

**Marco Rossi**  
Director, Standardization and Technical Policy

**TO THE ISO MEMBER BODIES**

Reference: IWA 46  
Date: 2024-03-12

## **Invitation to an international workshop on:**

### **Ethics and Integrity in Sport – Guidelines**

Dear ISO Members,

Following approval by the Technical Management Board of a proposal from the Association française de normalisation (AFNOR), we are pleased to invite you to a workshop to develop an International Workshop Agreement (IWA 46) on *Ethics and Integrity in Sport – Guidelines*.

#### **Meeting information of the Workshop**

**Date:** 10 to 14 June 2024 from 9:30 to 16:30 UTC+2

**Venue:** Only registered participants will be welcomed

11 Rue Francis de Pressensé, 93210 Saint-Denis, France.

See more information on where we are, where to stay and practical information in **Annex 3**.

**Fee:** None; although all expenditures including transportation, accommodation, health insurance and visa fees will be paid by your own organization.

**Remote participation:** The Workshop is planned as a Face-to-Face meeting. However, a request of virtual participation can be received via the registration form.

#### **To participate**

Please fill in the registration form below in **Annex 4** and send it back at the latest by the **19 April 2024** to the secretariat: [yann.orhan@afnor.org](mailto:yann.orhan@afnor.org)

The Workshop participation will be opened to registered participants only.

**International Organization  
for Standardization**

Chemin de Blandonnet 8  
1214 Geneva, Switzerland

Tel +41 22 749 01 11  
[central@iso.org](mailto:central@iso.org)

We would be grateful if you could publicize this event in your country.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Marco Rossi', written in a cursive style.

**Marco Rossi**

Director, Standardization and Technical Policy

cc. Vice-President (technical management), General Secretary & CEO of IEC



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# INVITATION to International Workshop Agreement 46 Ethics and Integrity in Sport – Guidelines

Workshop: 10 to 14 June 2024

At AFNOR

11 Rue Francis de Pressensé, 93210 Saint-Denis, France

The French Ministry of Sports and Olympic and Paralympic Games and AFNOR are pleased to invite interested stakeholders from public and private sector organizations worldwide to participate in the ISO International Workshop Agreement (IWA) on ethics and integrity in Sport.

## **Background**

Submitting this proposal for an IWA to the international standardization community represents a priority of the Ministry and Madam Minister Amélie Oudéa-Castéra, in the context of the major international event hosted by France, i.e. Paris 2024 Olympic and Paralympic Games, as publicized on the website listing the commitments undertaken and especially the desire to make a positive contribution to the legacy of the games.

## **Purpose**

The purpose of the IWA is to developing guidelines in the field of sports ethics and integrity with the following objectives:

- to define a comprehensive framework for the Sports Movement and harmonised best practices at international level;
- to engage sports organizations willingness to implement ethics and integrity policies in sport;
- to encourage cooperation at international level, particularly at public authority level.

The deliverable is foreseen to include both methodological recommendations and a toolbox of actions to be implemented in human, organizational and economic terms, irrespective of the nature of these risks and the sports organizations that refer to them. It would apply to all types of organizations, including federations, professional leagues, decentralised entities, sports associations, sports clubs, and organisers of competitions (private or otherwise), regardless of their size.



## Scope

This document defines the main principles, guidelines and actions to be implemented by the sports organizations with respect to ethics and integrity.

These principles are defined around the following three pillars:

- ethics and integrity of sports organizations;
- ethics and integrity of sports competitions;
- ethics and integrity of individuals involved in sports.

This document is intended for all types of sports organizations such as, but not limited to: federations, professional leagues, decentralised entities, sports associations, professional and amateur sports clubs, and organisers of competitions (private or otherwise), regardless of their size.

The purpose of this document is to encourage and help sports organizations to address integrity issues via:

- the adoption of policies and procedures;
- the operational implementation of these procedures;
- the monitoring and checking of these same procedures.

**See more about the proposal in Annex 2**, as approved by the Technical Management Board of ISO (TMB Resolution 02/2024).

