HEAD OF DELEGATION (HoD) REPORT

ANSI
American National Standards Institute

U.S. Member Body of the International Organization for Standardization (ISO)

ISO IEC

U.S. National Committee of the International Electrotechnical Commission (IEC)

Please return this report within one month of the completion of the international meeting and submit it to the appropriate ANSI Department as follows:

ISO

USNC

ISOT@ansi.org

USNC@ansi.org

HoD reports can be used for a variety of purposes. For example:

- ❖ To report results of a TC/SC meeting to the related TAG
- ❖ To publicize the work of the TC/SC to the related US constituency via ANSI On-line, USNC News and Notes, or other media
- ❖ To suggest areas for possible development of featured articles
- ❖ To address specific challenges and concerns that the HoD may bring to the attention of related ANSI and/or USNC/IEC management

PLEASE REMEMBER: Your HoD report is NOT filed as a confidential, password protected document and, therefore, may have broad, unintended distribution. Keep this in mind when preparing the report and, if appropriate, use a more secure form of correspondence to call attention to any sensitive issues.

Completed by:

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Date:	March 31, 2015

Meeting of SyC-AAL - Active Assisted Living (Designation/Title)
Date(s) March 3-4, 20115
Location Frankfurt Germany

1. MEETING ATTENDANCE

Please indicate, if available, both the number of delegates and the countries represented at the Meeting:

- Austria
- China
- France
- Germany
- Japan
- Korea
- Netherlands
- New Zealand
- United Kingdom
- United States

Meeting attendance roster and meeting resolutions attached, if available – not available

Please comment on significant or unusual attendance issues (e.g., new member bodies, regular members not in attendance, new Chairman or Secretariat, non-accredited U.S. persons, etc.).

This was the first meeting of the SyC - AAL committee. As such there was good attendence

MEETING OBSERVATIONS

2.   **Overall, how well did the U.S. meet its objectives on policy or technical matters?**

x   **Very Successful -- U.S. positions were accepted in whole**
__   **Successful -- Compromises were reached which are acceptable to the U.S.**
__   **Not Successful -- U.S. positions were not accepted**

3.   **Please comment on any issues of significance which might have an impact upon materially affected or interested U.S. parties.**

This was the first meeting of the SyC - AAL committee. As such this meeting focused on the general set up of the committee - agreeing on scope, committee objectives, forming working groups

4.   **Was there any discussion for which the United States was unprepared? (e.g., late document distribution, addition of new items, etc.)**

none

5.   **Did the U.S. extend an offer to assume any new TC/SC Secretariat or management positions?**

__   **Yes**   x   **No**
(If yes, please indicate which position and provide Officer contact information.)

6.   **Did the U.S. extend an offer to host any future TC/SC meetings?**

___ Yes   x   No

If yes, please identify:

No, but consideration should be given to the US hosting future meetings as it has been decided that there will be two meetings a year.

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7.   Were any new issues raised which require, or might involve, coordination with other U.S. bodies? (Include coordination items with other U.S. TAGs, ANSI policy-level committees (AIF, AIC, the USNC TMC and/or Council, etc.)

    __ Yes   x   No

If yes, please identify:

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8.   Did the U.S. put forth/agree to put forth any New Work Items?

    __ Yes   x   No

If yes, please identify:

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9.   Was there any evidence of irregular voting by participating countries?

    __ Yes   x   No

If yes, please identify any significant issues or concerns:

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10.   Are work items in the TC or SC being affected by related work in regional standards bodies (e.g., CEN, CENELEC, ETSI, PASC, NAFTA, COPANT, etc.)?

    __ Yes   x   No

    __ No related regional activity

If yes, please explain:

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11.   Were any new issues raised which require, or might involve, coordination with emerging market countries?

    __ Yes   x   No

If yes, please explain:

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12.   Were any issues raised which relate to or impact existing U.S. regulatory matters?

    __ Yes   x   No

If yes, please explain:

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13.   Please identify any IMMEDIATE U.S. TAG actions which will be required as a result of this international meeting.

None at this time

14.	Please identify specific decisions which the U.S. delegation believes to be noteworthy for publication, publicity and/or development of a future article. If there are any, would you be willing to help develop an article for publication?
	__ Yes _x_ No
15.	What might be done to further promote the ANSI Federation's goal of "global standards that reflect U.S. interests?" (Consider such issues as how might the U.S. further promote acceptance of related American National Standards in international and, where applicable, regional fora?)
	At this time the work is very new in the committee and we do not have documents for consideration.
16.	Has this report been provided to your TAG Administrator for US TAG distribution?
	_x_ Yes __ No
17.	**Other Comments**
	Next meeting will be held in Nov and is being hosted by the Japan

September 2012