



**USNC Conformity Assessment Policy Coordination Committee
PRELIMINARY DRAFT MEETING REPORT**

**WebEx Teleconference
Tuesday, 31 August 2021
10:00 AM – 2:30 PM (EDT)
(Meeting #36)**

Members Participating

Joan Sterling, Chair	Intertek
Tim Duffy, Vice Chair	Rockwell Automation
Wynn Bowman	Star Associates International
Jonathan Colby	Verdant Power
Eric Franca	FDA
Elisabeth George	Philips
Paul Green	Intel Corp
George Kelly	Sunset Technology Inc.
Scott F. Kiddle	ABB Incorporated
William Lawrence	FM Approvals
Steven Margis	UL
Evans Massey	ABB Incorporated
Kerry McManama	USNC Honorary Life Member
Richard McDermott	ECC Corporation
Edward Mikoski	ECIA
Paul Moliski	Intertek
Amy Phelps	NIST – US Department of Commerce
Bob Sherwin	ARESCA
Joel Solis	NEMA
Matthew Williams	AHAM
Tony Zertuche	USNC/ANSI

Members Not Participating

Gabriel Alsenas	Florida Atlantic University
Don Baker	Independent
Paul Kelly	Underwriters Laboratories Inc.
Kevin Wolf	Intertek

Guests Participating

Sonya Bird	Underwriters Laboratories
Zekarias Bekele	CSA
Ron Borowski	Eaton
Hae Choe	AAMI
Valara Davis	Underwriters Laboratories

Reinaldo Figueiredo	ANSI
William Fiske	Intertek
Megan Hayes	NEMA
Byron Horak	Intertek
Timothy Jeffries	Futurewei
Amanda Johnson	TTS North America
Kevin Lippert	Eaton
Samuel Lum	FDA
James Marquedant	FM Approvals
Emily Marshall	UC Hospitals
Dave Osborn	Philips
Rui Peng	FDA
Steve Rood	Legrand
Jennifer Stradtman	USTR
Nathan Tom	NREL
Varun Verma	Philips
Wallie Zoller	Rockwell Automation
Joe Tretler	ANSI
Betty Barro	USNC/ANSI
Ade Gladstein	USNC/ANSI
Megan Pahl	USNC/ANSI

Section 1 – Welcome, Opening Remarks and Introductions

1.1 Welcome, Opening Remarks, Introductions

Ms. Joan Sterling, CAPCC Chair, called the meeting to order at 10:00 AM (EDT). Ms. Sterling welcomed meeting participants, including the USNC Young and Emerging Professionals who are observing the August-September USNC Management Meetings, and new USNC Program Administrator, Betty Barro.

1.2 Approval of Draft Agenda

VOTE #1 To Approve the Agenda (USNC/CAPCC 309A)

(This motion was approved unanimously)

1.2.1 Approval of Consent Agenda

- (a) **Approval of the Meeting Minutes –**
18 May 2021 WebEx Meeting

VOTE #2 To Approve the Minutes (USNC/CAPCC 308) from the virtual CAPCC Meeting held on 18 May 2021

(This motion was approved unanimously)

Section 2 – Outstanding Action Items

Ms. Megan Pahl reviewed the outstanding action items from the previous meeting.

- **ACTION ITEM #1** – Mr. Joe Tretler and USNC staff to circulate the USTR national trade report.
Status: Completed.
- **ACTION ITEM #2** – Ms. Joan Sterling formed a task group on SAMR’s paper to provide input to China. Volunteers on the call include: Mr. Tim Duffy and Ms. Elisabeth George. USNC staff will also circulate a call for participation to the CAPCC members.
Status: Completed.

This group will be repurposed as a task group to work with ANSI on planning their upcoming meeting with China to discuss conformity assessment. This meeting has not yet been scheduled; Ms. Leslie McDermott (ANSI staff) is working to schedule this meeting and will loop in this task group when a date has been set. CAPCC would like to convene this group for the meeting planning phase.

- **ACTION ITEM #3** – The Subcommittee on Conformity Assessment Operating Procedures to review the USNC CA-01 revisions as presented in the USNC/IECEE presentation.
Status: In process.
- **ACTION ITEM #4** – ANSI to seek guidance addressing US participation in IEC Conformity Assessment activity to ensure that it does not violate US economic sanctions program
Status: In process.

