

## Debra Negrón

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**From:** Lawrence, William <william.lawrence@fmapprovals.com>  
**Sent:** Sunday, November 02, 2014 3:01 PM  
**To:** Debra Negrón  
**Subject:** TC31 Report  
**Attachments:** Revised HoD Report Form\_TC31.doc

### Bill

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# HEAD OF DELEGATION (HoD) REPORT

U.S. Member Body of the  
International Organization for  
Standardization (ISO)



U.S. National Committee of the  
International Electrotechnical  
Commission (IEC)

Please return this report within one month of the completion of the international meeting and submit it to the appropriate ANSI Department as follows:

ISO

USNC

ISOT@ansi.org

USNC@ansi.org

HoD reports can be used for a variety of purposes. For example:

- ❖ To report results of a TC/SC meeting to the related TAG
- ❖ To publicize the work of the TC/SC to the related US constituency via ANSI On-line, USNC News and Notes, or other media
- ❖ To suggest areas for possible development of featured articles
- ❖ To address specific challenges and concerns that the HoD may bring to the attention of related ANSI and/or USNC/IEC management

**PLEASE REMEMBER:** Your HoD report is NOT filed as a confidential, password protected document and, therefore, may have broad, unintended distribution. Keep this in mind when preparing the report and, if appropriate, use a more secure form of correspondence to call attention to any sensitive issues.

Completed by:

Head of Delegation: (Please print)	William G Lawrence
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Date:	2014-11-02

Meeting of TC31

(Designation/Title)

Date(s) 2014-10-30 & 2014-10-31

Location Northbrook IL USA

<b>1. MEETING ATTENDANCE</b>
<p>Please indicate, if available, both the number of delegates and the countries represented at the Meeting:</p> <p><b>58 Delegates from 19 countries</b></p> <p><input type="checkbox"/> Meeting attendance roster and meeting resolutions attached, if available</p> <p>Please comment on significant or unusual attendance issues (e.g., new member bodies, regular members not in attendance, new Chairman or Secretariat, non-accredited U.S. persons, etc.).</p> <p><b>New Chairman (from 2014-08-01), Mark Coppler (US)</b></p>

<b>MEETING OBSERVATIONS</b>
<b>2. Overall, how well did the U.S. meet its objectives on policy or technical matters?</b>
<p><input checked="" type="checkbox"/> <b>Very Successful -- U.S. positions were accepted in whole</b></p> <p><input type="checkbox"/> <b>Successful -- Compromises were reached which are acceptable to the U.S.</b></p> <p><input type="checkbox"/> <b>Not Successful -- U.S. positions were not accepted</b></p>
<b>3. Please comment on any issues of significance which might have an impact upon materially affected or interested U.S. parties.</b>
<b>4. Was there any discussion for which the United States was unprepared? (e.g., late document distribution, addition of new items, etc.)</b>
no
<b>5. Did the U.S. extend an offer to assume any new TC/SC Secretariat or management positions?</b>
<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(If yes, please indicate which position and provide Officer contact information.)</p> <p>Mark Coppler elected as Vice Chairman</p>
<b>6. Did the U.S. extend an offer to host any future TC/SC meetings?</b>
<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please identify:</p>
<b>7. Were any new issues raised which require, or might involve, coordination with other U.S. bodies? (Include coordination items with other U.S. TAGs, ANSI policy-level committees (AIF, AIC, the USNC TMC and/or Council, etc.)</b>

<p><input type="checkbox"/> Yes                      <input checked="" type="checkbox"/> No  If yes, please identify:</p>
<p><b>8. Did the U.S. put forth/agree to put forth any New Work Items?</b></p> <p><input type="checkbox"/> Yes                      <input checked="" type="checkbox"/> No  If yes, please identify:</p>
<p><b>9. Was there any evidence of irregular voting by participating countries?</b></p> <p><input type="checkbox"/> Yes                      <input checked="" type="checkbox"/> No  If yes, please identify any significant issues or concerns:</p>
<p><b>10. Are work items in the TC or SC being affected by related work in regional standards bodies (e.g., CEN, CENELEC, ETSI, PASC, NAFTA, COPANT, etc.)?</b></p> <p><input type="checkbox"/> Yes                      <input checked="" type="checkbox"/> No  <input type="checkbox"/> No related regional activity  If yes, please explain:</p>
<p><b>11. Were any new issues raised which require, or might involve, coordination with emerging market countries?</b></p> <p><input type="checkbox"/> Yes                      <input checked="" type="checkbox"/> No  If yes, please explain:</p>
<p><b>12. Were any issues raised which relate to or impact existing U.S. regulatory matters?</b></p> <p><input type="checkbox"/> Yes                      <input checked="" type="checkbox"/> No  If yes, please explain:</p>
<p><b>13. Please identify any IMMEDIATE U.S. TAG actions which will be required as a result of this international meeting.</b></p> <p>no</p>
<p><b>14. Please identify specific decisions which the U.S. delegation believes to be noteworthy for publication, publicity and/or development of a future article. If there are any, would you be willing to help develop an article for publication?</b></p> <p><input type="checkbox"/> Yes                      <input checked="" type="checkbox"/> No</p>
<p><b>15. What might be done to further promote the ANSI Federation's goal of "global standards that reflect U.S. interests?" (Consider such issues as how might the U.S. further promote acceptance of related American National Standards in international</b></p>

and, where applicable, regional fora?)
<b>16. Has this report been provided to your TAG Administrator for US TAG distribution?</b>
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>17. Other Comments</b>

September 2012