USNC Conformity Assessment Policy Coordination Committee
PRELIMINARY DRAFT AGENDA

Tuesday, 10 May 2022
9:00 AM – 4:00 PM (PT)
(Meeting #38)

Underwriters Laboratories
47173 Benicia Street
Fremont, CA 94538

Dress Code: Business Casual

Section 1 – Welcome, Opening Remarks and Introductions
(J Sterling – VP – Conformity Assessment)
(9:00 – 9:30 AM)

1.1 Welcome and Introductions

1.2 Approval of Draft Agenda

1.2.1 Approval of Consent Agenda

(a) Approval of the Meeting Minutes – 11 January 2022 WebEx Meeting

Section 2 – Outstanding Action Items
(M Pahl)
(9:30 – 9:40 AM)

Executive Summary
Ms. Megan Pahl will review USNC CAPCC Resolutions from the August 2021 meeting. If CAPCC members have any questions or comments about the Resolutions, please let the Chair, Vice Chair, and USNC staff know.

- **ACTION ITEM #1**: USNC Staff to provide support to USNC/IECEx as they seek further clarity on the OFAC guidance document.
  **STATUS**: Completed.

- **ACTION ITEM #2**: USNC to develop a process for parties interested in applying to serve as the
• **ACTION ITEM #3:** Ms. Joan Sterling to bring the Honorary Life Member nomination of Mr. Joel Solis to USNC Council at their January 13, 2022 meeting.
STATUS: Completed.

• **ACTION ITEM #4:** Ms. Joan Sterling and USNC Staff to work with Mr. Richard McDermott to determine next appropriate steps for the CAPCC Regulatory Labeling Working Group.
STATUS: Completed.

• **ACTION ITEM #5:** Ms. Joan Sterling and Mr. Tim Duffy to provide Mr. Kevin Lippert with additional detail around *CAB Decision 50/24 – Request to IEC Treasurer* to determine next steps on this issue. Reach out to Gabe Alsenas (Bob Sherwin will reach out), Kerry McManama, Wynn Bowman, Steve Margis to see if they would like to be included in the discussion.
STATUS: Completed.

**Section 3 – For Discussion – Conformity Assessment in ANSI**
(9:40 – 10:10 AM)

3.1 Conformity Assessment in ANSI
(J Tretler)

Executive Summary
Joe Tretler will provide an update on conformity assessment activities within ANSI, including an update on the IPAG/NPAG joint task force on conformity assessment.

3.2 ANSI International Conformity Assessment Committee (ICAC)
(P Moliski)

Executive Summary
Paul Moliski will be provide a report on the ANSI ICAC activities.

**Section 4 – For Information – ISO CASCO**
(R Figueiredo)
(10:10 – 10:30 AM)

Executive Summary
Mr. Reinaldo Figueiredo will provide updates on the CASCO reorganization and issues relating to CAPCC.

**Section 5 – For Information – Status Report on US Government Activities Related to Conformity Assessment**
(10:30 – 11:30 AM)

5.1 USTR Update
Executive Summary
An update will be provided on WTO TBT Ninth Triennial and other USTR activities related to conformity assessment.

5.2 International Trade Agreements
(J Sterling)

Executive Summary
Joan Sterling will update the CAPCC on international trade agreements and their impacts on the work of the CAPCC.

5.3 NIST Update
(A Phelps)

Executive Summary
Amy Phelps will report on NIST activities related to conformity assessment.

5.4 FDA Update
(E Franca)

Executive Summary
Eric Franca will report on the FDA Accreditation Scheme for Conformity Assessment (ASCA) Pilot Program.

Section 6 – For Action/Discussion – Reports on the Conformity Assessment Systems
(11:30 AM – 12:30 PM)

6.1 IECRE and USNC/IECRE
(B Sherwin)

Executive Summary
Mr. Bob Sherwin will provide a report on the activities of the IECRE and the USNC/IECRE.

6.2 IECEE and USNC/IECEE
(T Duffy)

Executive Summary
Mr. Tim Duffy will provide a report on the activities of the IECEE and the USNC/IECEE.

6.3 IECEx and USNC/IECEx
(S Kiddle)

Executive Summary
Mr. Scott Kiddle will provide a report on the activities of the IECEx and the USNC/IECEx.

6.4 MOAs and USNC/IEC CA System Secretariat
(J Sterling)
6.4.1 Dissolution of Mirror Committee and Funds Language for MOAs

Executive Summary
The Committee will discuss the process for developing language around the dissolution of mirror committee and their funds to be included in the MOA.

6.4.2 USNC/IEC CA System Secretariat Appointment Process

Executive Summary
The Committee will discuss the process for defining the USNC/IEC CA System Secretariat appointment process.

BREAK
(12:30 – 1:30 PM)

Section 7 – For Information – Status Report on the USNC CAPCC Regulatory Labeling Working Group
(P Green)
(1:30 – 1:50 PM)

Executive Summary
A report will be provided on the activities of the USNC CAPCC Regulatory Labeling Working Group.

Section 8 – Environmental, Social and Governance (ESG)
(J Sterling)
(1:50 – 2:10)

Executive Summary
Ms. Sterling will lead the group in a discussion on Environment, Social and Governance (ESG) in relation to IEC conformity assessment schemes.

Section 9 – For Action/Information – IEC Conformity Assessment Board
(J Sterling)
(2:10 – 2:50 PM)

9.1 Review of IEC CAB June 2022 Agenda

9.2 SPTF Discussion

Executive Summary
Joan Sterling will provide a brief update on SPTF activities.

Section 10 – For Information – USNC Interface with Other Regional & International Organizations
(T Zertuche)
(2:50 – 3:20 PM)
Executive Summary
Tony Zertuche will provide an update on the USNC’s regional outreach initiatives:

- APCF/PASC
- FINCA/COPANT
- USNC Country Mentoring

Section 11 – For Information – Meeting Schedule 2020 and Beyond
(J Sterling)
(3:20 – 3:40 PM)

The following future meeting dates will be reviewed:

2022

CAB Meeting
13 June 2022
Geneva, Switzerland

Council Board Meeting
16 June 2022
Geneva, Switzerland

USNC Management Meetings
13-15 September 2022
Norwood, MA

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

Section 12 – Review of Action Items
(M Pahl)
(3:40 – 4:00 PM)

Executive Summary
Megan Pahl will review the action items captured during the 10 May CAPCC meeting.

Section 13 – Adjournment
(J Sterling)
Approximately 4:00 PM (PT)