Section 3 – Conformity Assessment in ANSI

3.1 Conformity Assessment in ANSI

Mr. Joe Tretler provided an update on conformity assessment activities within ANSI. Dr. Ajit Jillavenkatesa of Apple has been appointed to serve as the next Chair of the joint task force (JTF). Ad hoc group 1 met on August 30, 2021 to discuss and refine the draft white paper on digitally enabled services. This group is getting the paper ready to send to the JTF for further review and feedback. Ad hoc group 2 met in late June to review their draft white paper. The final round of comments were submitted and incorporated into their draft. This paper focuses on products that are routinely updated due to new software. The paper will be circulated to the broader JTF for their consideration and discussion.

Mr. Tretler reviewed China related activities. The Certification and Accreditation Administration of the People's Republic of China (CNCA) approached ANSI in early 2021 regarding an industry roundtable. ANSI received confirmation that they are ready to move forward with a meeting in the fall; however, at this time no date, time or agenda has been set. Two main topics of discussion are likely to include: 1) the government use of conformity assessment from U.S. and Chinese perspectives and 2) regulations on TRC for certification and accreditation. Regulation was updated in 2020, but ANSI expects further revision in 2021.

The WTO committee on Technical Barriers to Trade (TBT) has a USTR conformity assessment related proposal. EU courts have interpreted the issue in a way that

undermines free trade. Ms. Gail Matthews (ANSI Legal) is the expert on this; CAPCC members can contact her with any questions.

ANAB submitted a letter to the International Laboratory Accreditation Cooperation (ILAC) regarding the Cross Frontier Policy in late June 2021. ILAC responded in July and said that it is under legal review and that they are reviewing the policy. CAPCC members can contact Mr. Lane Hallenbeck, Executive Director of ANAB, with any questions on this issue.

Ms. Sterling noted that the JTF is discussing a very narrow sector of conformity assessment in ANSI. She asked Mr. Tretler about ANSI's future plans for a forum discussing conformity assessment issues. Mr. Tretler encouraged CAPCC members to raise conformity assessment global issues at IPAG and domestic issues at NPAG. ANSI formed the JTF for emerging conformity assessment issues. IPAG and NPAG are the current structures in place for this type of discussion and issues should be raised through those groups.

Mr. Tim Duffy asked a question on USNC/CAPCC/311. ANSI put together the background information and submitted the thematic element on behalf of the U.S. The inquiry was to understand in which forum this work and discussions were held. Mr. Tretler noted that there were discussion and work done with other accreditation bodies in putting the documents together. The document reflected broader discussions. This was largely coordinated in working with the ANAB team and Ms. Matthews as ANSI's Legal Counsel as well as working with other accreditation bodies.

3.2 ANSI International Conformity Assessment Committee (ICAC)

Mr. Paul Moliski provided a report on the ANSI ICAC activities. There has been a fair amount of activity within CASCO that is tracked by ICAC; however, there is nothing specific to share on individual proposals. ICAC is a very active group and meets regularly before and after ballot votes. Several CAPCC members participate in ICAC and are familiar with the discussions surrounding these documents. CAPCC members who have any questions on the report are welcome to reach out to Mr. Moliski.

Section 4 – Status Report on US Government Activities Related to Conformity Assessment

4.1 International Trade Agreements

Ms. Sterling provided an update on the international trade agreements and their impacts on the work of CAPCC. The newest item to report is that the UK has extended the deadline for UK CA markings. This document is publically available. There are also discussions going on with India regarding issues and potential agreements. Mexico is getting ready to implement the United States-Mexico-Canada Agreement (USMCA). Brazil is going through a reorganization at this time, which Mr. Reinaldo Figueiredo will speak to later in the meeting. Not much is happening within our sector with the EU at this time.

4.2 United States Trade Representative (USTR) Update

Ms. Jennifer Stradtman provided an update on WTO TBT Ninth Triennial and other USTR activities related to conformity assessment. The next WTO TBT meeting will be held virtually on November 10 – 12, 2021. The group is close to its conclusion of their ninth triennial review. They are starting to review the document that WTO put together with the final proposals. All the proposals are available on WTO's website. Ms. Stradtman welcomes comments from CAPCC members on these proposals. USTR developed a paper on conformity assessment specific to laboratory accreditation expressing concerns on Cross Frontier Policy. USTR worked closely with ANSI on this paper. The next steps in the triennial review is to provide line items; this is due to WTO by September 15, 2021.

