



## **USNC/IECRE 01-S**

*Approved by  
USNC Conformity Assessment Policy Coordination Committee  
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# **USNC/IECRE Supplement to USNC Conformity Assessment Mirror Committee Operating Procedures USNC CA 01**

*Published by*  
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## FOREWORD

This USNC/IECRE Supplement USNC/IECRE 01-S is to be used in conjunction with the USNC Conformity Assessment Mirror Committee Operating Procedures, USNC CA 01 Edition 1.0.

It was established on the basis of USNC CA 01 Edition 1.0.

This document supplements or modifies the corresponding clauses in USNC CA 01, so as to convert that publication into the USNC/IECRE Operating Procedures.

When a particular subclause of USNC CA 01 is not mentioned in this Supplement, that subclause applies. When this Supplement states "addition", "modification" or "replacement", the relevant text in USNC CA 01 is to be adapted accordingly.

The following numbering system is used:

- subclauses that are numbered starting from 101 are additional to those in USNC CA 01;
- unless notes are in a new subclause or involve notes in USNC CA 01, they are numbered starting from 101, including those in a replaced clause or subclause;
- additional annexes are lettered AA, BB, etc.

### Revision History

Revision Date	Summary of Changes
2021-02-01	Inclusion of reference to USNC Honorary Life Members.
2019-12-03	Initial Release based on USNC/IECRE Operating Procedures dated 2017-10-01.

Effective Date	Next Maintenance Due Date
2021-02-01	2024-02-01

Inquiries, comments, and proposed or recommended revisions should be submitted to the USNC/IECRE by contacting:

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## **Section 1 PURPOSE**

The requirements of Section 1 of USNC CA 01 apply with the following addition:

### **1.101 TERMINOLOGY**

Throughout this document references to the term “USNC CA Mirror Committee” and “IEC Conformity Assessment (CA) System” from USNC CA 01 shall be read to mean “USNC/IECRE” and “IECRE System” respectively.

## **Section 2 ORGANIZATION, MEMBERSHIP, MEMBERSHIP CATEGORIES AND DUTY**

The requirements of Section 2 of USNC CA 01 apply with the following additions.

### **2.1 ORGANIZATION**

All U.S. RECBs, U.S. REIBs and U.S. RETLs shall be members of the USNC/IECRE.

#### **2.1.2.1 IECRE Sector Groups**

The USNC/IECRE operates standing sub-committees, known as the USNC/IECRE Sector Groups, one for each of the IEC Renewable Energy Sector Working Groups (IECRE Sectors) that comprises the IECRE System, e.g. Marine Energy, Solar PV Energy and Wind Energy. The standing sub-committees are tasked to evaluate or develop documents and submit recommendations, on matters related to specific IECRE Sectors, to the USNC/IECRE in a timely manner for review and approval. Membership in each of the standing sub-committees is determined by membership category at the USNC/IECRE, with exceptions made by the USNC/IECRE Sector Group Convenor. All USNC/IECRE Sector Group communications and reports should be copied to the USNC/IECRE Secretary for distribution to the USNC/IECRE members.

The Sector Group Convenor will be determined, following a call for nominations, by a simple majority vote, assuming a quorum, of the voting USNC/IECRE members and shall serve for a term of 4 years. Terms are renewable with a call for nominations occurring each cycle.

### **2.3 MEMBERSHIP CATEGORIES**

For the USNC/IECRE, US Conformity Assessment Bodies (CABs) include: IECRE Certification Bodies (RECBs), IECRE Test Laboratories (RETLs) and IECRE Inspection Bodies (REIBs)s.

Non-voting, non-dues paying, membership categories may include the following:

- a. Resource Expert (Maximum 1 per Sector)

### **Section 3 USNC CA MIRROR OFFICERS**

The requirements of Section 3 of USNC CA 01 apply with the following modification:

#### **3.4 IMMEDIATE PAST CHAIR**

The Immediate Past Chair, having served as Chair, shall take office automatically and shall have such powers and duties as may be assigned or delegated by the Chair. In the absence of the Chair and Vice-Chair, the Immediate Past Chair shall perform all the duties and have the authority of the Chair.

### **Section 4 SECRETARIAT**

The requirements of Section 4 of USNC CA 01 apply.

### **Section 5 USNC CA MIRROR COMMITTEE MEETINGS**

The requirements of Section 5 of USNC CA 01 apply.

## **Section 6 PARTICIPATION IN THE IEC CONFORMITY ASSESSMENT SYTEM**

The requirements of Section 6 of USNC CA 01 apply.

## **Section 7 APPEAL PROCEDURE**

The requirements of Section 7 of USNC CA 01 apply.

## **Section 8 AMENDMENTS**

The requirements of Section 8 of USNC CA 01 apply.

## **Section 9 REPORTING OBLIGATIONS TO CAPCC**

The requirements of Section 9 of USNC CA 01 apply.

## **Section 10 HONORARY LIFE MEMBERSHIP**

The requirements of Section 10 of USNC CA 01 apply.