



**USNC Conformity Assessment Policy Coordinating Committee
REVISED DRAFT AGENDA**

**Hosted by Dell
2300 Greenlawn Blvd, Building 3
Round Rock, Texas 78682**

**Tuesday, 30 August 2016
9:00 am – 4:00 pm (CST)
(Meeting #20)**

Dress Code: Business Casual

Section 1 – Welcome, Opening Remarks and Introductions
(9:00 – 9:15 AM)

- 1.1 Welcome, Opening Remarks, Introductions**
(T Duffy, Chair)
- 1.2 Approval of Draft Agenda** **USNC/CAPCC 163B**
- 1.2.1 Approval of Consent Agenda**
 - (a) Approval of the Minutes – Meeting** **USNC/CAPCC 162**
May 2016 Meeting, Norwood, MA
 - (b) Discussion of New Minutes Structure** **USNC/COUNCIL 691**
- 1.2.2 Approval of Balance Agenda** **USNC/CAPCC 163B**

Section 2 – Outstanding Action Items
(T Zertuche)
(9:15 – 9:30 AM)

Action Item #1 - Mr. McDermott should work with Mr. Margis to review the USNC/IECQ budget and create a more detailed and accurate assessment of IECQ’s financial standing.
Status: Pending

Action Item #2 – The IECQ website must be corrected to state that the USNC/IECQ is the member body of the USNC/CAPCC, not ECCC.
Status: Ongoing

Action Item #3 - Mr. Margis reported that he will schedule a meeting to conduct a full review of the operation procedures of each CA system with representatives from each subcommittee. Mr. Margis stated that those interested in volunteering for this Task Force should reach out to him.

Status: Pending

Action Item #4 - Ms. Phelps stated that she would gather information on workshops with government regulatory agencies.

Status: Pending

Action Item #5 - Mr. Zertuche will reach out to the Canadians to suggest a dinner meeting instead of an all-day session between the US, Canada, and Mexico at FINCA.

Status: Completed

Section 3 – For Action – Review of CAPCC Proposed Budgetary Response to ANSI Board Task Group

(S Margis)

(9:30 – 10:15 AM)

Executive Summary

Mr. Steve Margis will review and discuss the proposed contributions from the USNC CA Systems that were developed in conjunction with the Finance Committee to help address the goals set by the ANSI Board Task Group.

Section 4 – Harmonization in CA of IEC Standards across Federal and State Governments

(J Zeng)

(10:15 – 10:45 AM)

Executive Summary

Mr. Jianchao Zeng will lead a discussion on the issue of harmonization in conformity assessment of IEC standards across federal and state governments.

Section 5 – For Information – Status Report on US Government Activities Related to Conformity Assessment

(A Phelps)

(10:45 – 11:00 AM)

Executive Summary

Ms. Phelps will call-in to provide a status report on government activities in the area of conformity assessment.

Section 6 – For Information - Liaison Reports

(J Sterling / T Duffy)

(11:00 – 11:30 AM)

6.1 Joan Sterling – ANSI Conformity Assessment Policy Committee (CAPC)

6.2 Tim Duffy – ANSI International Conformity Assessment Committee (ICAC)

USNC/CAPCC 164

Section 7 – For Action – USNC CAPCC Subcommittee on Operating Procedures of USNC Conformity Assessment Systems

(11:30 AM – 12:30 PM)

7.1 Review of the Operating Procedures of USNC Conformity Assessment Systems.

Executive Summary

Mr. Margis will report on the activities of the CAPCC Subcommittee highlighting the basic principles that should be include in all Rules of Procedures and the need for harmonized terms of reference and updated MOAs with ANSI.

7.2 CAPCC Membership Terms

Executive Summary

Mr. Zertuche will review the CAPCC membership terms.

LUNCH

(12:30 – 1:00 PM)

Section 8 – For Information – Reports on the Conformity Assessment Systems

(1:00 – 1:45 PM)

**8.1 For Information – USNC/IECRE
(G Kelly)**

Executive Summary

Mr. Kelly will provide a brief status report on the activities of the USNC/IECRE and IECERE.

**8.2 IECEE and USNC/IECEE USNC/CAPCC 165
(T Duffy)**

Mr. Duffy will provide a status report on the activities of the IECEE and the USNC/IECEE.

**8.3 IECEEx and USNC/IECEEx USNC/CAPCC 166
(E Massey)**

Mr. Massey will provide a brief status report on the activities of IECEEx and the USNC/IECEEx.