Ms. Stradtman also provided updates on the TBT committee. The committee is having a very strong debate about a halal certification. A certification will be difficult for U.S. exporters, particularly in relation to Indonesia. The concern is mostly with the fact the Indonesia is not using an international system for accreditation and certification. This process will take place through the religious authority. There is also a certification for dairy products coming out of Mexico. The certification would prove whether the dairy product comes from a cow or is plant based. TBT is questioning whether this inspection and certification is necessary. The TBT has received twice as many complaints this year; 91 trade concerns and complaints are currently being discussed in the committee. 40% of issues coming into the committee are related to conformity assessment.

CAPCC members expressed their concern over the recent EU ruling on Cross Frontier Policy. Members believe the particular focus on the scope is important here and the EU decision is harmful to the marketplace. Ms. Stradtman commented that the ANSI proposal was very strong; however, the USTR proposal has to be interagency approved, so the USTR submitted proposal looks very different from what ANSI submitted to them.

ACTION ITEM #1: Jennifer Stradtman and USNC staff will distribute the interagency proposals to the USNC policy committees.

Ms. Sterling thanked Ms. Stradtman for her report to the CAPCC and invited her back to the January 2022 USNC Management Meetings to report on the draft guidelines after they are released in December 2021.

4.3 NIST Update

Ms. Amy Phelps provided a report on NIST activities related to conformity assessment. Provided first were updates on the Occupational Safety and Health Administration (OSHA) Nationally Recognized Testing Laboratory (NRTL) Program. Regarding program leadership, Mr. Kevin Robinson is still acting Director for the Cincinnati Technical Center (CTC); his return date is yet to be determined. Mr. Charles Haggins and Mr. Tom Hannigan are alternating 90-day director stints. Mr. Haggins is currently acting director with his current shift ending in middle November.

Both the Directive Implementation Date and SNAP Transition have been extended to October 1, 2022, using memos signed by the Assistant Secretary of Labor. NIST is still in process of reviewing SNAP transition applications. There is no timeframe for when onsite audits will take place. For now, all audits will be done remotely.

A new memo was recently published to clarify directive calibration requirements for equipment used by outsourced laboratories. New clarification requirements that have

been implemented for NRTL also apply to all third-party testing used for NRTL certifications; third-party labs must use equipment that has been calibrated by accredited calibration labs. All memos are available on the [OSHA website](#).

Ms. Phelps also provided an update on Executive Order 14028: Consumer Labeling Pilots, which gave NIST 270 days to work with FTC and other agencies to identify cybersecurity criteria for a consumer labeling program. The goal of this work is to determine whether such a consumer labeling program may be operated in conjunction with or modeled after any similar existing government programs consistent with applicable law. NIST's approach is to be as open, transparent, collaborative, and inclusive as possible. Labeling should be practical and not be burdensome to manufacturers; it should encourage innovation in manufacturers' and developers' security efforts. NIST has just completed an initial landscape review of existing consumer IoT labeling and conformity assessment initiatives. In addition, a paper on establishing confidence was recently put out for public comment; comments are currently being reviewed and analyzed. NIST will host a virtual public workshop on 14-15 September 2021. NIST is working with the FDA on this initiative as medical devices are included in the scope. A CAPCC member requested clarification around the phrase "inclusive of all components."

ACTION ITEM #2: USNC to send out link for registration to NIST Virtual Public Workshop, taking place on September 14-15. USNC will also circulate information on the definition of the word "components" used in the phrase "inclusive of all components."

4.4 FDA Update

Mr. Eric Franca reported on the FDA Accreditation Scheme for Conformity Assessment (ASCA) Pilot Program. Mr. Franca reviewed recent activities including the update to the ASCA Website, which now includes additional program details and clarifications. In addition, the list of [ASCA Recognized Accreditation Bodies](#) was published in November and the list of [ASCA Accredited Testing Laboratories](#) was updated in July to include 68 Basic Safety and Essential Performance test laboratories and 1 bio test laboratory.

ASCA is establishing monthly scheme meetings with stakeholders, with the goal to provide updates and gain insight from stakeholders around the program and in-process activities, and address concerns. The monthly accreditation body meetings is underway; the first basic safety and essential performance testing lab meeting took place on August 31.

Mr. Paul Moliski inquired about the results of the interest questionnaire the FDA recently circulated to stakeholders. Mr. Franca shared that the overarching feedback from labs is that there has been interest, but not a huge amount of contracts. Mr. Franca noted that while there has been a lot of communication with the test labs, a lot of manufacturers do not fully understand the program and how it could benefit them. At this time, the FDA is seeing interest and some buy-in to the program; however, they are still waiting for manufacturers to jump in.

