1.0 Ratification of the HITSP Panel Chairman
10:00AM – 10:15AM

DOCUMENT: HITSP 09 N 426

In accordance with the HITSP Charter (HITSP 06 N 48, Section 4.2.1.1), the Panel will be asked to ratify the extension of the term of the Chairman of the Panel. The Chairman’s term is scheduled to conclude on December 31, 2009. The Panel will be requested to extend the conclusion of the term to January 31, 2010.

The following motion will be presented for approval:

ACTION: The Panel will be requested to extend John D. Halamka, MD term as HITSP Chair until January 31, 2010.

2.0 Opening of Meeting & Remarks by Chairman
10:15AM – 10:25AM

As Dr. Halamka will not be able to attend the Panel meeting until 3PM, Dr. Braithwaite, Vice-Chairman will open the meeting and provide brief remarks about the agenda.

3.0 Approval of Draft Agenda
10:25AM – 10:30AM

DOCUMENT: HITSP 09 N 424 Rev. 1

Ms. Frances E. Schrotter

Dr. Bill Braithwaite

Ms. Michelle Deane
4.0 IRT (Internal Review Team) Report
10:30AM – 11:00AM
DOCUMENT: HITSP 09 N 430

The IRT will provide an overview of HITSP Capabilities & Service Collaborations.

Dr. Steve Hufnagel

5.0 Report from the HITSP Technical Committees
11:00AM – 11:15AM
DOCUMENT: HITSP 09 N 427

Ms. Sensmeier will provide an introduction of the technical committees and their respective co-chairs.

Ms. Joyce Sensmeier

5.1 Population
11:15AM – 11:45AM
DOCUMENT: HITSP 09 N 427

The co-chairs will present a summary of the 2009 work including reports from the Quality Measures, Clinical Research Tiger Teams and the Newborn Screening Work Group.

The Panel will have an opportunity for Q&A.

Dr. Floyd Eisenberg
Dr. Eileen Koski
Dr. Anna Orlova (tentative)

5.2 Consumer
11:45AM – 12:15PM
DOCUMENT: HITSP 09 N 427

The co-chairs will present a summary of the 2009 work.

The Panel will have an opportunity for Q&A.

Dr. Mureen Allen
Mr. Charles Parisot
Dr. Scott Robertson (tentative)

LUNCH
12:15PM – 1:30PM

5.3 Provider
1:30PM – 2:00PM
DOCUMENT: HITSP 09 N 427

The co-chairs will present a summary of the 2009 work.

The Panel will have an opportunity for Q&A.

Dr. Allen Hobbs
Dr. Steve Hufnagel
Dr. Mike Lincoln (tentative)

5.4 Security, Privacy and Infrastructure
2:00PM – 2:30PM
DOCUMENT: HITSP 09 N 427

The co-chairs will present a summary of the 2009 work including a report from the Consumer Preferences Tiger Team.

The Panel will have an opportunity for Q&A.

Mr. Glen Marshall
Mr. John Moehrke
Dr. Walter Suarez (tentative)
5.5 Care Management & Health Records  
**2:30PM – 3:00PM**  
**DOCUMENT:** HITSP 09 N 427  
Dr. Greg Alexander  
Mr. Keith Boone  
Mr. Corey Spears  
(tentative)

The co-chairs will present a summary of the 2009 work including a report from the Data Architecture Tiger Team.

The Panel will have an opportunity for Q&A.

5.6 Administrative & Financial  
**3:00PM – 3:30PM**  
**DOCUMENT:** HITSP 09 N 427  
Mr. Durwin Day  
Mr. Don Bechtel  
Mr. Manick Rajendran  
(tentative)

The co-chairs will present a summary of the 2009 work.

The Panel will have an opportunity for Q&A.

**BREAK**  
**3:30PM – 4:00PM**

6.0 Education and Communications Committee Update  
**4:00PM – 4:15PM**  
**DOCUMENT:** HITSP 09 N 428  
Dr. Walter Suarez

The co-chairs will provide an update of the committee’s work including 2010 plans as well as the planned Webinars through 2009.

7.0 2009 Work Plan and Schedule  
**4:15PM – 4:30PM**  
**DOCUMENT:** HITSP 09 N 429  
Mr. Lee Jones

Mr. Jones will provide an update of the 2009-2010 work plan and schedule.

8.0 Foundations Committee Update  
**4:30PM – 4:45PM**  
**DOCUMENT:** HITSP 09 N xxx  
Mr. Ed Larsen

Mr. Larsen will provide an update of the Foundations committee work including the harmonization projects, and reports from the medication terminologies work group, the information interchange.

9.0 Upcoming HITSP Panel meetings  
**4:45PM – 5:00PM**  
Ms. Michelle Deane

- December 15, 2009 - teleconference  
- January 20, 2010 – Face to Face – Sheraton National, Arlington, VA

10.0 Adjournment  
**5:00PM**  
Dr. John Halamka