



**USNC Conformity Assessment Policy Coordination Committee  
PRELIMINARY DRAFT AGENDA**

**Tuesday, 10 May 2022  
9:00 AM – 4:00 PM (PT)  
(Meeting #38)**

**Underwriters Laboratories  
47173 Benicia Street  
Fremont, CA 94538**

**Dress Code: Business Casual**

**Section 1 – Welcome, Opening Remarks and Introductions  
(J Sterling – VP – Conformity Assessment)  
(9:00 – 9:30 AM)**

- 1.1 Welcome and Introductions**
- 1.2 Approval of Draft Agenda**
  - 1.2.1 Approval of Consent Agenda**
    - (a) Approval of the Meeting Minutes –  
11 January 2022 WebEx Meeting**

**Section 2 – Outstanding Action Items  
(M Pahl)  
(9:30 – 9:40 AM)**

**Executive Summary**

Ms. Megan Pahl will review USNC CAPCC Resolutions from the August 2021 meeting. If CAPCC members have any questions or comments about the Resolutions, please let the Chair, Vice Chair, and USNC staff know.

- **ACTION ITEM #1:** USNC Staff to provide support to USNC/IECEX as they seek further clarity on the OFAC guidance document.  
**STATUS: Completed.**
- **ACTION ITEM #2:** USNC to develop a process for parties interested in applying to serve as the

Secretariat to USNC/IEC Conformity Assessment Schemes.

**STATUS: Completed.**

- **ACTION ITEM #3:** Ms. Joan Sterling to bring the Honorary Life Member nomination of Mr. Joel Solis to USNC Council at their January 13, 2022 meeting.  
**STATUS: Completed.**
- **ACTION ITEM #4:** Ms. Joan Sterling and USNC Staff to work with Mr. Richard McDermott to determine next appropriate steps for the CAPCC Regulatory Labeling Working Group.  
**STATUS: Completed.**
- **ACTION ITEM #5:** Ms. Joan Sterling and Mr. Tim Duffy to provide Mr. Kevin Lippert with additional detail around *CAB Decision 50/24 – Request to IEC Treasurer* to determine next steps on this issue. Reach out to Gabe Alsenas (Bob Sherwin will reach out), Kerry McManama, Wynn Bowman, Steve Margis to see if they would like to be included in the discussion.  
**STATUS: Completed.**

**Section 3 – For Discussion – Conformity Assessment in ANSI**  
**(9:40 – 10:10 AM)**

**3.1 Conformity Assessment in ANSI**  
**(J Tretler)**

**Executive Summary**

Joe Tretler will provide an update on conformity assessment activities within ANSI, including an update on the IPAG/NPAG joint task force on conformity assessment.

**3.2 ANSI International Conformity Assessment Committee (ICAC)**  
**(P Moliski)**

**Executive Summary**

Paul Moliski will be provide a report on the ANSI ICAC activities.

**Section 4 – For Information – ISO CASCO**  
**(R Figueiredo)**  
**(10:10 – 10:30 AM)**

**Executive Summary**

Mr. Reinaldo Figueiredo will provide updates on the CASCO reorganization and issues relating to CAPCC.

**Section 5 – For Information – Status Report on US Government Activities Related to Conformity Assessment**  
**(10:30 – 11:30 AM)**

**5.1 USTR Update**

**Executive Summary**

An update will be provided on WTO TBT Ninth Triennial and other USTR activities related to conformity assessment.

**5.2 International Trade Agreements  
(J Sterling)**

**Executive Summary**

Joan Sterling will update the CAPCC on international trade agreements and their impacts on the work of the CAPCC.

**5.3 NIST Update  
(A Phelps)**

**Executive Summary**

Amy Phelps will report on NIST activities related to conformity assessment.

**5.4 FDA Update  
(E Franca)**

**Executive Summary**

Eric Franca will report on the FDA Accreditation Scheme for Conformity Assessment (ASCA) Pilot Program.

**Section 6 – For Action/Discussion – Reports on the Conformity Assessment Systems  
(11:30 AM– 12:30 PM)**

**6.1 IECRE and USNC/IECRE  
(B Sherwin)**

**Executive Summary**

Mr. Bob Sherwin will provide a report on the activities of the IECRE and the USNC/IECRE.

**6.2 IECEE and USNC/IECEE  
(T Duffy)**

**Executive Summary**

Mr. Tim Duffy will provide a report on the activities of the IECEE and the USNC/IECEE

**6.3 IECEEx and USNC/IECEEx  
(S Kiddle)**

**Executive Summary**

Mr. Scott Kiddle will provide a report on the activities of the IECEEx and the USNC/IECEEx.

**6.4 MOAs and USNC/IEC CA System Secretariat  
(J Sterling)**

**6.4.1 Dissolution of Mirror Committee and Funds Language for MOAs**

**Executive Summary**

The Committee will discuss the process for developing language around the dissolution of mirror committee and their funds to be included in the MOA.

**6.4.2 USNC/IEC CA System Secretariat Appointment Process**

**Executive Summary**

The Committee will discuss the process for defining the USNC/IEC CA System Secretariat appointment process.

***BREAK***

***(12:30 – 1:30 PM)***

**Section 7 – For Information – Status Report on the USNC CAPCC Regulatory Labeling Working Group**

**(P Green)**

**(1:30 – 1:50 PM)**

**Executive Summary**

A report will be provided on the activities of the USNC CAPCC Regulatory Labeling Working Group.

**Section 8 – Environmental, Social and Governance (ESG)**

**(J Sterling)**

**1:50 – 2:10)**

**Executive Summary**

Ms. Sterling will lead the group in a discussion on Environment, Social and Governance (ESG) in relation to IEC conformity assessment schemes.

**Section 9 – For Action/Information – IEC Conformity Assessment Board**

**(J Sterling)**

**(2:10 – 2:50 PM)**

**9.1 Review of IEC CAB June 2022 Agenda**

**9.2 SPTF Discussion**

**Executive Summary**

Joan Sterling will provide a brief update on SPTF activities.

**Section 10 – For Information – USNC Interface with Other Regional & International Organizations**

**(T Zertuche)**

**(2:50 – 3:20 PM)**

## **Executive Summary**

Tony Zertuche will provide an update on the USNC's regional outreach initiatives:

- **APCF/PASC**
- **FINCA/COPANT**
- **USNC Country Mentoring**

## **Section 11 – For Information – Meeting Schedule 2020 and Beyond**

**(J Sterling)**

**(3:20 – 3:40 PM)**

The following future meeting dates will be reviewed:

### **2022**

CAB Meeting  
13 June 2022  
Geneva, Switzerland

Council Board Meeting  
16 June 2022  
Geneva, Switzerland

USNC Management Meetings  
13-15 September 2022  
Norwood, MA

86<sup>th</sup> IEC General Meeting  
31 October – 4 November 2022  
San Francisco, USA

### **2023**

87<sup>th</sup> IEC General Meeting  
22 – 26 October 2023  
Sharm-el Sheik, Egypt

## **Section 12 – Review of Action Items**

**(M Pahl)**

**(3:40 – 4:00 PM)**

## **Executive Summary**

Megan Pahl will review the action items captured during the 10 May CAPCC meeting.

## **Section 13 – Adjournment**

**(J Sterling)**

Approximately 4:00 PM (PT)