## Compliance with ISO process

AFNOR, the French member body of ISO, guarantees its support in the management and publication of the IWA in compliance with ISO Directives, following the principles of international standardization: transparency, fairness and consensus.

AFNOR appoints Mrs Amandine CARTON (French Ministry of Sports and Olympic and Paralympic Games) as chairperson and Mr Yann ORHAN (AFNOR) as secretary of the Workshop.

## To participate

Please fill in the registration form below **in Annex 4** and send it back at the latest by the **19 April 2024** to the secretariat: [yann.orhan@afnor.org](mailto:yann.orhan@afnor.org).

The Workshop participation will be opened to registered participants only.

## Time schedule for the ISO IWA Proposal

A consultation will be organized ahead of the meeting and by **24 April 2024**, on working documents to call for comments. Documents will be shared with all those registered.

The Workshop will take place at AFNOR from **10 to 14 June 2024**. A possibility to join virtually will be provided.



Once the discussions have reached their conclusion, the final text of the IWA as arising from the Workshop consultation and week of meeting will be submitted to ISO for publication. ISO members may market and promote the document through their regular channels. ISO will hold the copyright on the document.

## Meeting information of the Workshop

Date: **10 to 14 June, 2024** from 9:30 to 16:30 UTC+2

Venue: Only registered participants will be welcomed  
11 Rue Francis de Pressensé, 93210 Saint-Denis, France.

See more information on where we are, where to stay and practical information in **Annex 3**.

Fee: None; although all expenditures including transportation, accommodation, health insurance and visa fees will be paid by your own organization.

Remote participation: The Workshop is planned as a Face-to-Face meeting. However a request of virtual participation can be received via the registration form.

Draft agenda: **Day 1 - 10 June 2024**

	Schedule (UTC+2)
<b>1. Opening of the meeting / <a href="#">Code of conduct</a></b>	<b>9:30</b>
<b>2. Roll call of delegates</b>	<b>9:50</b>
<b>3. Adoption of the agenda</b>	<b>10:10</b>
<b>4. Purpose and objectives of the IWA</b>	<b>10:20</b>
<b>5. Review of actions</b> <ul style="list-style-type: none"><li>• <b>Presentation of Initial draft</b> (<i>Draft available by 24 April 2024</i>)</li><li>• <b>Comments received during the consultation organized ahead the Workshop</b> (<i>Comments available by 25 May 2024</i>)</li><li>• <b>Answers to comments proposed by Workshop chairperson and secretary</b> (<i>Proposed answers available by 3 June 2024</i>)</li></ul>	<b>10:35</b>
<b>BREAK</b>	<b>10:45</b>
<b>6. Working Plan – Proposal of Ad’hoc Groups</b>	<b>11:00</b>
<b>7. Discussions on draft IWA 46 – General parts</b>	<b>11:15</b>
<b>7.1 Title and scope</b>	
<b>LUNCH BREAK</b>	<b>12:30</b>
<b>7.2 Terms and definitions</b>	<b>13:30</b>
<b>7.3 General Principles</b>	<b>14:30</b>
<b>BREAK</b>	<b>15:00</b>
<b>7.4 Communication strategy</b>	<b>15:15</b>
<b>7.5 Annexes</b>	<b>15:45</b>



Draft agenda: Day 2, 3, 4 – 11 to 13 June 2024

**Separation into Ad'hoc Groups targeting a specific part of the IWA**

	<b>Tuesday 11th June</b>	<b>Wednesday 12th June</b>	<b>Thursday 13th June</b>
<b>Morning (9:30 - 12:30)</b>	ADHOC Group 1 Guidelines - sports organizations	ADHOC Group 3 Guidelines - individuals involved in sports	ADHOC Group 2 Guidelines - sports competitions
<b>Lunch (1 h)</b>			
<b>Afternoon (13:30 - 16:30)</b>	ADHOC Group 2 Guidelines - sports competitions	ADHOC Group 1 Guidelines - sports organizations	ADHOC Group 3 Guidelines - individuals involved in sports

