USNC Conformity Assessment Policy Coordination Committee
PRELIMINARY DRAFT AGENDA

Tuesday, 24 January 2023
9:00 AM – 4:00 PM (ET)
(Meeting #40)

Hosted by American Welding Society
8669 NW 36th Street
Miami, Florida 33166-6672

Dress Code: Business Casual

Section 1 – Welcome, Opening Remarks and Introductions
(J Sterling – VP – Conformity Assessment)
(9:00 – 9:30 AM)

1.1 Welcome and Introduction

1.2 USNC Policy Committee Rosters

1.3 Approval of Draft Agenda

1.3.1 Approval of Consent Agenda
(a) Approval of the Meeting Minutes – 13 September 2022 Meeting

Section 2 – Outstanding Action Items
(M Pahl)
(9:30 – 9:50 AM)

Executive Summary
Ms. Megan Pahl will review USNC CAPCC Resolutions from the September 2022 meeting. If CAPCC members have any questions or comments about the Resolutions, please let the Chair, Vice Chair, and USNC staff know.

- #2022 – 09 – 01: USNC staff to share Bureau of Industry and Security Entity List with USNC policy committee noting the ANSI deadline of November 8.
  Status: Completed.

- #2022 – 09 – 02: Tony Zertuche will look further into ISO/IEC 17029: Conformity Assessment –
General principles and requirements for validation and verification bodies in relation to India. (Dave Osborn confirmed it was medical focused only.) Dave Osborn to update on any additional information.

Status: In process.

- **#2022 – 09 – 03:** USNC to invite Jennifer Stradtman to the January USNC Management Meetings to provide an update on USTR.
  Status: Completed.

- **#2022 – 09 – 04:** Tony Zertuche will request guidance from ANSI Legal regarding the Iran test reports issue in light of new developments (OFAC).
  Status: In process.

- **#2022 – 09 – 05:** Consider an item for the January CAPCC meeting regarding experiences hosting management committee meetings and how to encourage other countries to share hosting responsibilities. Best practices for hosting, cost minimization, etc.
  Status: Completed.

- **#2022 – 09 – 06:** Sonya Bird will ask that CAB Decision 51/24 be added to the SMB CAG agenda for discussion.
  Status: Completed.

- **#2022 – 09 – 07:** USNC Staff to compile the list of documents which highlight past occurrences of standards technical officers not understanding their role in vetting information. USNC staff will send this list to Sonya Bird who will request this item be added to the CAG and SMB agendas.
  Status: Completed.

- **#2022 – 09 – 08:** USNC staff will notify USNC policy committees on whether ElectionBuddy can allow voting members to view votes and comments of others before submitting their own vote, and if ElectionBuddy can send automated emails to the voter list when comments are submitted on a ballot. USNC will also outline the process for changing votes before the ballots close.
  Status: In process.

- **#2022 – 09 – 09:** USNC staff to circulate the bilateral meeting dates and draft agenda topics to USNC policy committee members.
  Status: Completed.

### Section 3 – For Discussion – Conformity Assessment in ANSI

**(9:50 – 10:10 AM)**

3.1 Conformity Assessment in ANSI
(J Tretler)

Executive Summary
Joe Tretler will provide an update on conformity assessment activities within ANSI.

3.2 ANSI International Conformity Assessment Committee (ICAC)
(P Moliski)

Executive Summary
Paul Moliski will be provide a report on the ANSI ICAC activities.

Section 4 – For Information – ISO CASCO
(R Figueiredo)
(10:10 – 10:30 AM)

Executive Summary
Mr. Reinaldo Figueiredo will provide updates on the CASCO reorganization and issues relating to CAPCC.

Section 5 – For Information – Status Report on US Government Activities Related to Conformity Assessment
(10:30 – 11:30 AM)

5.1 International Trade Agreements
(J Sterling)

Executive Summary
Ms. Joan Sterling will update the CAPCC on international trade agreements and their impacts on the work of the CAPCC.

5.2 USTR Update

Executive Summary
Ms. Jennifer Stradtman has been invited to provide an update on WTO TBT Ninth Triennial and other USTR activities related to conformity assessment.

5.3 NIST Update
(A Phelps)

Executive Summary
Ms. Amy Phelps will report on NIST activities related to conformity assessment.

5.4 FDA Update
(E Franca)

Executive Summary
Mr. Eric Franca will report on the FDA Accreditation Scheme for Conformity Assessment (ASCA) Pilot Program.

Section 6 – For Action/Information – IEC Conformity Assessment Board
(J Sterling)
(11:30 AM – 12:00 PM)

6.1 Review of IEC CAB Decision List from the hybrid meeting
Section 7 – For Discussion – Encouraging Shared Hosting Responsibilities  
(J Sterling)  
(12:00 – 12:30 PM)  

Executive Summary  
Ms. Sterling will lead the group in a discussion regarding experiences hosting management committee meetings and how to encourage other countries to share hosting responsibilities.

BREAK  
(12:30 – 1:30 PM)  

Section 8 – For Action/Discussion – Reports on the Conformity Assessment Systems  
(1:30 – 2:30 PM)  

8.1 IECRE and USNC/IECRE  
(B Sherwin)  

Executive Summary  
Mr. Bob Sherwin will provide a report on the activities of the IECRE and the USNC/IECRE.

8.2 IECEE and USNC/IECEE  
(T Duffy)  

Executive Summary  
Mr. Tim Duffy will provide a report on the activities of the IECEE and the USNC/IECEE.

8.3 IECEx and USNC/IECEx  
(S Kiddle)  

Executive Summary  
Mr. Scott Kiddle will provide a report on the activities of the IECEx and the USNC/IECEx.

Section 9 – For Information – Status Report on the USNC CAPCC Regulatory Labeling Working Group  
(P Green)  
(2:30 – 2:50 PM)  

Executive Summary  
A report will be provided on the activities of the USNC CAPCC Regulatory Labeling Working Group.
Section 10 – For Information – USNC Interface with Other Regional & International Organizations
(T Zertuche)
(2:50 – 3:10 PM)

Executive Summary
Mr. Tony Zertuche will provide an update on the USNC’s regional outreach initiatives:

- APCF/PASC
- FINCA/COPANT
- USNC Country Mentoring

Section 11 – For Information – Meeting Schedule 2022 and Beyond
(J Sterling)
(3:10 – 3:20 PM)

The following future meeting dates will be reviewed:

2023

IEC Forum Meeting
10 May 2023
Geneva, Switzerland

IEC CAB
13 June 2023
Geneva, Switzerland

IEC Board Meeting
15 June 2023
Geneva, Switzerland

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

2024

88th IEC General Meeting
14 – 25 October 2024
Edinburgh, UK

Section 12 – Review of Action Items
(M Pahl)
(3:20 – 3:40 PM)

Executive Summary
Ms. Megan Pahl will review the action items captured during the 24 January CAPCC meeting.
Section 13 – Adjournment
(J Sterling)

Approximately 4:00 PM (ET)