



**USNC Conformity Assessment Policy Coordination Committee
PRELIMINARY DRAFT AGENDA**

**WebEx Teleconference
Tuesday, 6 October 2020
10:00 AM – 2:30 PM (EDT)
(Meeting #33)**

Section 1 – Welcome, Opening Remarks and Introductions
(10:00 – 10:10 AM)
(J Sterling – VP – Conformity Assessment)

- 1.1 Welcome, Opening Remarks, Introductions**
- 1.2 Approval of Draft Agenda**
 - 1.2.1 Approval of Consent Agenda**
 - (a) Approval of the Meeting Minutes –**
5 May 2020 WebEx Meeting

Section 2 – Outstanding Action Items
(10:10 – 10:20 AM)

Executive Summary

Please review the attached USNC Policy Committee Resolutions spreadsheet ahead of the CAPCC meeting. If CAPCC members have any questions or comments about the Resolutions, please let the Chair, Vice Chair, and USNC staff know.

Section 3 – For Discussion – Conformity Assessment in ANSI
(10:20 – 10:50 AM)

- 3.1 Conformity Assessment in ANSI**
(J Tretler)

Executive Summary

Joe Tretler will provide an update on how the NPAG and IPAG plan to address CA issues, and solicit input from CAPCC members on potential agenda topics for their upcoming meetings.

**3.2 ANSI International Conformity Assessment Committee (ICAC)
(T Duffy)**

Executive Summary

Tim Duffy will provide a report on the ANSI ICAC.

Section 4 – For Information – USNC CAPCC Subcommittee on the USNC Conformity Assessment Mirror Committee Operating Procedures

(10:50 – 11:00 AM)

(S Margis)

Executive Summary

Steve Margis will report on the activities of the CAPCC Subcommittee as well as the approval USNC Conformity Assessment Mirror Committee Operating Procedures and Supplements.

Section 5 – For Information – Status Report on the USNC CAPCC Regulatory Labeling Working Group

(11:00 – 11:10 AM)

(R McDermott)

Executive Summary

Richard McDermott will provide a report on the USNC CAPCC Regulatory Labeling Working Group.

Section 6 – For Information – ISO CASCO

(11:10 – 11:20 AM)

(R Figueiredo)

Executive Summary

ISO CASCO Chair, Reinaldo Figueiredo, will provide updates on issues surrounding CASCO.

Section 7 – For Action/Discussion – Reports on the Conformity Assessment Systems

(11:20 AM – 12:15 PM)

**7.1 IECRE and USNC/IECRE
(R Sherwin)**

Executive Summary

Bob Sherwin will report on the activities of the IECRE and the USNC/IECRE.

**7.2 IECEE and USNC/IECEE
(T Duffy)**

Executive Summary

Tim Duffy will report on the activities of the IECEE and the USNC/IECEE

**7.3 IECEx and USNC/IECEX
(S Kiddle)**

Executive Summary

Scott Kiddle will report on the activities of the IECEx and the USNC/IECEX.

**7.4 IECQ and USNC/IECQ
(R McDermott)**

Executive Summary

Richard McDermott will report on the activities of the IECQ and the USNC/IECQ.

7.5 Challenges Experienced Moving to Virtual Participation

Executive Summary

The four CA Systems Chairs will provide updates on challenges they have experienced as they transitioned to virtual participation during the pandemic.

BREAK

(12:15 – 12:45 PM)

Section 8 – For Information – Status Report on US Government Activities Related to Conformity Assessment

(12:45 – 1:10 PM)

**8.1 NIST Update
(A Phelps)**

Executive Summary

Amy Phelps will report on NIST activities related to conformity assessment.

**8.2 FDA Update
(S Colburn)**

Executive Summary

Scott Colburn will report on the FDA Accreditation Scheme for Conformity Assessment (ASCA) Pilot Program.

**8.3 International Trade Agreements
(J Sterling)**

Executive Summary

Joan Sterling will update the CAPCC on international trade agreements and their impacts on the work of the CAPCC.

Section 9 – For Action/Information – IEC Conformity Assessment Board

(1:10 – 1:40 PM)

(J Sterling)

9.1 Review of CAB Decision List from Meeting on 08-09 June 2020

9.2 Review of IEC CAB November 2020 Agenda

Section 10 – For Information – IEC General Meeting

(1:40 – 2:10 PM)

(J Sterling)

10.1 Virtual IEC General Meeting

Joan Sterling will review the virtual IEC General Meeting schedule, discuss USNC participation, and bilateral meetings.

10.2 IEC CAB Elections

10.2.1 Re-election by Council in Geneva of the Chairman of the Conformity Assessment Board (CAB) and Vice-President of the IEC for a three-year term (2021-2023)

- **Mr. Shawn Paulsen** (Canada)

10.2.2 Appointment/re-appointment by Council in Geneva of two “Automatically Appointed Members” of the Conformity Assessment Board (CAB) for a three-year term of office (2021-2023)

- **Mr. Thorsten Arnhold** (Germany)
- **Mr. Hiroshi Takahashi** (Japan)

10.2.3 Election/re-election by Council in Geneva of five members of the Conformity Assessment Board (CAB) for a three-year term of office (2021-2023)

- **Mr. Stephen Keeling** (Australia)
- **Mr. Marty Cole** (Canada)
- **Mr. Thijs Van Zanten** (Netherlands)
- **Mr. Torbjorn Hoffstad** (Norway)
- **Mr. Georgii Feodoridi** (Russia)

Section 11 – For Information – USNC Interface with Other Regional & International Organizations

(2:10 – 2:20 PM)

(T Zertuche)

Executive Summary

Tony Zertuche will provide an update on the USNC’s regional outreach initiatives:

- **APCF/PASC** – Next APCF meeting will be held in conjunction with IEC GM November 2020.
- **FINCA / COPANT** – USNC to remain chair and host for 2021.

Section 12 – For Information – Meeting Schedule 2020 and Beyond
(J Sterling)

(2:20 – 2:30 PM)

The following future meeting dates will be reviewed:

2020

FINCA Meeting
23 October 2020
Virtual Meeting

84th IEC General Meeting
9 – 13 November 2020
Virtual Meeting

2021

USNC Management Meetings
January TBD

USNC Management Meetings
May TBD
UL, Fremont, CA

CAB Meeting
15 June 2021
Geneva, Switzerland

USNC Management Meetings
September TBD
FM Approvals, Norwood, MA

85th IEC General Meeting
3-7 October 2021
Dubai, United Arab Emirates (UAE)

2022

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023

87th IEC General Meeting
Egypt

Section 13 – Adjournment

Approximately 2:30 PM (EDT)