Draft agenda: Day 5 – 14 June 2024

	<b>Schedule (UTC+2)</b>
<b>1. Consolidation of all the parts provided the first day and by the Ad'hoc Groups</b>	<b>9:30</b>
<b>BREAK</b>	<b>10:45</b>
<b>2. Validation of the draft IWA 46</b>	<b>11:00</b>
<b>LUNCH BREAK</b>	<b>12:30</b>
<b>3. Conclusion of the Workshop</b>	<b>13:30</b>
<b>BREAK</b>	<b>14:45</b>
<b>4. IWA Promotion Plan</b>	<b>15:00</b>
<b>5. Any other business</b>	<b>16:15</b>
<b>6. Closure of the meeting</b>	<b>16:30</b>

**Questions**

Should you have any question, as Workshop secretary, I will be glad to be of assistance.

Sincerely,

Yann Orhan

Secretary of the Workshop

AFNOR Standardization

[yann.orhan@afnor.org](mailto:yann.orhan@afnor.org)

Paris, 8 March 2024



### PROPOSAL FOR AN INTERNATIONAL WORKSHOP AGREEMENT

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A proposal for an International Workshop Agreement (IWA) shall be submitted to the secretariat of the Technical Management Board at ISO/CS ([tmb@iso.org](mailto:tmb@iso.org)). Proposals will be referred to the ISO Technical Management Board for approval (4-week ballot).

Once the proposal for the IWA is approved by the TMB, the proposer will be requested to prepare an announcement/ invitation to the workshop, which will be circulated to the ISO members by ISO/CS. Please note that the announcement must be made at least 90 days in advance of the agreed date to allow potential attendees adequate time to plan on attending the workshop (Annex SI.3).

See the [ISO Supplement Annex SI](#) for full details of the Procedure for the development of IWAs.

#### Proposer

*A proposal to hold an ISO workshop for the purpose of developing one or more IWAs on a particular subject may come from any source, including ISO member bodies, liaison organizations, corporate bodies etc. An organization that is not an ISO member body or liaison organization, or is not international in scope, shall inform the ISO member body in its country of its intent to submit such a proposal.*

The French Ministry of Sport and Olympic and Paralympic Games, with the support of AFNOR (Association française de normalisation, the French standardization body).

Submitting this proposal for an IWA to the international standardization community represents a priority of the Ministry and Madam Minister Amélie Oudéa-Castéra, in the context of the major international event hosted by France, i.e. Paris 2024 Olympic and Paralympic Games, as publicized on the website listing the commitments undertaken and especially the desire to make a positive contribution to the legacy of the games (<https://www.paris2024.org/en/building-the-legacy-of-the-games/#creating-a-lasting-positive-impact>).

#### Contact details of proposer

**Name:** Amandine Carton & Yann Orhan

**Email:** [amandine.carton@sports.gouv.fr](mailto:amandine.carton@sports.gouv.fr) & [yann.orhan@afnor.org](mailto:yann.orhan@afnor.org)

#### Title of the proposed IWA

Ethics and Integrity in Sport - Guidelines

## **Purpose and justification**

Being a vehicle for transmission of key values such as fair play, solidarity, equality, inclusion and respect – particularly to young people – sports organizations are expected to behave irreproachably. The development of illegal, misogynistic, and unethical behaviours in sport in recent years jeopardises these values and their overall credibility, with the general public, governments or investors. Corruption, money-laundering, match-fixing, doping or the failure to respect human rights (especially around gender and sexuality) in sport have an impact on society at all levels and are likely to reduce confidence in sport and in its attractiveness. All stakeholders and sports organizations need to take action and fight against such practices in the name of sporting values, both at local and international level.

Many initiatives have been launched to reach this goal. In addition to these, ISO standardization would provide highly valuable support in harmonizing guidelines aimed at setting a high level standard of the integrity of sport. This approach has been supported by the Council of Europe, which has recommended the development of an ISO standard on governance of sports organizations (see CoE Resolution 2199 (2018)).