Section 5 – IEC Strategic Plan

Ms. Sterling provided an update on the IEC Strategic Plan. Requests from SMB and CAB have been made. SMB has done a better job on gathering and providing feedback into the IEC Strategic Plan than

CAB. Ms. Sterling noted that this item was added to today's CAPCC agenda to ensure members had the opportunity to provide feedback on the Strategic Plan. The IEC Strategic Plan Task Force (SPTF) is currently in the second consultation phase for this work.

Mr. Kevin Lippert added that the IEC Masterplan, which has been used in the past, was a top-down approach. The SPTF is working to design a new, true strategic plan. There will be short-term and longer-term plans included in the approach. The SPTF is looking for feedback from leading entities to provide a bottom-up approach for short-term objectives. Feedback on the IEC Strategic Plan should come through National Committees; individuals should not be responding to the survey directly. The document was circulated to USNC Policy Committee members on August 19 for their review and feedback. It will be critical to push entities like SMB, CAB, and MSB, to provide input. Ms. Sterling encouraged CAPCC members to provide their feedback to the USNC.

Ms. Sterling asked Mr. Lippert to push CAB to hold discussions regarding the IEC Strategic Plan and provide CAB's input at the upcoming bilateral meetings.

Section 6 – Reports on the Conformity Assessment Systems

6.1 General Secretary Report on MOAs

Mr. Tony Zertuche provided an update on the Mirror Committees MOAs. ANSI Legal Counsel has reviewed and made their edits on NEMA Secretariat MOAs. ANSI's edits have been sent to Mr. Joel Solis/NEMA for their review. NEMA's Legal Counsel is currently reviewing.

Mr. Duffy stated that the USNC/IECEE raised concerns about adding clarity around the process for when a U.S. conformity assessment body withdraws from our mirror committee. Mr. Duffy suggests that this be included in CA-01. The CAPCC Subcommittee on Operating Procedures will look at adding this into CA-01 if they are not included in each MOA.

ACTION ITEM #3 USNC/IECEE and ANSI to discuss draft language for the MOAs regarding resolution of finances in the case of termination of a conformity assessment system and/or Secretariat. Determined action should then be communicated to Steve Margis in relation to any changes that may need to be made in CA-01.

The USNC IECQ MOA between ANSI and ECC Corp was terminated on June 7. Mr. Zertuche is working with Mr. Chris Agius and the IEC Central Office on the transition. Mr. Zertuche has notified the IECQ secretariat regarding U.S.' withdrawal from IECQ by December 31, 2021.

USNC staff reached out to ARESCA regarding the ANSI/IECRE MOA. The USNC is waiting on their response.

Mr. Zertuche also provided an update on the Office of Foreign Assets Control (OFAC) interpretation of conformity assessment work and the U.S. Economic Sanctions Program. This issue was originally brought up by the USNC/IECEX. A decision was made on the standards development side regarding Iran, however it was unclear whether that decision extended to conformity assessment or not. A guidance document was developed and sent to USNC/IECEX. The guidance states that there cannot be any direct sales or services rendered, but Iran and the U.S. can serve on the same management committee. A CAPCC

member recommended that before USNC circulate this guidance document to the full USNC constituency, that they first wait to receive comments and feedback from the USNC/IECEEx, as the mirror committee has formed an ad hoc group to focus on this work. The USNC agreed to hold on circulate the guidance document until after the USNC/IECEEx completes their review.

6.2 IECRE and USNC/IECRE

Mr. Bob Sherwin provided a report on the activities of the IECRE and the USNC/IECRE. The next meeting will be held virtually in September 2021. The US has offered to host the WE-SWG meetings, but the meeting is on hold due to the pandemic. TC 88 is planning a meeting on 9-10 May 2022, and Sector Working Group will be held afterwards.

Mr. Sherwin reviewed USNC/IECRE's membership, stakeholder groups and finances. Membership has remained stable at 21 voting members. In addition, one university and one laboratory have expressed interest in becoming new members.

The USNC/IECRE holds strong leadership positions including US Convenors of SG 552, SG 553, WG 001, WG 006 and Marine Energy Sector Working Group (ME-SWG). New sector groups are being formed in the PV sector for manufacturers and end users; there are no U.S. participants at this time.

Membership invoicing has gone out. 66% of the dues have been collected at this time. All current obligations are paid. Current obligations account for 52% of their membership dues. A reminder for unpaid invoices has recently gone out as well.

