



**USNC Conformity Assessment Policy Coordination Committee
PRELIMINARY DRAFT AGENDA**

**WebEx Teleconference
Tuesday, 31 August 2021
10:00 AM – 2:30 PM (EDT)
(Meeting #36)**

**Section 1 – Welcome, Opening Remarks and Introductions
(10:00 – 10:10 AM)
(J Sterling – VP – Conformity Assessment)**

- 1.1 Welcome, Opening Remarks, Introductions**
- 1.2 Approval of Draft Agenda**
 - 1.2.1 Approval of Consent Agenda**
 - (a) Approval of the Meeting Minutes –
18 May 2021 WebEx Meeting**

**Section 2 – Outstanding Action Items
(10:10 – 10:20 AM)
(M Pahl)**

Executive Summary

Megan Pahl will review USNC CAPCC Resolutions from the May 2021 meeting. If CAPCC members have any questions or comments about the Resolutions, please let the Chair, Vice Chair, and USNC staff know.

- **ACTION ITEM #1** – Mr. Joe Tretler and USNC staff to circulate the USTR national trade report.
Status: In process.
- **ACTION ITEM #2** – Ms. Joan Sterling formed a task group on SAMR’s paper to provide input to China. Volunteers on the call include: Mr. Tim Duffy and Ms. Elisabeth George. USNC staff will also circulate a call for participation to the CAPCC members.
Status: Completed.
- **ACTION ITEM #3** – The Subcommittee on Conformity Assessment Operating Procedures to review the USNC CA-01 revisions as presented in the USNC/IECEE presentation.

Status: In process.

- **ACTION ITEM #4** – ANSI to seek guidance addressing US participation in IEC Conformity Assessment activity to ensure that it does not violate US economic sanctions program

Status: In process.

Section 3 – For Discussion – Conformity Assessment in ANSI

(10:20 – 11:00 AM)

3.1 Conformity Assessment in ANSI (J Tretler)

Executive Summary

Joe Tretler will provide an update on the IPAG/NPAG joint task force on conformity assessment, and share how ANSI is addressing overall CA issues. He will update the CAPCC on the SAMR regulation relative to the IEC CA.

3.2 ANSI International Conformity Assessment Committee (ICAC) (P Moliski)

Executive Summary

Paul Moliski will be provide a report on the ANSI ICAC activities.

Section 4 – For Information – Status Report on US Government Activities Related to Conformity Assessment

(11:00 AM – 12:00 PM)

4.1 International Trade Agreements (J Sterling)

Executive Summary

Joan Sterling will update the CAPCC on international trade agreements and their impacts on the work of the CAPCC.

4.2 USTR Update

Executive Summary

A report will be given on WTO TBT Ninth Triennial and other USTR activities related to conformity assessment.

4.3 NIST Update (A Phelps)

Executive Summary

Amy Phelps will report on NIST activities related to conformity assessment.

4.4 FDA Update

(S Colburn)

Executive Summary

Scott Colburn will report on the FDA Accreditation Scheme for Conformity Assessment (ASCA) Pilot Program.

Section 5 – For Action/Discussion – Reports on the Conformity Assessment Systems
(12:00 PM – 12:50 PM)

5.1 General Secretary Report on MOAs

Executive Summary

Tony Zertuche will provide an update on the Mirror Committee MOAs.

5.2 IECRE and USNC/IECRE

Executive Summary

A report will be provided on the activities of the IECRE and the USNC/IECRE.

5.3 IECEE and USNC/IECEE

Executive Summary

A report will be provided on the activities of the IECEE and the USNC/IECEE

5.4 IECEX and USNC/IECEX

Executive Summary

A report will be provided on the activities of the IECEX and the USNC/IECEX.

5.5 IECQ and USNC/IECQ

Executive Summary

A report will be provided on the activities of the IECQ and the USNC/IECQ.

BREAK

(12:50 – 1:10 PM)

Section 6 – For Information – ISO CASCO

(1:10 – 1:20 PM)

Executive Summary

A report will be provide updates on issues surrounding CASCO relating to CAPCC.

Section 7 – For Information – Status Report on the USNC CAPCC Regulatory Labeling Working Group

(1:20 – 1:30 PM)

Executive Summary

A report will be provided on the activities of the USNC CAPCC Regulatory Labeling Working Group.

Section 8 – For Action/Information – IEC Conformity Assessment Board

(1:30 – 2:10 PM)

(J Sterling)

8.1 Review of IEC CAB October 2021 Agenda

8.2 IGTF Discussion

Section 9 – For Information – USNC Interface with Other Regional & International Organizations

(2:10 – 2:20 PM)

(T Zertuche)

Executive Summary

Tony Zertuche will provide an update on the USNC’s regional outreach initiatives:

- **APCF** – The last APCF meeting was held virtually on 12 May 2021. The next APCF meeting will be held during the IEC General Meeting in October.
- **FINCA/COPANT** – USNC to host 2021 FINCA meeting virtually on 9 September 2021. Looking for a new Chair and Secretary for FINCA. The next COPANT meeting will be held in Barbados in April 2022 (dates TBD).
- **USNC Country Mentoring** – Continue mentorship activities throughout 2021 with Vietnam and CROSQ.
- **PASC** – The next PASC meeting will be held in May 2022 (dates and location is TBD).

Section 10 – For Information – Meeting Schedule 2020 and Beyond

(2:20 – 2:25 PM)

(J Sterling)

The following future meeting dates will be reviewed:

2021

FINCA Meeting
9 September 2021
Virtual

85th IEC General Meeting
3 – 7 October 2021
Virtual; Dubai, United Arab Emirates (UAE)

2022

CAB Meeting
13 June 2021
Geneva, Switzerland

Council Board Meeting
16 June 2022
Geneva, Switzerland

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

Section 11 – Review of Action Items

(2:25 – 2:30 PM)

(M Pahl)

Executive Summary

Megan Pahl will review the action items captured during the 31 August CAPCC meeting.

Section 12 – Adjournment

Approximately 2:30 PM (EDT)