A first step is proposed here in the form of a workshop agreement (IWA) aimed at developing guidelines in the field of sports ethics and integrity with the following objectives:

- to define a comprehensive framework for the Sports Movement and harmonised best practices at international level;
- to engage sports organizations willingness to implement ethics and integrity policies in sport;
- to encourage cooperation at international level, particularly at public authority level.

The deliverable is foreseen to include both methodological recommendations and a toolbox of actions to be implemented in human, organizational and economic terms, irrespective of the nature of these risks and the sports organizations that refer to them. It would apply to all types of organizations, including federations, professional leagues, decentralised entities, sports associations, sports clubs, and organisers of competitions (private or otherwise), regardless of their size.

It is crucial that those requirements be specially designed for the Sports Movement, on the one hand, as it is characterized by the diversity of sports organizations (size, public or private statute, amateur or professional) and by the transnational nature of the challenges they face and, on the other hand, because key issues of public interests are at stake (public health, gambling, public procurement, civil engineering, etc.). The specific nature of sport shall be considered in order to ensure the success of this initiative. A publication in time for the Paris 2024 Olympic and Paralympic Games would enable these requirements to be widely promoted.

A careful review of existing ISO technical bodies points out the absence of a technical committee that could fully host the development of an ISO deliverable on ethics and integrity at the present time. Therefore, based on experience, it appears appropriate to first establish an IWA to promptly discuss and share guidelines on these topics. Once the IWA is published, its promotion and upgrade into an International Standard would be considered and could be proposed to an appropriate standardization technical body.



### **Draft Scope**

This document defines the main principles, guidelines and actions to be implemented by the sports organizations with respect to ethics and integrity.

These principles are defined around the following three pillars:

- ethics and integrity of sports organizations;
- ethics and integrity of sports competitions;
- ethics and integrity of individuals involved in sports.

This document is intended for all types of sports organizations such as, but not limited to: federations, professional leagues, decentralised entities, sports associations, professional and amateur sports clubs, and organisers of competitions (private or otherwise), regardless of their size.

The purpose of this document is to encourage and help sports organizations to address integrity issues via:

- the adoption of policies and procedures;
- the operational implementation of these procedures;
- the monitoring and checking of these same procedures.

### **Contribution to Sustainable Development Goals (SDGs):**

These guidelines would contribute to the following goals:

Goal 3: Good health and well-being "Ensure healthy lives and promote well-being for all at all ages"

Goal 4: Quality education "Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all"

Goal 5: Gender equality "Achieve gender equality and empower all women and girls"

Goal 8: Decent work and economic growth "Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all"

Goal 10: Reduced inequality "Reduce income inequality within and among countries"

Goal 11: Sustainable cities and communities "Make cities and human settlements inclusive, safe, resilient, and sustainable"

Goal 16: Peace, justice and strong institutions "Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels"

### **Meetings**

No participation fees will be requested from those who participate in the workshop; however, the participants will be expected to cover their own expenses.

Face-to-face meetings will be organized. Connection via Zoom will be provided for those who would be unable to attend.

The workshop language will be English.

### Action plan

Following ISO TMB approval, the IWA's provisional development plan will include the following stages:

#### 1) Workshops

The IWA workshops will aim at building consensus for the draft text of an IWA. It is envisaged that this can be achieved through 3 workshops:

- One Kick-off Meeting;
- One workshop detailing the 3 main parts of the document;
- One conclusive workshop.

#### 2) Consultations

A draft IWA will be circulated to participants before each workshop for comments. All feedback received will then be compiled in preparation of the following workshop to address major comments, concerns and objections, if any.

#### 3) Publication and Distribution

The final text of IWA will be submitted to ISO for publication after the final workshop. ISO members may market and promote the document through their regular channels. ISO will hold the document's copyright.

