negotiate with one venue instead of two (the conference hall and hotel) in Boston. For more information on each venue, please see **ATTACHMENTS B, C, D, and E.**

Following the presentations and Council discussion, it was moved, seconded and

**VOTE #3 – To Approve Boston as the Primary City for the 2022 IEC General Meeting and to Give ConferenceDirect Permission to Negotiate with Boston accordingly.
San Francisco Shall Be Considered the Secondary Option.
(This motion was approved.)**

**Secretary's Note: In the weeks following the USNC Council meeting held on the 8th of June 2017, ConferenceDirect began communicating with Boston as the selected city for the 2022 IEC General Meeting. However, through those communications multiple, previously unidentified, issues arose with Boston being the 2022 host city. The USNC General Secretary provided all information and details regarding this matter to the USNC Council through an email communication on the 23rd of June. After receiving comments from Council members, and pursuant with the above noted VOTE #3 taken at the USNC Council meeting, ConferenceDirect has begun negotiations with San Francisco as the official host city of the 2022 IEC General Meeting.*

Section 6 – IEC Standardization Management Board (SMB) / TMC Issues

On behalf of Sonya Bird, Mr. Thompson provided a brief report on the TMC meeting held at Eaton on 7 June 2017. The following items were highlighted:

- The TAG Operating Procedures' text on TAG participation fees was discussed. Ms. Bird noted that complaints have been submitted to the USNC regarding what some might see as exorbitant fees being charged for TAG participation. The TMC could not reach agreement on whether the language should be changed and so agreed to create a Task Force to review the language, and requested that additional volunteers from Council join this group. Ms. Elisabeth George and Mr. Ed Mikoski volunteered to participate.
- The need to update the TAG Operating Procedures and remove the Group Manager position since it has been eliminated.

Section 7 – IEC Conformity Assessment Board (CAB) / CAPCC Issues

Tim Duffy, chair of the CAPCC, reported on the CAPCC meeting held at Eaton on 6 June 2017. Mr. Duffy highlighted the following items of importance:

- The USNC staff have new mechanisms for tracking resources applied to CA resulting in increased transparency. To lessen the financial impact on CA Systems, CAPCC has agreed to an incremental, phased introduction of these new fees. Mr. Duffy stated that for the CAPCC Systems, the new dues will have the following phases:
 - In 2018 there will be approximately \$6,000 contribution from each system,
 - In 2019 there will be approximately \$9,000 contribution from each system, and
 - In 2020 there will be approximately \$12,000 contribution from each system.

Mr. Duffy noted that the USNC will continue to monitor to see if there are ways to control expenses. Mr. Duffy noted that the phased-in approach will lessen the impact on the systems. In order to confirm the new Conformity Assessment Systems' dues and phase-in schedule (see below), the USNC staff will distribute an electronic ballot to Council containing the necessary background information (**ACTION ITEM #2**).

- Ms. Roberta Telles from IFIA presented and introduced possible opportunities for more government outreach in regards to conformity assessment.
- The CAPCC is beginning the process of harmonizing all the CA Systems' operating procedures.
- It was noted that the draft MOAs between the system Secretariats and ANSI have been out for comment for several months with the Secretariats having sufficient time to submit their drafts. CAPCC requested that all comments on the MOA be submitted to

the USNC office by the end of June 2017*. It was recommended that ANSI maintain a single, common MOA template for future use, with the understanding that modifications can be made on a case-by-case basis. The CAPCC also recommended that ANSI compile the comments received from the Secretariats for distribution to all Secretariats for their review. ANSI and USNC Staff will work with the Secretariats to have signed MOAs before the next CAPCC meeting on 12 September 2017.

****Secretary's Note: the revised draft MoAs from ANSI were not distributed to the System Secretariats until beginning of July.***

- The CA Communications Task Force requested that the survey for possible CA webinar topics be distributed to all constituents so the task force can begin working on this.
- It was noted that the CAPCC had an in-depth discussion regarding cybersecurity and how this issue has moved to the forefront of many international conversations. It was suggested that this topic be added to the agenda for the bilateral meeting with the IEC Officers in October at the IEC GM (**ACTION ITEM #3**).

Section 8 – USNC Rules and Procedures Committee

Megan Hayes, chair of the USNC Rules and Procedures Committee, presented items for discussion regarding the revisions to the USNC Statutes.

Suggested Changes to the ANSI By-laws:

Comments articulated during this discussion are as follows:

- The R&P Committee has two suggested changes to the ANSI By-laws, 1) eliminating the need for Council membership to be approved by the entire USNC membership, and 2) the need to add conformity assessment.
- Council members made no objections regarding these suggestions.

