

Shayna Knazik

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PROFESSIONAL EXPERIENCE

National Electrical Manufacturers Association DICOM General Secretary

December 2023 – Present

- Oversees the standard development processes, daily operations, and strategic direction of DICOM.
- Manages the DICOM Standard Committee, the governing body of DICOM, as well as WG-06 Base Standard which is the technical steering committee responsible for the maintenance of the Standard.
- Facilitates the development and execution of new work items, additions, and edits to the Standard.
- Responsible for the DICOM budget and annual dues process.
- Represents DICOM to international stakeholders. Works with other standardization organizations and industry groups to promote the adoption and implementation of the Standard.
- Currently overseeing the DICOM Standard Committee and all 34 Working Groups. Collaborates with WG chairs and members to develop and maintain the DICOM standard, including identifying areas for improvement and implementing changes.
- Facilitates communication and collaboration between WG members, including organizing meetings, disseminating information, and resolving conflicts.

National Electrical Manufacturers Association Senior Project Manager

April 2020 – December 2023

- Managed 15 DICOM Working Groups.
- Participated in the development of policies and procedures for DICOM.
- Proficient in taking, editing, and disseminating organized and succinct meeting minutes to ensure that all participants are accurately informed about decisions, actions, and assigned tasks.
- Managed the WG ballot process, including reviewing and approving ballot items and coordinating the submission of ballots, as well as the Public Comment process for DICOM Supplements.
- Represented DICOM at external events, including conferences, meetings, and other industry gatherings.

American Association of Physicists in Medicine Programs Manager and Science Council Liaison

February 2014 – April 2020

- Provided day-to-day project management of Science Council (SC) activities, as well as the activities of its categorical committees. Served as a process expert by simultaneously managing multiple projects with tight timeline and making recommendations based on AAPM policies, research, and institutional knowledge.
- Responsible for the development and oversight of the SC budget, as well as the budgets of its 170+ subgroups.
- Facilitated conversations and monitored action items to steer the Council and keep its committees moving forward to meet established goals. Strategized with members to establish Council initiatives and goals.
- Established and maintained relations with domestic and international entities, including DICOM, IEC, IHE, ANSI, and other standards organizations, as well as various professional societies and federal agencies including ASTRO, APS, SPIE, NIH/NCI, EFOMP, and IAEA.
- Attended one domestic and two international meetings as the delegated Secretariat for DICOM Working Group 28

EDUCATION

BA in Political Science, Notre Dame of Maryland University, 2011
Top 10% of class; Magna Cum Laude Distinction

TECHNICAL SKILLS

- Microsoft Office Suite • CRM Platforms • Virtual Collaboration & Meeting Platforms Website Maintenance • Project Management Tools