### Timetable

Steps	Description/Details	Estimated dates
Consultation on the draft		February 2024
Workshop 1 One Day	Kick-off Meeting Discussion on the structure of the draft	March 2024
Consultation on the draft		March/April 2024
Workshop 2 Day 1 Day 2 Day 3	Ethics and integrity of sports organizations Ethics and integrity of sports competitions Ethics and integrity of individuals involved in sports	April 2024
Consultation on the draft		April/May 2024
Workshop 3	Closing meeting	May/June 2024
Publication		July 2024

**Does the proposed IWA relate to or impact on any existing work in ISO committees?**

Yes       No

**Please list any relevant documents and/or ISO committees**

Possible relevant existing ISO committees:

There is no direct link identified to any other work and/or committee.

Nevertheless, the subject of ethics and integrity in sport is at the crossing point of different topics such as: good governance, fight against corruption, whistle-blower protection, and could refer more generally to corporate social responsibility.

**ISO/PC 337** *Guidelines for the promotion and implementation of gender equality*

**ISO/TC 309** *Governance of organizations,*

**ISO/PC 250** *Sustainability in event management,*

**ISO/TC 260** *Human resource management,*

**ISO/TC 262** *Risk management,*

these technical committees develop standards which give general frames, but the IWA targets the specificity of Sport.

**ISO/TC 83** *Sports and other recreational facilities and equipment,* but the IWA is not linked to sports equipment.

Relevant existing documents:

Every effort would be made to ensure that this IWA is complementary to existing work and is not in conflict or competing ISO deliverables.

**ISO 37000:2021** *Governance of organizations – Guidance with a definition on ethic behaviour*

**ISO 37001:2016** *Anti-bribery management systems – Requirements with guidance for use*

**ISO 37002:2021** *Whistleblowing management systems – Guidelines*

**ISO 37301:2021** *Compliance management systems – Requirements with guidance for use with a definition proposed on compliance culture*

**ISO 26000:2010** – *Guidance on Social Responsibility*

**ISO 20121:2012** *Event sustainability management systems – Requirements with guidance for use*

**ISO/TS 17033:2020** *Ethical claims and supporting information – Principles and requirements*

**AFNOR SPEC S50-020** *Ethique et intégrité du sport – Lignes directrices*

International Olympic Committee (IOC), Basic Universal Principles of Good Governance of the Olympic and Sports Movement, 2008

International Olympic Committee (IOC), Basic Universal Principles of Good Governance of the Olympic Movement, 2022 - Extract of the IOC Code of Ethics.

Council of Europe, Recommendations for core common criteria in sports governance (appendix to Resolution 2199 (2018))

UNODC, Safeguarding sport from corruption, Conference report, 2019

Council of Europe, Guidelines on sport integrity, 2020

Council of Europe, European Sports Charter –Ethics and sport in Europe

UNESCO Kazan Action Plan, 2017

<p>OECD Recommendation on Public Integrity  Tackling bribery in sport: an overview of relevant laws and standards (IPAX)  Ethics and sport in Europe (EPAS)  WADA Code of Ethics  Ethics in standards (BSI Consumer &amp; Public Interest Network)</p>
<p><b>Relevant stakeholders (list of organizations that may be interested)</b></p> <ul style="list-style-type: none"> <li>• Sports ministries</li> <li>• Foreign affairs departments</li> <li>• Law enforcement (at national and international levels)</li> <li>• Customs (re. trade of doping substances)</li> <li>• Concerned judicial authorities</li> <li>• National data protection offices/officers</li> <li>• Anti-corruption authorities</li> <li>• Anti-doping authorities</li> <li>• Betting regulation authorities</li> <li>• National authorities, including regulatory authorities for gambling</li> <li>• Local authorities</li> <li>• International organizations (e.g. UNESCO, UNICEF, UNODC, OECD, Interpol, Council of Europe)</li> <li>• International, national or local sports organizations such as: <ul style="list-style-type: none"> <li>- International Olympic and Paralympic Committees (IOC, IPC)</li> <li>- National Olympic and Paralympic Committees</li> <li>- International and/or national sports federation (e.g. FIFA)</li> </ul> </li> <li>• Athletes/coaches/referees representatives</li> <li>• Lotteries and other gambling organizations (e.g. ULIS)</li> <li>• Sport integrity agencies</li> <li>• Sponsors.</li> <li>• Charities(e.g. Women in Sport)</li> </ul>
<p><b>Member body willing to act as secretariat</b></p> <p>AFNOR</p>
<p><b>Number of meetings to be held (if more than one is envisaged) and proposed dates</b></p> <p>Number of meetings : 3 (1 kick-off meeting, 1 workshop of 3 days for the 3 main topics, 1 concluding workshop )  Target date for end of work : July 2024</p>
<p><b>Annexes are included with this proposal (give details)</b></p> <p>An annex is attached with the table of contents and schematic overview of the published national guidelines AFNOR Spec S50-020 Sport’s Ethic &amp; integrity – Guidelines</p>