**8.4 IECQ and USNC/IECQ
(R McDermott)**

Mr. McDermott will provide a brief status report on the activities of IECQ and the USNC/IECQ.

- Chair/Officer positions discussion
- Operating Procedures discussion

Section 9 – For Information – Status Report on the USNC CAPC Regulatory Labeling Working Group

(G Schrempp)

(1:45 – 2:00 PM)

Executive Summary

Mr. Schrempp will report on the USNC CAPCC Regulatory Labeling Working Group.

**Section 10 – For Action - CAPCC Task Force on Conformity
Assessment Communications**

(G Schrempp)
(2:00 – 2:15 PM)

Executive Summary

Mr. Schrempp will also provide an update to CAPCC on Task Force.

**Section 11 – For Action – Report on Planning for the CAB Meeting to be Held During the 80th
General Meeting in Frankfurt – 10 October 2016**

(T Duffy)
(2:15 – 2:45 PM)

11.1 For Information – Review of CAB Meeting, 10 October 2016 **CAB/1530/DL**

Mr. Duffy will review the items that will be discussed at the upcoming CAB meeting.

11.2 For Action – IEC CAB Elections **C/1969/INF
C/1970/INF**

Reappointment by Council in Frankfurt of the two following “Automatically Appointed Members” of the CAB for a three-year term of office (2017-2019)

- Mr. Didier BOURGES (France)
- **Mr. Tim Duffy (United States)**

Election/reelection by Council in Frankfurt of the following two members of the CAB for a three-year term in office (2017-2019)

- Mr. Ian FORTE (Australia)
- Mr. Rafael Nava (Mexico)
- Mr. Cengiz Mehmet Batigun (Turkey)

Section 12 – For Information – Conformity Assessment Issues in the Americas

(P Moliski)
(2:45 – 3:00 PM)

Executive Summary

Mr. Moliski will provide an update to CAPCC about CA issues from his perspective as the Chair of the ANSI RSC-Americas.

Section 13 – For Action / Information – USNC Interface with Regional Organizations

(P Piqueira)
(3:00 – 3:30 PM)

Executive Summary

Mr. Piqueira will provide an update on the USNC’s regional outreach initiatives with a look to the future in terms of possible CAPCC participation.

- **FINCA**
- **COPANT**
- **PASC**
- **USNC Mentoring Program**

Section 14 – For Information – USNC Participation in IEC Young Professionals Program
(T Zertuche)
 (3:30 – 3:45 PM)

Executive Summary

Mr. Zertuche will give brief update on the USNC’s participation in the IEC Young Professionals Program.

Section 15 – For Information – 2016 CAPCC/CAB Meeting Schedule
 (3:45 – 3:55 PM)

The following meeting dates for the remainder of 2016 and beyond have been confirmed or are under consideration:

Year 2016

CAPCC/TMC/Council
 30-31 August, 1 September 2016
 Tuesday, Wednesday, Thursday
 Dell, Round Rock, TX

FINCA Meeting
 29-30 September 2016
 Buenos Aires, Argentina

80th IEC General Meeting
Frankfurt, Germany
 - SMB/CAB Monday, 10 October
 - CB Wednesday, 12 October
 - Council Friday, 14 October 2016

World Standards Week
 24 – 28 October 2016
 Washington, DC

Year 2017

CAPCC/TMC/Council
 January 24 – 26
 Tuesday, Wednesday, Thursday
 Fremont, CA (UL)

CAPCC/TMC/Council
 June 6 – 8, 2017
 Tuesday, Wednesday, Thursday
 Pittsburgh, PA (Eaton Corp.)

CAB Meeting

Tuesday, 13 June 2017
Geneva, Switzerland

CAPCC/TMC/Council
September 12 – 14, 2017
Tuesday, Wednesday, Thursday
Corning, NY (Corning Inc.)

81st IEC General Meeting
Vladivostok, Russia
9 – 13 October 2017
- SMB/CAB Monday, 9 October 2017
- CB Wednesday, 11 October 2017
- Council Friday, 13 October 2017

Year 2018
82nd IEC General Meeting
Republic of Korea

Year 2019
83rd IEC General Meeting
China

Year 2020
84th IEC General Meeting
Sweden

Year 2021
85th IEC General Meeting
United Arab Emirates (UAE)

Year 2022
86th IEC General Meeting
USA

Year 2023
87th IEC General Meeting
Egypt

Section 16 – Adjournment
4:00 PM (CDT)