



**USNC Conformity Assessment Policy Coordination Committee  
PRELIMINARY DRAFT AGENDA**

**Tuesday, 24 January 2023  
9:00 AM – 4:00 PM (ET)  
(Meeting #40)**

**Hosted by American Welding Society  
8669 NW 36<sup>th</sup> Street  
Miami, Florida 33166-6672**

**Dress Code: Business Casual**

**Section 1 – Welcome, Opening Remarks and Introductions  
(J Sterling – VP – Conformity Assessment)  
(9:00 – 9:30 AM)**

- 1.1 Welcome and Introduction**
- 1.2 USNC Policy Committee Rosters**
- 1.3 Approval of Draft Agenda**
  - 1.3.1 Approval of Consent Agenda**
    - (a) Approval of the Meeting Minutes –  
13 September 2022 Meeting**

**Section 2 – Outstanding Action Items  
(M Pahl)  
(9:30 – 9:50 AM)**

**Executive Summary**

Ms. Megan Pahl will review USNC CAPCC Resolutions from the September 2022 meeting. If CAPCC members have any questions or comments about the Resolutions, please let the Chair, Vice Chair, and USNC staff know.

- **#2022 – 09 – 01:** USNC staff to share [Bureau of Industry and Security Entity List](#) with USNC policy committee noting the ANSI deadline of November 8.  
**Status:** Completed.
- **#2022 – 09 – 02:** Tony Zertuche will look further into ISO/IEC 17029: Conformity Assessment –

General principles and requirements for validation and verification bodies in relation to India. (Dave Osborn confirmed it was medical focused only.) Dave Osborn to update on any additional information.

**Status:** In process.

- **#2022 – 09 – 03:** USNC to invite Jennifer Stradtman to the January USNC Management Meetings to provide an update on USTR.  
**Status:** Completed.
- **#2022 – 09 – 04:** Tony Zertuche will request guidance from ANSI Legal regarding the Iran test reports issue in light of new developments (OFAC).  
**Status:** In process.
- **#2022 – 09 – 05:** Consider an item for the January CAPCC meeting regarding experiences hosting management committee meetings and how to encourage other countries to share hosting responsibilities. Best practices for hosting, cost minimization, etc.  
**Status:** Completed.
- **#2022 – 09 – 06:** Sonya Bird will ask that CAB Decision 51/24 be added to the SMB CAG agenda for discussion.  
**Status:** Completed.
- **#2022 – 09 – 07:** USNC Staff to compile the list of documents which highlight past occurrences of standards technical officers not understanding their role in vetting information. USNC staff will send this list to Sonya Bird who will request this item be added to the CAG and SMB agendas.  
**Status:** Completed.
- **#2022 – 09 – 08:** USNC staff will notify USNC policy committees on whether ElectionBuddy can allow voting members to view votes and comments of others before submitting their own vote, and if ElectionBuddy can send automated emails to the voter list when comments are submitted on a ballot. USNC will also outline the process for changing votes before the ballots close.  
**Status:** In process.
- **#2022 – 09 – 09:** USNC staff to circulate the bilateral meeting dates and draft agenda topics to USNC policy committee members.  
**Status:** Completed.

### **Section 3 – For Discussion – Conformity Assessment in ANSI** **(9:50 – 10:10 AM)**

#### **3.1 Conformity Assessment in ANSI** **(J Tretler)**

##### **Executive Summary**

Joe Tretler will provide an update on conformity assessment activities within ANSI.

#### **3.2 ANSI International Conformity Assessment Committee (ICAC)**

**(P Moliski)**

**Executive Summary**

Paul Moliski will be provide a report on the ANSI ICAC activities.

**Section 4 – For Information – ISO CASCO**

**(R Figueiredo)**

**(10:10 – 10:30 AM)**

**Executive Summary**

Mr. Reinaldo Figueiredo will provide updates on the CASCO reorganization and issues relating to CAPCC.

