Thursday, January 5, 2006

Meeting: 10:00 am – 5:00 pm

1.0 Opening of Meeting & Remarks by Chairman
10:00am – 10:20am
Dr. Halamka will open the meeting and provide brief remarks on the objectives of the Panel meeting and work of the HITSP.

2.0 Approval of the Draft Agenda
10:20am – 10:25am
Ms. Michelle Deane

3.0 Update from the Office of the National Coordinator
10:25am – 11:25am
Dr. John Loonsk

Dr. Loonsk will provide a brief overview of the Office of the National Coordinator activities to date and the Breakthrough areas that are under consideration by AHIC (American Health Information Community).

The Panel will have an opportunity for Q&A.

4.0 Report from December 13 HITSP Board meeting
11:25am – 11:40am
Dr. John Halamka

Dr. Halamka will report on items of interest from the Board meeting not otherwise addressed on the agenda.

LUNCH
11:40am – 12:45pm

5.0 Report from the HITSP Committees
5.1 Charter/Governance Committee (CGC) Mr. Michael Aisenberg
12:45am – 1:30pm
**DOCUMENT:** HITSP 05 N 21, 24, 26, 28, 40, 41, 43

Mr. Aisenberg will present an overview of the HITSP Charter/Governance Committee process and will lead the Panel through a review of the revised HITSP Charter.

The Panel will have an opportunity for Q&A.

5.1.1 Vote on the HITSP Charter Dr. John Halamka

**ACTION:** The Panel will be asked to ratify the revised Charter.

5.2 Use Case Committee (UCC) Ms. Joyce Sensmeier
1:30pm – 2:15pm
**DOCUMENT:** HITSP 05 N 35, 36, 37, 38, 39, 45

Ms. Sensmeier will present an overview of the Use Case Committee process and activities to date. She will also provide the overall process for reviewing and approving instances in support of the Breakthrough areas identified by AHIC.

The Panel will have an opportunity for Q&A.

6.0 Presentation on 2006 Milestones Ms. Christine Fantaskey
2:15pm – 2:45pm
**DOCUMENT:** HITSP 05 N 42

Ms. Fantaskey will provide an overview of the team that supports HITSP, HITSP’s relationship to AHIC and significant milestones for 2006.

7.0 Standards Harmonization Process HITSP Panel Members
2:45pm – 3:45pm

Members of the Panel will be invited to discuss the standards harmonization process and any potential challenges to that process including conflicts and gaps.
8.0 Demonstration of the NIST Landscape tool
3:45pm – 4:45pm
DOCUMENT: HITSP 06 N 46

Ms. Lynne Rosenthal
Mr. Tom Rhodes

The NIST 'Health Care Standards Landscape' (HCSL), or Landscape,' provides a Web-based tool for publishing and finding information on healthcare standards, organizations, and related references, that can assist in standards development, coordination, implementation, adoption and use by developers, users, and other stakeholders. This prototype capability, developed by NIST with sponsorship from AHRQ, is operational and available for all to use, and will be described and demonstrated by NIST.

9.0 Plan for the 2006 HITSP Panel meetings
4:45pm – 5:00pm
DOCUMENT: HITSP 06 N 47

Ms. Frances Schrotter

A proposed schedule will be provided for consideration.

10.0 Adjournment
5:00 pm

Dr. John Halamka