One Company/One Vote Policy:

Comments articulated during this discussion are as follows:

- The R&P Committee discussed the "one company/one vote" policy and struggled to come to a consensus.
- Council members concurred that this was a challenging topic as many companies/organizations have multiple divisions that may view an issue/policy differently. The representatives from those different divisions may vote inversely depending on the situation.
- The Council agreed that this issue would be set aside until the next round of revisions.

Should an individual be able to simultaneously serve as an IEC and USNC Officer?

Comments articulated during this discussion are as follows:

- Currently the USNC does not have a written rule stating this, noting that this had not been an issue in recent times.
- One of the discussed issues with an individual serving as both a USNC officer and IEC officer is international perception. For example, if an individual is the IEC SMB Chair and USNC VP – Technical, it could create the perception that the individual is advancing the agenda of the US as SMB Chair instead of playing a neutral role. This would also apply to the USNC VP – Conformity Assessment and CAB.

- This issue is already addressed given the way the USNC and IEC rules & regulations are currently written. For the USNC, the Vice President of Technical and Conformity Assessment are the United States' representatives on the SMB and CAB respectively. However, if the USNC VP – Technical or Conformity Assessment is also the Chair of the SMB or CAB, they must play a neutral role, meaning they would be unable to serve as the US representative and unable to fulfill their duty as an USNC officer, automatically creating reason to remove them from their USNC position.
- There was a comment that this issue is more geared towards the positions of USNC VP – Finance and USNC Past-President, and this rule should be applied consistently for all USNC officers.
- The Council agreed, it was moved, seconded and,

**VOTE #4 – To Approve the Addition of the Statement "USNC Officers may not simultaneously serve as IEC Officers and vice versa" in the USNC Statutes.
(This motion was approved.)**

Should TMC and CAPCC membership be "approved" or "confirmed" by Council?

Comments articulated during this discussion are as follows:

- Currently the Council, after review and endorsement of the Nominations Committee, votes to approve TMC and CAPCC membership.
- It was noted that since both TMC and CAPCC report to Council this policy should be maintained. The Council agreed as such.

Should term limits for Chairs of Standing Committees be implemented?

Comments articulated during this discussion are as follows:

- Many individuals who are chairs of standing committees have held those positions for many years, and therefore bring with them an unmatched level of expertise and knowledge.
- However, by implementing chair terms it would open the door for new individuals to participate and take on leadership roles.
- In the past the USNC Council made the conscience decision not to put term limits on the chairs of standing committees due to a lack of interest – finding replacement leaders was challenging.
- The Council agreed not to impose term limits but to implement a three-year term. This would allow interested parties to volunteer for leadership roles as terms came to an end. However, no limit should be imposed on the number of terms able to be served.

Should the Vice Chair automatically ascend to the Chair position? Should there be a consistent nomination/election process for Vice Chairs?

Comments articulated during this discussion are as follows:

- The Nominations Committee should review Standing Committee succession planning at its next meeting (**ACTION ITEM #4**).
- The Council agreed that these issues would be set aside until the next round of revisions.

Should the TAG Operating Procedures subcommittee and the CAPCC Operating Procedures subcommittee fall under the jurisdiction of the TMC and CAPCC respectively, or the R&P Committee?

Comments articulated during this discussion are as follows:

- Given the current harmonization process being undertaken by the CAPCC Operating Procedures subcommittee, it was suggested that this committee remain under the CAPCC.

- Since both the TMC and CAPCC have the individuals with the expertise regarding the TAG Operating Procedures and the CA Systems' Operating Procedures, these committees should remain under the TMC and CAPCC. However, the R&P could maintain the documents.
- The Council agreed that this issue would be set aside until the next round of revisions.

Should the USNC Immediate Past-President be considered an USNC officer?

Comments articulated during this discussion are as follows:

- The Past-President plays a vital role by providing support and advice to the new USNC President and officer corps. The Past-President advises from a place of experience, and is able to provide historical background on certain topics.
- The Past-President can still provide guidance and support upon request by the Officers. The Past-President does not need to be a member of the Officers Corps to do this.
- Maintaining the Past-President position allows the USNC to keep an open line of communication with that individual who may otherwise, once their term as President ends, remove themselves from the work of the USNC altogether. This position may encourage them to remain involved.
- The Council agreed to maintain the current policy regarding the Past-President. The Past-President will remain an USNC Officer without vote. It was moved, seconded and

**VOTE #5 – To Approve the Inclusion of the USNC
Immediate Past-President as an USNC Officer, Ex-officio Without Vote.
(This motion was approved.)**

Should the USNC General Secretary be considered an USNC officer?