## Annex

### Table of contents

#### Introduction

#### — 1.Scope

#### — 2.Terms and definitions

#### — 3.Integration of ethics and integrity principles into sports organizations

- 3.1. General
- 3.2. Governance and chain of responsibility
- 3.3. Strategy and planning
- 3.4. Evaluation and continuous improvement

#### — 4.Guidelines regarding ethics and integrity of sports organizations

- 4.1. General
- 4.2. Field 1 – Compliance with democratic principles
- 4.3. Field 2 - Financial transparency
- 4.4. Field 3 - Fight against corruption
- 4.5. Field 4 - Prevention of conflicts of interest
- 4.6. Field 5 - Management of whistleblower reports

#### — 5.Guidelines regarding the ethics and integrity of sports competitions

- 5.1. General
- 5.2. Field 6 - Fight against the manipulation of sports competitions
- 5.3. Field 7 - Fight against doping
- 5.4. Field 8 - Fight against mechanical and technological fraud

#### — 6.Guidelines regarding the ethics and integrity of persons

- 6.1. General
- 6.2. Field 9 – Fight against violence, discrimination and incivility
- 6.3. Field 10 - Fight against violence in sports arenas
- 6.4. Field 11 - Safeguarding the legal and social situation of registered and professional sportspersons

#### — 7.Communication

- 7.1. General
- 7.2. Definition of a communication strategy

#### Annex A — Methodology for integrating the principles of ethics and integrity into the sports organization

#### Annex B — Tables for implementation of fields of action

#### Annex C — Normative environment and reference texts

#### Annex D — Educational resources

<b>Clause 1 - Scope</b>		<b>Clause 2 - Terms and definitions</b>		
<b>Clause 3 - Integration of ethics and integrity principles into sports organizations</b>				
<b>Clause 4 - Ethics and integrity of sports organizations</b>				
DA1 - Respect for democratic principles	DA2 - Financial transparency	DA3 - Fight against corruption	DA4 - Prevention of conflicts of interest	DA5 - Management of whistleblower reports
<b>Clause 5 - Ethics and integrity of sports competitions</b>				
DA6 - Fight against the manipulation of sports competitions	DA7 - Fight against doping		DA8 - Fight against mechanical and technological fraud	
<b>Clause 6 - Ethics and integrity of persons</b>				
DA9 - Fight against violence, discrimination and incivility	DA10 - Fight against violence in sports arenas		DA11 - Safeguarding the legal and social situation of registered and professional sportspersons	
<b>Clause 7 - Communication</b>				
<b>Annexes A to D</b>				

# BIENVENUE GUIDE PRATIQUE

## WELCOME PRACTICAL GUIDE



11 rue Francis de Pressensé  
93571 La Plaine Saint-Denis cedex - France  
Tél. : +33 (0)1 41 62 80 00

[www.afnor.org](http://www.afnor.org)



**afnor**  
GROUPE



**afnor**

11 rue Francis de Pressensé  
93571 La Plaine Saint-Denis cedex  
France



**Pour plus d'info**  
For further information  
[www.ratp.fr](http://www.ratp.fr)

**AFNOR est à 15 mn du centre de Paris (par le RER B)**



Les locaux sont accessibles aux personnes à mobilité réduite (accompagnement spécifique possible).

Un amplificateur audio est disponible à l'accueil.