Mr. Sherwin noted that the system is functioning quite well. There is a lot of participation, a lot of certificates being published, and a renewed interest from users and manufacturers.

6.3 IECEE and USNC/IECEE

Mr. Duffy provided a report on the activities of the IECEE and the USNC/IECEE. Nothing has changed with leadership and membership since the last update. The most recent meeting was held on 18-19 August 2021. During this meeting, the group recapped the management committee meeting that took place in June 2021. A main topic discussed was the concern with escalating indirect costs. NRG coordination with WG 9 increased by 2% in one year, which seems quite steep and done without discussion.

Mr. Duffy noted that the U.S. will be taking on the CTL and CMC Chair positions (John Quigley and Steve Margis respectively) in January. The U.S. was successful at getting WG 32 functional safety removed, and also successful at getting GD-2066 Ed. 1.0 and GD-2067 Ed. 1.0 rejected.

The USNC/IECEE 2021 budget is on track and the contingency fund is at or above a single full year budget.

6.4 IECEEx and USNC/IECEEx

Mr. Bill Lawrence provided a report on the activities of the IECEEx and the USNC/IECEEx. The most recent meeting was held on August 5, 2021; the next meeting is scheduled for August 30-September 3, 2021. There have not been any changes in the officers since the last report.

A big issue for the IECEx is the addition of Iran to the management committee. The USNC/IECEX tried to seek input from the USNC on how to proceed, but were only given six weeks to submit the vote, which was not enough time for the USNC to provide guidance. The USNC/IECEX voted to abstain as did six other countries.

The USNC/IECEX is trying to get the U.S. Coast Guard to reengage with the group. Stakeholder groups are predominantly manufacturers.

Mr. Lawrence reviewed membership, which has remained the same since the last report. He also reviewed the committee's finances. They will be closing out their sunset account during 2021. The USNC/IECEX currently has a contingency budget equal to about half of their annual expenses. They are still working on technical meeting sponsorships for IEC 2022 General Meeting in San Francisco.

ACTION ITEM #4: USNC staff to schedule a call with Patty Griffin (ANSI Legal), interested parties from USNC IECEx, and USNC staff regarding the OFAC guidance document. Joel Solis to contact Tony Zertuche when USNC IECEx has collated their comments on the guidance document first, then Tony can coordinate a meeting with ANSI Legal.

Section 7 – ISO CASCO

Mr. Reinaldo Figueiredo provided an update on issues surrounding CASCO relating to CAPCC. Mr. Figueiredo reviewed the existing structure of CASCO outlined in “Review of CASCO’s Structure – Proposal for Discussion” document (**ATTACHMENT A**), created by a small task force. The first meeting around the structural reorganization was December 2020; a second meeting was held in May 2021.

Two reorganization options have been presented. One option is to keep the same operating rules as are currently in place. Another option is to break the work of CPC into two streams – technical work and policy related work. This would allow for greater focus on policy-related work. In this second scenario, CASCO’s Chairman Coordination Group would focus on technical work. The Chairman’s Policy Group would focus on policy and strategic planning; it would also support CASCO’s interface at the ISO. Mr. Figueiredo commented that he supports the latter option, where the workflow is split into two streams.

CASCO is also reviewing their strategic direction. CASCO will host workshops in November, each in different time zones, where CASCO members will be invited to participate and discuss the CASCO structure and strategic direction. The next plenary meeting is scheduled for May 2022. Approval of the CASCO structure and strategic direction is expected in September 2022.

Section 8 – Status Report on the USNC CAPCC Regulatory Labeling Working Group

Mr. Richard McDermott provided a report (**ATTACHMENT B**) on the activities of the USNC CAPCC Regulatory Labeling Working Group. ISO/IEC 22603-1 will finally be published on October 30, 2021. ISO/IEC 22603-2 started with a new NWIP and moved to DIS. The DIS submission is scheduled for November 22, 2021, with a target publication date of June 30, 2022.

Mr. McDermott noted that ISO/IEC JTC 1 SC 31/WG 8 has a new Convenor, Ms. Jeanne Duckett from Avery Dennison.

Ms. Sterling requested that Mr. McDermott schedule USNC CAPCC Regulatory Labeling Working Group meetings more often going forward.

