



**USNC Conformity Assessment Policy Coordination Committee  
PRELIMINARY DRAFT AGENDA**

**WebEx  
Tuesday, 5 May 2020  
10:00 AM – 2:00 PM (EDT)  
(Meeting #32)**

**Section 1 – Welcome, Opening Remarks and Introductions**  
**(10:00 – 10:10 AM)**  
**(J Sterling – VP – Conformity Assessment)**

- 1.1 Welcome, Opening Remarks, Introductions**
- 1.2 Approval of Draft Agenda**
  - 1.2.1 Approval of Consent Agenda**
    - (a) Approval of the Meeting Minutes –**  
14 January 2020 Meeting in Charlotte, NC  
at Corning Incorporated

**Section 2 – Outstanding Action Items**  
**(10:10 – 10:15 AM)**

**Executive Summary**

Please review the attached USNC Policy Committee Resolutions spreadsheet ahead of the CAPCC meeting. If CAPCC members have any questions or comments about the Resolutions, please let the Chair, Vice Chair, and USNC staff know.

**Section 3 – For Discussion – Conformity Assessment in ANSI**  
**(10:15 – 10:45 AM)**

- 3.1 Conformity Assessment in ANSI**  
**(J Tretler)**

**Executive Summary**

Joe Tretler will provide an update on Conformity Assessment in ANSI.

**3.2 ANSI Conformity Assessment in the International Policy Advisory Group (IPAG) and National Policy Advisory Group (NPAG)  
(S Cornish and M Saunders)**

**Executive Summary**

Steve Cornish and Mary Saunders will provide written reports on the ANSI IPAG and NPAG.

**3.3 ANSI International Conformity Assessment Committee (ICAC)  
(T Duffy)**

**Executive Summary**

Tim Duffy will provide a report on the ANSI ICAC.

**Section 4 – For Information – USNC CAPCC Subcommittee on the USNC Conformity Assessment Mirror Committee Operating Procedures**

**(10:45 – 10:55 AM)**

**(S Margis)**

**Executive Summary**

Steve Margis will report on the activities of the CAPCC Subcommittee as well as the approval USNC Conformity Assessment Mirror Committee Operating Procedures and Supplements.

**Section 5 – For Information – Status Report on the USNC CAPCC Regulatory Labeling Working Group**

**(10:55 – 11:05 AM)**

**(R McDermott)**

**Executive Summary**

Richard McDermott will provide a report on the USNC CAPCC Regulatory Labeling Working Group.

**Section 6 – For Information – ISO CASCO**

**(11:05 – 11:15 AM)**

**(R Figueiredo)**

**Executive Summary**

ISO CASCO Chair, Reinaldo Figueiredo, has been invited to provide updates on issues surrounding the ISO Committee on Conformity Assessment and how its work may impact the USNC / IEC.

**Section 7 – For Action/Discussion – Reports on the Conformity Assessment Systems**

**(11:15 AM – 12:00 PM)**

**7.1 IEC Triennial Survey on National Committees Structure and Operations  
(T Zertuche)**

**Executive Summary**

Tony Zertuche will provide a brief report on the USNC information submitted in the survey relating to Conformity Assessment.

**7.2 IECRE and USNC/IECRE  
(R Sherwin)**

**Executive Summary**

Bob Sherwin will report on the activities of the IECRE and the USNC/IECRE.

**7.3 IECEE and USNC/IECEE  
(T Duffy)**

**Executive Summary**

Tim Duffy will report on the activities of the IECEE and the USNC/IECEE.

**7.4 IECEEx and USNC/IECEEx  
(S Kiddle)**

**Executive Summary**

Scott Kiddle will report on the activities of the IECEEx and the USNC/IECEEx.

**7.5 IECQ and USNC/IECQ  
(R McDermott)**

**Executive Summary**

Richard McDermott will report on the activities of the IECQ and the USNC/IECQ.

**7.6 Challenges Experienced Moving to Virtual Participation**

**Executive Summary**

The four CA Systems Chairs will provide updates on challenges they have experienced as they transitioned to virtual participation during the pandemic.

**Section 8 – For Information – Status Report on US Government Activities Related to Conformity Assessment**

**(12:00 – 12:20 PM)**

**8.1 NIST Update  
(A Phelps)**

**Executive Summary**

Amy Phelps will report on US Government activities related to conformity assessment.

**8.2 EU/US Trade Agreement  
(J Sterling)**

**Executive Summary**

Joan Sterling will update the CAPCC on the impact of this trade agreement on the work of the CAPCC.

***BREAK***

***(12:20 – 12:40 PM)***

**Section 9 – For Action/Information – IEC Conformity Assessment Board**

**(12:40 – 1:00 PM)**

**(J Sterling)**

**Executive Summary**

Joan Sterling will review items on the draft agenda for the remote IEC CAB Meeting on 8-9 June 2020.

**Section 10 – For Discussion – Conformity Assessment Issues Around the World**

**(1:00 – 1:30 PM)**

**(J Sterling)**

**Executive Summary**

All CAPCC members are invited to discuss Conformity Assessment issues around the world, including market access and regulatory changes.

**Section 11 – For Information – USNC Interface with Other Regional & International Organizations**

**(1:30 – 1:45 PM)**

**(T Zertuche)**

**Executive Summary**

- **USNC Country Mentoring Program** – Vietnamese NC to observe future USNC Management Meetings; CROSQ Workshop postponed
- **Germany Bilateral** – Postponed
- **FINCA** – USNC to host 2020 meeting
- **COPANT** – Next meeting will be held in Rio de Janeiro, Brazil in November 2020
- **PASC** – Next meeting will be held in Vladivostok, Russia in May 2021

**Section 12 – For Information – Meeting Schedule 2020 and Beyond**

**(J Sterling)**

**(1:45 – 2:00 PM)**

The following future meeting dates will be reviewed:

**2020**

*IEC NC Secretaries Forum – REMOTE MEETING  
12-13 May 2020*

*APCF Meeting – REMOTE MEETING  
Date TBD*

*USNC/CROSQ Workshop – POSTPONED  
Date TBD  
Location TBD*

*CAB Meeting – REMOTE MEETING  
8-9 June 2020*

USNC Management Meetings  
1 – 3 September 2020  
Norwood, Massachusetts (hosted by FM Approvals)

COPANT  
2 – 6 November 2020 (tentative)  
Rio de Janeiro, Brazil

84<sup>th</sup> IEC General Meeting  
9 – 13 November 2020  
Geneva, Switzerland

**2021**  
85<sup>th</sup> IEC General Meeting  
17 – 21 October 2021  
Dubai, United Arab Emirates (UAE)

**2022**  
86<sup>th</sup> IEC General Meeting  
31 October – 4 November 2022  
San Francisco, USA

**2023**  
87<sup>th</sup> IEC General Meeting  
Egypt

**Section 13 – Adjournment**  
Approximately 2:00 PM (EDT)