**AFNOR is only 15' away from Paris city centre (RER B direct line)**

AFNOR premises comply with the accessibility guidelines.

Hearing amplifiers are available at the front desk.

# COMMENT VENIR HOW TO JOIN US

## TRANSPORT



**RER B** La Plaine Stade de France (+ 3' 🦿)

**RER D** Stade de France - Saint-Denis (+ 10' 🦿)

Ticket t+ non valide, achetez un billet « Île-de-France »

Ticket t+ not valid, buy point-to-point ticket

**M 13** Saint-Denis Porte de Paris (+ 15' 🦿)

**BUS** Lignes 139 / 153 / 173 / 239 (+ 1' 🦿)



**VÉLIB'**

**Station Vélib' à proximité**  
Vélib' station nearby

Plus d'info | More info  
[www.velib-metropole.fr](http://www.velib-metropole.fr)



## PARKING

10 rue des Bretons  
93210 La Plaine Saint-Denis France

Une place de parking doit être demandée à votre contact AFNOR 48 heures à l'avance.

A parking place shall be requested at least 48 hours in advance from your AFNOR contact.



**TAXI**

**AFNOR → Roissy-CDG**  
min. 30 €

**AFNOR → Orly**  
min. 50 €

Les taxis peuvent être commandés à l'accueil AFNOR.

Taxis can be ordered from the reception desk.

## AÉROPORT | AIRPORT

**Aéroport le plus proche :** Roissy-CDG (20 km)  
[www.parisaeroport.fr](http://www.parisaeroport.fr)

**Nearest airport:** Roissy-CDG (20 km)  
[www.parisaeroport.fr/en/homepage](http://www.parisaeroport.fr/en/homepage)





# INFORMATIONS PRATIQUES

## ACCUEIL AFNOR

L'accueil d'AFNOR est ouvert de 08h00 et 17h30.

Le numéro de la salle de réunion ainsi que votre badge temporaire vous seront fournis à votre arrivée.

## PASSEPORT, VISAS

Vous pouvez avoir besoin d'une lettre d'invitation pour obtenir votre visa pour visiter la France, veuillez-vous adresser à votre contact AFNOR pour la réunion.

## WIFI

Un accès gratuit à internet est disponible dans toutes les salles de réunion.

## DÉJEUNER

Deux options possibles :

- Self d'AFNOR (ouvert de 13h à 14h),
- Restaurants à moins de 10 mn à pied autour d'AFNOR.

## CAFÉTÉRIA

La cafétéria est ouverte de 08h00 à 09h30 et de 11h45 à 14h15.

## TÉLÉPHONE

L'indicatif international pour la France est +33.

## TOURISME

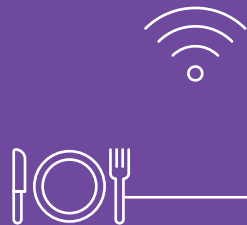
Pour consulter l'office de tourisme à Paris : [www.parisinfo.com](http://www.parisinfo.com)

## POURBOIRE

Le pourboire n'est pas une pratique courante ni obligatoire. Il est laissé à votre discrétion et ne s'applique qu'en cas de bon ou d'excellent service. À titre indicatif, vous pouvez ajouter 7 % à 10 % à la note du restaurant.

## PRISES

220 volts / 50 Hz (vous aurez peut-être besoin d'un adaptateur !).



# PRACTICAL INFORMATIONS

## AFNOR RECEPTION

The reception is open from 8 am to 5:30 pm.

The reception will provide you with the meeting room number and a visitor badge.

## PASSPORT / VISAS

You may need an invitation letter to obtain your visa to visit France, please ask your AFNOR contact for the meeting.

## WIFI

Free access is guaranteed to all delegates in meeting rooms of the venue.

## LUNCH

At lunchtime, two options are available:

- AFNOR's self-service restaurant (open from 1pm to 2pm),
- Restaurants within a 10' walk of AFNOR

## CAFETERIA

The cafeteria is open from 8:00 to 9:30 am, and from 11:45 to 14:15 pm.

## TELEPHONE

The international country code for France is +33.

