



ANSI Workshop:  
*Generating U.S. Input  
on the ISO Strategic Plan  
2011-2015*



***REPORT OF BREAKOUT SESSION 1(b)***  
**Procedures, Processes & Deliverables**

**June 25, 2009**

**2:00 pm to 3:30 pm**

ANSI Workshop: *Generating U.S. Input on the  
ISO Strategic Plan 2011–2015*  
June 25–26, 2009

# Procedures, processes and deliverables

## Key Discussion/Consensus Points

- ❑ **New Work Item Proposal/Acceptance Process**
  - Transparent review process of NWIs (searchable dbase)
  - Develop an assessment tool for NWIs
  - Empower CAG or other group to review NWIs to assess relevance and quality
  - Mechanism for inter-related committees to review/harmonize NWIs
  
- ❑ **Ensure expert nomination and participation processes are consistent with ISO Directives**
  - Consider experts representing national viewpoints (vs individual experts)
  - Share best practices on expert nomination and participation process
  
- ❑ **Provide access to referenced standards for review during development process**
  
- ❑ **Reduce lead time and implement electronic tools to accelerate timeline**
  - Support collaborative tools

# Procedures, processes and deliverables

## Key Discussion/Consensus Points

- ❑ **ISO Guides and other tools for standards development should be freely available**
- ❑ **Promote more effective internal liaison participation**
- ❑ **Develop mechanism to produce a market formulation standards deliverable**
- ❑ **Process for updating and maintenance of standards**
  - **Make addendums available at low cost**
  - **Develop procedure to identify stabilized standards**
  - **Make stabilized (mature) technologies available at no cost**
  - **Review maintenance agencies to ensure consistent approach to management**
- ❑ **Allow committees to determine appropriate review cycles for standards maintenance**
  - **Consider adoption of IEC approach for approval of technical corrigenda**

# Procedures, processes and deliverables

## Key Discussion/Consensus Points

- ❑ **Clearly delineate process and criteria for approval of ISO liaisons**
  - **Role of NSBs relative to liaisons**
  
- ❑ **Allow technical committees flexibility in procedural approaches, timeframes and deliverables to be responsive to user needs**
  - **Ensure quality deliverables**
  - **Ensure timely deliverables**
  
- ❑ **Provide a searchable database that enables access to parts or sections of standards. Committee participants when developing standards should keep in mind the possible segmentation of their standards to support utilization via this database**
  
- ❑ **Benchmark against other organizations with global reach**
  
- ❑ **Provide information on national adoptions of ISO and IEC standards**
  - **Identical or with modification**