**Section 5 – For Information – Status Report on US Government Activities Related to Conformity Assessment**

**(10:30 – 11:30 AM)**

**5.1 International Trade Agreements  
(J Sterling)**

**Executive Summary**

Ms. Joan Sterling will update the CAPCC on international trade agreements and their impacts on the work of the CAPCC.

**5.2 USTR Update**

**Executive Summary**

Ms. Jennifer Stradtman has been invited to provide an update on WTO TBT Ninth Triennial and other USTR activities related to conformity assessment.

**5.3 NIST Update  
(A Phelps)**

**Executive Summary**

Ms. Amy Phelps will report on NIST activities related to conformity assessment.

**5.4 FDA Update  
(E Franca)**

**Executive Summary**

Mr. Eric Franca will report on the FDA Accreditation Scheme for Conformity Assessment (ASCA) Pilot Program.

**Section 6 – For Action/Information – IEC Conformity Assessment Board**

**(J Sterling)**

**(11:30 AM – 12:00 PM)**

**6.1 Review of IEC CAB Decision List from the hybrid meeting**

in San Francisco, CA USA on 31 October 2022.

**6.2 New Items Report from SMB on Action Items**

**Section 7 – For Discussion – Encouraging Shared Hosting Responsibilities**

**(J Sterling)**

**(12:00 – 12:30 PM)**

**Executive Summary**

Ms. Sterling will lead the group in a discussion regarding experiences hosting management committee meetings and how to encourage other countries to share hosting responsibilities.

***BREAK***

***(12:30 – 1:30 PM)***

**Section 8 – For Action/Discussion – Reports on the Conformity Assessment Systems**

**(1:30 – 2:30 PM)**

**8.1 IECRE and USNC/IECRE  
(B Sherwin)**

**Executive Summary**

Mr. Bob Sherwin will provide a report on the activities of the IECRE and the USNC/IECRE.

**8.2 IECEE and USNC/IECEE  
(T Duffy)**

**Executive Summary**

Mr. Tim Duffy will provide a report on the activities of the IECEE and the USNC/IECEE

**8.3 IECEEx and USNC/IECEEx  
(S Kiddle)**

**Executive Summary**

Mr. Scott Kiddle will provide a report on the activities of the IECEEx and the USNC/IECEEx.

**Section 9 – For Information – Status Report on the USNC CAPCC Regulatory Labeling Working Group**

**(P Green)**

**(2:30 – 2:50 PM)**

**Executive Summary**

A report will be provided on the activities of the USNC CAPCC Regulatory Labeling Working Group.

## **Section 10 – For Information – USNC Interface with Other Regional & International Organizations**

**(T Zertuche)**

**(2:50 – 3:10 PM)**

### **Executive Summary**

Mr. Tony Zertuche will provide an update on the USNC's regional outreach initiatives:

- **APCF/PASC**
- **FINCA/COPANT**
- **USNC Country Mentoring**

## **Section 11 – For Information – Meeting Schedule 2022 and Beyond**

**(J Sterling)**

**(3:10 – 3:20 PM)**

The following future meeting dates will be reviewed:

### **2023**

IEC Forum Meeting  
10 May 2023  
Geneva, Switzerland

IEC CAB  
13 June 2023  
Geneva, Switzerland

IEC Board Meeting  
15 June 2023  
Geneva, Switzerland

87<sup>th</sup> IEC General Meeting  
22 – 26 October 2023  
Sharm-el Sheik, Egypt

### **2024**

88<sup>th</sup> IEC General Meeting  
14 – 25 October 2024  
Edinburgh, UK

## **Section 12 – Review of Action Items**

**(M Pahl)**

**(3:20 – 3:40 PM)**

### **Executive Summary**

Ms. Megan Pahl will review the action items captured during the 24 January CAPCC meeting.

**Section 13 – Adjournment**  
**(J Sterling)**

Approximately 4:00 PM (ET)