



HEAD OF DELEGATION (HoD) REPORT

U.S. Member Body of the
International Organization for
Standardization (ISO)



U.S. National Committee of the
International Electrotechnical
Commission (IEC)

Please return this report within one month of the completion of the international meeting and submit it to the appropriate ANSI Department as follows:

ISO

USNC

ISOT@ansi.org

USNC@ansi.org

HoD reports can be used for a variety of purposes. For example:

- ❖ To report results of a TC/SC meeting to the related TAG
- ❖ To publicize the work of the TC/SC to the related US constituency via ANSI On-line, USNC News and Notes, or other media
- ❖ To suggest areas for possible development of featured articles
- ❖ To address specific challenges and concerns that the HoD may bring to the attention of related ANSI and/or USNC/IEC management

PLEASE REMEMBER: Your HoD report is NOT filed as a confidential, password protected document and, therefore, may have broad, unintended distribution. Keep this in mind when preparing the report and, if appropriate, use a more secure form of correspondence to call attention to any sensitive issues.

Completed by:

Head of Delegation: (Please print)	Ted Schnaare
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Date:	October 12, 2016

Meeting of:	IEC SC31G – Intrinsically Safe Apparatus
Date(s):	October 12, 2016
Location:	Frankfurt, Germany

1. MEETING ATTENDANCE

Please indicate, if available, both the number of delegates and the countries represented at the Meeting:

There were a total of 25 delegates in attendance representing 14 countries. The U.S. had four delegates in attendance: Ted Schnaare, Ben Schaefer, Tonya Woods, and Mark Coppler (TC31 Chair).

Please comment on significant or unusual attendance issues (e.g., new member bodies, regular members not in attendance, new Chairman or Secretariat, non-accredited U.S. persons, etc.).

This is the first plenary meeting of SC31G chaired by Manfred Kaiser (DE). No other attendance issues of note were observed.

MEETING OBSERVATIONS

2. Overall, how well did the U.S. meet its objectives on policy or technical matters?

- Very Successful -- U.S. positions were accepted in whole**
 Successful -- Compromises were reached which are acceptable to the U.S.
 Not Successful -- U.S. positions were not accepted

3. Please comment on any issues of significance which might have an impact upon materially affected or interested U.S. parties.

- **Future of IEC 60079-25 – the standard will be maintained for the near future as an independent document.**
- **A topic arose about the accuracy of the capacitive ignition curves. The issue is under investigation. See the report from SC31G WG4 for additional details.**

4. Was there any discussion for which the United States was unprepared? (e.g., late document distribution, addition of new items, etc.)

No. The US delegation was well prepared for all discussions.

5. Did the U.S. extend an offer to assume any new TC/SC Secretariat or management positions?

Yes **No**
(If yes, please indicate which position and provide Officer contact information.)

6. Did the U.S. extend an offer to host any future TC/SC meetings?

Yes **No**
If yes, please identify:

7.	<p>Were any new issues raised which require, or might involve, coordination with other U.S. bodies? (Include coordination items with other U.S. TAGs, ANSI policy-level committees (AIF, AIC, the USNC TMC and/or Council, etc.)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please identify:</p>
8.	<p>Did the U.S. put forth/agree to put forth any New Work Items?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please identify:</p>
9.	<p>Was there any evidence of irregular voting by participating countries?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please identify any significant issues or concerns:</p>
10.	<p>Are work items in the TC or SC being affected by related work in regional standards bodies (e.g., CEN, CENELEC, ETSI, PASC, NAFTA, COPANT, etc.)?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> No related regional activity</p> <p>If yes, please explain:</p>
11.	<p>Were any new issues raised which require, or might involve, coordination with emerging market countries?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please explain:</p>
12.	<p>Were any issues raised which relate to or impact existing U.S. regulatory matters?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please explain:</p>
13.	<p>Please identify any IMMEDIATE U.S. TAG actions which will be required as a result of this international meeting.</p> <p>None</p>

14.	Please identify specific decisions which the U.S. delegation believes to be noteworthy for publication, publicity and/or development of a future article. If there are any, would you be willing to help develop an article for publication?
	<p style="text-align: center;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p> <p>No items that I would deem worthy of publicity.</p>
15.	What might be done to further promote the ANSI Federation's goal of "global standards that reflect U.S. interests?" (Consider such issues as how might the U.S. further promote acceptance of related American National Standards in international and, where applicable, regional fora?)
	<p>The US is already an effective participant in the activities of IEC SC31G. We have strong representation on all WGs and MTs. We are routinely successful in promoting US regulatory practice into SC31G documents and standards. We have parallel bodies in the US (UL ST 60079 – TG79G and the SC31G USTAG). Both of these meet twice a year to coordinate US participation in IEC SC31G.</p>
16.	Has this report been provided to your TAG Administrator for US TAG distribution?
	<p style="text-align: center;"> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No </p>
17.	Do you have any questions, comments, or suggestions regarding the ISO/IEC Directives, including the IEC Supplement?
	<p>_____</p> <p>NO _____</p> <p>_____</p>
18.	Other Comments
	<p>_____</p>