Section 9 – IEC Conformity Assessment Board

9.1 Review of IEC CAB October 2021 Agenda

Ms. Sterling reviewed the IEC CAB October 2021 agenda. CAB/2128/DC (**ATTACHMENT C**) is on the CAB agenda as section 5.3. This document covers the use of draft IEC International Standards and Development of Conformity Assessment by IEC conformity assessment systems. Concerns around this document include the listed 3 years average time to develop an IEC international standard, and the listed developing requirements inside the IEC conformity assessment system is unacceptable as proper notification and open participation is needed. Ms. Sterling encourages CAPCC members to review this document and send questions, considerations, or comments to her and Mr. Duffy by September 10, 2021. Depending on the comments that come in, Ms. Sonya Bird and Mr. Zertuche may include this as a topic to a later SMB CAG meeting. Ms. Sterling and Mr. Duffy will raise this issue during the upcoming CAB meeting.

9.2 CAB Elections

Ms. Sterling reviewed upcoming CAB elections. There is one election by Council of two members of CAB. Candidates are from Finland and Korea; both will be automatically approved. This will be the first representative of Finland on the CAB.

9.3 IGTF Discussion

Ms. Sterling reviewed Council document C/2371/DV (**ATTACHMENT D**) and noted that the U.S. got most everything that we wanted changed in the IEC Statutes and Rules of Procedures.

Section 10 – USNC Interface with Other Regional & International Organizations

Mr. Zertuche provided an update on the USNC's regional outreach initiatives.

- **APCF**

The last APCF meeting was held virtually on 12 May 2021. The next APCF meeting will be held in a hybrid format during the IEC General Meeting in October. The upcoming APCF meeting will be more focused on the SPTF as well as the new normal and its impacts on the IEC going forward. APCF will meet in conjunction with the PASC meeting in May 2022. The location has yet to be determined.

- **FINCA/COPANT**

The USNC was scheduled to host the annual FINCA meeting virtually on 9 September 2021. The US is the current Chair of FINCA since the Chair's term was extended by a year due to the pandemic. The next FINCA Chair in line per the rotation is Chile. Chile is very interested in this role, but needs to discuss this with their National Committee members before they can confirm. A call was circulated to the FINCA members looking for a new FINCA Secretary. Canada and Mexico have informally said that they could serve as the next Secretary.

The next COPANT meeting will be held in Barbados in April 2022. The exact dates have yet to be determined.

- **USNC Country Mentoring**
The two-year mentoring program with CROSQ and Vietnam was extended for a year due to the pandemic. Vietnam has not been as engaged and active in terms of participating in mentoring activities, which may have been due to the lack of travel during the pandemic and language barriers. CROSQ has been very responsive and has attended the meetings and webinars that USNC has invited them to. The USNC typically closes mentorships with a workshop. Mr. Zertuche pointed out that CROSQ is headquartered in Barbados, and noted that the could USNC host a workshop in conjunction with the April 2022 COPANT meeting in Barbados to culminate the IEC Country Mentoring Program.
- **PASC**
The next PASC meeting will be held in May 2022. The exact dates and location have yet to be determined.

Section 11 – Meeting Schedule 2020 and Beyond

The following future meeting dates were reviewed:

2021

FINCA Meeting
9 September 2021
Virtual

85th IEC General Meeting
3 – 7 October 2021
Virtual; Dubai, United Arab Emirates (UAE)

2022

Council Board Meeting
16 June 2022
Geneva, Switzerland

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

Section 12 – Review of Action Items

Ms. Pahl reviewed the following action items captured during the 31 August CAPCC meeting:

- **ACTION ITEM #1:** Jennifer Stradtman and USNC staff will distribute the interagency proposals to the USNC policy committees.

- **ACTION ITEM #2:** USNC to send out link for registration to NIST Virtual Public Workshop, taking place on September 14-15. USNC will also circulate information on the definition of the word “components” used in the phrase “inclusive of all components.”
- **ACTION ITEM #3** USNC/IECEE and ANSI to discuss draft language for the MOAs regarding resolution of finances in the case of termination of a conformity assessment system and/or Secretariat. Determined action should then be communicated to Steve Margis in relation to any changes that may need to be made in CA-01.
- **ACTION ITEM #4:** USNC staff to schedule a call with Patty Griffin (ANSI Legal), interested parties from USNC IECEX, and USNC staff regarding the OFAC guidance document. Joel Solis to contact Tony Zertuche when USNC IECEX has collated their comments on the guidance document first, then Tony can coordinate a meeting with ANSI Legal.

Section 13 – Adjournment

Ms. Sterling thanked USNC staff for their support of the virtual Management Meetings and thanked everyone who participated, especially the Young and Emerging Professionals. She adjourned the meeting at 2:30 p.m. (EDT).