Comments articulated during this discussion are as follows:

- A Council member suggested that the USNC General Secretary be removed from the officer corps.
- The General Secretary provides support to the USNC officers, including organizing officer meetings, and should be included in all communications amongst the officers as the General Secretary.
- A member made the comment that the General Secretary is staff and would still be included in the logistics of officer meetings, etc.
- The Council agreed that this issue would be reviewed with Patricia Griffin of ANSI's Legal Department.

The USNC Council noted the next steps regarding the Statutes revisions. Ms. Hayes requested that a teleconference with Ms. Griffin of ANSI Legal be arranged in order to review her department's edits to the statutes (**ACTION ITEM #5**). Also, Ms. Hayes requested that Ms. Griffin's version of the statutes (*USNC Statutes – V.7*) be distributed for comment to the Council (**ACTION ITEM #6**). Ms. Hayes stated that the goal was to present the new Statutes for vote before, or at, the September Council meeting in Corning, NY. For more information, please see **ATTACHMENT J**.

Section 9 – IEEE TAG Task Force Update

Alan Manche, chair of the IEEE TAG Task Force, provided an update on the status of the TAGs in need of TAG Administrators. He stated that CSA Group has agreed to administer the US TAGs for TC 37 and TC 58 leaving nine remaining TAGs in need of new Administrators. A member of Council inquired as to whether it was possible for USNC staff to take on the TAG Secretary role in the interim. Mr. Zertuche responded that this could be looked into as a possible option. However, given the recent restructuring of the department, this may be something that occurs further down the road. It was recommended that USNC staff should send out a Doodle Poll to schedule the next Task Force teleconference to discuss the

status of IEEE TAGs and determine next steps since we are now in the month of June (**ACTION ITEM #7**).

Section 10 – Strategic Objectives Task Force

Mr. Thompson provided a brief update on the Strategic Objectives Task Force noting that since the last meeting of this group in Fremont, CA in January limited work has been done due to conflicting schedules. He then stated that due to the workload he has acquired since taking over the USNC Presidency, he has decided to transfer the leadership of this task force to Mr. Perter Pondillo of Corning. Mr. Thompson then suggested that USNC staff send out a Doodle Poll to schedule the next task force meeting to discuss the status of the objectives and determine next steps (**ACTION ITEM #8**).

Section 11 – Young and Emerging Professionals (YEP) Committee

Christopher Dorr, a co-chair of the Young and Emerging Professionals Committee, provided a brief update on the activities of the YEP Committee including the plan to create and host a webinar geared towards emerging professionals and participation in the USNC/IEC. Mr. Dorr also noted that the score sheet created by the YEP Committee had been approved for use by the Communications and Continuing Education Committee for this year's USNC Young Professionals Program Competition. For more information, please see **ATTACHMENT F**.

Section 12 – USNC / IEC Finance Issues

12.1 USNC Budget Issues

Mr. Steve Rood, USNC VP – Finance, reported on USNC's finances as well as the Finance Committee meeting held on 22 March 2017. Mr. Rood noted that the CA Systems dues were discussed and agreed upon by the Finance Committee for implementation in 2018. For more information, please see **ATTACHMENT G**.

12.2 IEC Finance Committee

Mr. Rood also provided a report on the IEC Finance Committee meeting held in Geneva, Switzerland on 12 April 2017. Mr. Rood stated that the IEC Committee reviewed the preparations of the Draft IEC Budget for 2018 which included, a review of the 2016 Audited Accounts, a review of 2017 Current Operations, a review of the Dues Objective, and a review of the Use of Reserves. He also noted that there will be a 3% increase in IEC membership dues for National Committees. For more information, please see **ATTACHMENT G**.

Section 13 – USNC in the IEC Mentoring Program

Megan Hayes, a task force member, provided a report on recommendations of the task force. This task force recommended that under the certain conditions, the USNC should participate in the IEC's Country Mentoring Program. Some of these conditions include:

- That the funding provided by the IEC for travel for this program is used to bring an individual to the protégé country to the US in 2017.
- That no USNC staff travel would be allowed for the country mentoring program in 2017.

The Council requested that USNC staff distribute the pro/con list on the possible protégée countries to Council members for their review (**ACTION ITEM #9**).

Section 14 – Communications and Continuing Education Committee

Elaina Finger, C&CEC chair, reported on the activities of the Communications and Continuing Education Committee. She noted that we had over forty attendees for the TAG Leadership Workshop

and over thirty attendees for the IEC Processes and Procedures training. Ms. Finger thanked Joe Musso for chairing the TAG Workshop and stated that Mr. Musso volunteered to chair the event again. Ms. Finger briefly discussed the USNC's Professional Mentoring Program and noted that materials have been created, however, the C&CEC is waiting on certain reviews to take place prior to proceeding. She requested that USNC staff follow up regarding the legal and marketing review of the materials (**ACTION ITEM #10**). She also stated that the C&CEC would be hosting the USNC's Effective IEC Participation Course webinar prior to the IEC General Meeting. Ms. Finger requested that USNC staff distribute a Doodle Poll to the courses' trainers in order to find a date/time for the webinar (**ACTION ITEM # 11**). For more information, please see **ATTACHMENT H**.