## TOURISM

To contact the Paris tourist office: [www.parisinfo.com](http://www.parisinfo.com)

## TIPPING

Tipping is not a common practice or obligatory. It is at your own discretion and only for good or excellent service. As an indication, you can add 7 % to 10 % to the restaurant bill.

## PLUGS

220 volts / 50 Hz (you may need an adaptor!).



## COMMENT SE LOGER ?

### RÉSERVATION D'HÔTEL

Pour réserver une chambre à proximité de nos locaux, consultez la liste ci-dessous

## WHERE TO STAY?

### HOTEL BOOKING

To book a room close to our premises, see the list below

#### HÔTELS À PROXIMITÉ SOME NEARBY HOTELS

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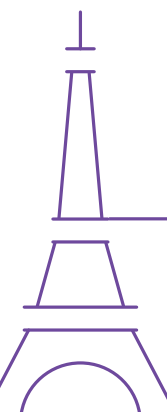
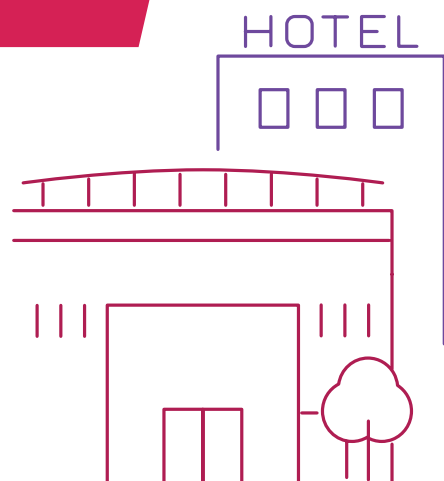
212 Avenue du Président Wilson  
93210 la Plaine Saint-Denis, France  
+33 (0)1 48 09 96 85  
[Site web](#)

##### → Novotel Suites Paris Stade-de-France

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+33 (0)1 49 46 54 54  
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**AFNOR est à 15 minutes**  
du centre de Paris  
(par le RER B)

**AFNOR is only 15' away**  
from Paris city centre  
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ID : afnor/visiteurs  
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To be returned by 19<sup>th</sup> of April 2024 to the secretariat AFNOR by e-mail  
([yann.orhan@afnor.org](mailto:yann.orhan@afnor.org))

### **International Workshop Agreement 46 on: Ethics and Integrity in Sport – Guidelines**

#### **Participation registration form**

Registering for an IWA is intended to be a lightweight-process. The obligations and commitments on yourself and your company are kept to a minimum in order to make registration easy.

A list of members registered with the name of their organization will be shared but all other personal information provided will be kept confidential.

All expenditures including transportation, accommodation, health insurance and visa fees will be paid by your own organization.

Should you require a letter of invitation, please send an e-mail to the secretary.

Participants for ISO IWA workshops are not required to be appointed by an ISO national member body, but they are advised to notify their registration to their ISO national member body before they register.

#### **Working rules**

By signing this membership registration, you accept the following conditions:

You subscribe to the [ISO Code of Ethics and Conduct](#).

You subscribe to the objectives of the work, as outlined in the IWA proposal.

You agree to offer your expertise in the agreement building process, and to contribute by participating in meetings to this process.

## Membership information and contacts

1) Background information on your company/organisation and its interest in the Workshop  
(50-80 words)

2) Company/organisation to be recorded as a Registered Participant:

Organisation name (please give the official name of the Company/Organisation):

Address:

Please indicate what kind of company/organisation you belong to:

[Please choose from following list: Industry, Administration, Consumer, Consultants, Academia, Standard Bodies, Other (in which case you will have to specify)]

3) Name and contact details of the participant(s) representing your company/organisation  
(It is possible to register several participants)

Mr or Mrs (please indicate)

Last Name:

First Name:

Function:

E-mail:

I have read and agree with the above conditions, and I wish to register myself and my company/organisation as participant in this Workshop.

I will participate  On site at AFNOR premises  Online (Not recommended)

Date and Signature: ...