



ANSI ISO Team (ISOT)



ISO Templates

ISO provides a Simple Draft Template for word processors which aims to simplify the drafting of ISO documents by providing a framework for the document, which includes structure and styling that can be easily processed by ISO editors.

ISO also provides Templates for Drawing Files, a zip package that includes templates for AutoCAD, Illustrator, Visio, Word, and PowerPoint, which are intended to assist committees in the process of producing graphics files suitable for inclusion in ISO documents.

The ISO Simple Draft Template and the Templates for Drawing Files can be found on the ISO website through the following link:

<https://www.iso.org/iso-templates.html>

About the ANSI ISO Team (ISOT)

The American National Standards Institute (ANSI) is the U.S. member body to the International Organization for Standardization (ISO). To ensure a strong and effective U.S. voice in international standardization, the ANSI ISO Team (ISOT) acts as the interface between ANSI-accredited U.S. Technical Advisory Groups (U.S. TAGs) and/or ANSI-delegated U.S. held ISO secretariats.

ISOT daily operations include monitoring and recording of ISO documents, processing votes on behalf of U.S. TAGs, accrediting delegates to attend international meetings, nominating experts to participate on working groups, coordination with key group such as the ANSI ISO Forum (AIF), ANSI ISO Council (AIC), and the ISO Technical Management Board (TMB), administering ANSI Virtual Technical Advisory Groups (VTAGs), facilitating training programs, among many other functions. In addition to daily responsibilities, ISOT is available to assist with any committee specific issues U.S. TAGs or U.S. held secretariats may be facing. ISOT staff is well versed in the ISO procedures, ANSI International Procedures, and has experience in all aspects of the ISO process.

For organizations that are new to ISO or want additional support with ISO related activities, ANSI's ISOT staff provides hands-on, practical guidance on all aspects of administration of U.S. TAGs or ISO Secretariats through its fee-based Enhanced Services program. For more information, contact isot@ansi.org.