Section 15 – Update on 81st IEC General Meeting – Vladivostok, Russia

John Thompson reviewed the USNC's plans for the IEC General Meeting scheduled for 9 – 13 October 2017 in Vladivostok, Russia including:

15.1 Meeting Preparations

- **Tri-National Meeting and Reception:** Canada has agreed to join the USNC in hosting this meeting again. Mr. Zertuche is waiting to hear confirmation from Mexico, but believes our neighbors to the south will also join in. This event will take place on Sunday, 9 October 2017.
- **Bilateral Meetings:** Mr. Zertuche and the USNC office has begun to reach out to our Russian hosts regarding logistical matters. Mr. Zertuche encouraged Council members to submit suggestions for possible bilateral meetings.
- **Travel Logistics:** Mr. Zertuche encouraged all those who plan on attending the IEC General Meeting to register on the IEC's meeting site and begin to make their travel arrangements as soon as possible.

15.2 IEC Elections

Mr. Thompson noted that elections, as always, will be taking place during the General Meeting including for the CAB chair and IEC Treasurer. He noted that further discussions on these matters would take place during the USNC September 2017 Management Meetings.

Section 16 – CANENA (Council for Harmonization of the Electrical Standards of the Nations of the Americas)

Mr. Rood, US Representative to CANENA, provided a report on CANENA activities. Please see **ATTACHMENT I**.

Section 17 – Interface with International Organizations

Mr. Zertuche reported on the following:

- **FINCA** – Quito, Ecuador, September 2017 – Mr. Zertuche confirmed that the USNC office will distribute the Draft Agenda and Workshop themes for the upcoming FINCA meeting. He noted that all suggested/comments were due to FINCA's officers by 30 June 2017.
- **COPANT / PASC** – Vancouver, Canada, May 2017 – Mr. Zertuche noted that this was a very successful joint meeting. The workshop and networking events provided unique opportunities for discussion. Mr. Tretler led a workshop on communication and the utilization of technology to better connect and educate the standards community on the work of PASC and COPANT.

- **APSG** – Mr. Zertuche stated that the APSG was currently undergoing a restructuring, and noted the Mr. Zertuche may volunteer to be the Chair of this new group.
- **German Bilateral Meeting** – Hannover, Germany, 12 – 25 April 2017. Mr. Zertuche noted that this was a successful bilateral meeting and a great experience as the German delegation hosted the US delegation at the *Hannover Messe*. Mr. Zertuche stated that many important issues were discussed including the IEC Treasurer Election, IEC Masterplan, and IEC/IEEE/ASTM Dual Logo Agreement. Mr. Zertuche stated that both national committees agreed on a number of items and our looking forward to continuing these conversations at the bilateral meeting during the IEC General Meeting in October 2018.

17.1 USNC Meeting Reports

Mr. Duffy stated that many people submitted late reports for the USNC's management meetings – some reports were even submitted the mornings of the CAPCC, TMC and Council meetings. Mr. Zertuche noted that in order to have successful meetings, members need time to review the necessary and important information in order to have constructive discussions. Mr. Thompson requested that all members who submit reports work diligently to submit the reports by the deadline requested by the USNC office.

17.2 USNC Meeting Registration

Mr. Thompson noted that many people encountered issues with the ANSI registration system. For those who encountered issues with the ANSI Meeting Registration system, Mr. Thompson asked that they please inform Kendall Szulewski-Francis so that the issue could be examined by the staff and resolved. (**ACTION ITEM #12**).

Section 18 – Future Meeting Dates

18.1 2018 USNC Management Meetings

Mr. Thompson called for hosts for the 2018 USNC Management Meetings (**ACTION ITEM #13**). He noted that currently we are waiting on one organization to confirm whether they can host in January 2018 or not. He stated that the backup location for January will be UL's location in North Carolina.

Section 19 – Summary of Votes and Action Items

Please see attachment *USNC 703A – Resolutions* document.

Section 20 – Adjournment

Mr. Thompson thanked Eaton for hosting and Mr. Lippert for his efforts. Mr. Thompson thanked all who attended the trainings as well as the policy committee meetings and stated that he looked forward to seeing everyone in September at Corning. Mr. Thompson adjourned the USNC Council meeting at 4:33 PM (EDT).